

MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY, JULY 14, 2026, AT 5:30 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB

Present: Councillors Clark, Gerrard, Kostenchuk & Nadeau, CAO Colleen Synchishyn, Manager of Operations Denis Saquet, Asset Management Co-ordinator Kara Sylvester

Regrets: Mayor Hedley, Deputy Mayor Parrot & Councillor Sisley

Guests: Rrain Prior – NACTV

5:00 p.m. – 5:30 P.M. – Pre-Meeting Committee of the Whole

- Candace Turchinski of Meyers Norris Penny attended the meeting to speak about the progress made towards completing the Town's audit reports. The reports should be finalized and presented to Council in the next month or two.

1. 5:30 p.m. - Appoint Chairperson

- CAO called for the appointment of a chairperson due to the absence of the Mayor and Deputy Mayor.

Resolution No: 2026-119

Clark/Nadeau

BE IT RESOLVED THAT we hereby appoint Councillor Gerrard as Chairperson.

CARRIED

2. Approval of Agenda

Resolution No: 2026-120

Clark/Kostenchuk

BE IT RESOLVED THAT we approve the Regular Meeting agenda for July 14, 2026.

CARRIED

3. Approval of Minutes

Resolution No: 2026-121

Nadeau/Clark

BE IT RESOLVED THAT we approve the minutes of the regular meeting held June 16, 2026, and the special meeting held July 6, 2026, as circulated.

CARRIED

4. Presentations/Delegations/Public Hearings

4.1 5:55 p.m. – Don Schmall – Building Lots/Flood Waters

- Discussed imminent plans for the construction of 3 new houses on the 3 remaining vacant lots at the north end of the Hillcrest Development and the impact of overland flooding during and after high precipitation events.
- Requests that Council reconsider the terms of the Development Agreement established as a condition of Subdivision 4437-18-2025 to allow for the addition of fill to the lots to accommodate the new construction. Mr. Schmall proposes the addition of 1 – 2 feet of fill on the north end of the lots with consideration for a 1-foot-deep trench and 1 ½ foot berm at the northern end.
- A further option for consideration would involve the construction of a north/south berm to the west of the housing lots to divert all flood water to the river.

5. Council Reports

5.1 Councillor Nadeau

- Westlake Employment Skills & Services – providing support for adult learning and training.
- Western Regional Library Board – summer students have started, as well as a summer reading program; nature backpacks are available for borrowing; May door count was 1,568.

- Neepawa Library – a partial wall has been installed to define space for computer usage; upcoming projects include a paint refresh.

5.4 Councillor Kostenchuk – Home Assistance Neepawa & District

- Community meal program lunch – July 18, 2026.
- Bus trips continue to be successful with upcoming clinics to include the zoo and the dinner theatre.

5.5 Councillor Gerrard

- Along with Administrative staff, met earlier in the day with the Minister of Labour and Immigration. Discussions included various current and upcoming projects with a focus on advancing Neepawa's growth in relation to Project 320 and the provincial support that is critical to enable progression.

6. Department Reports

6.1 Manager of Operations Denis Saquet

- Excessive precipitation on June 29th resulted in overland flooding - lift stations ran at (or over) capacity.
 - Ada Street lift station – an emergency surface discharge was necessary to alleviate the pressure from overland flooding and weeping tile. Applicable government authorities were notified.
 - Dominion lift station – water was diverted from the swelling ditches to prevent it from entering the lift station. Concerns that an open manhole lid in this area of the community was impacting neighbouring properties was unfounded.
 - Public Works to consider water proofing options (manhole plugs) to protect from future flood events.
 - All areas around Neepawa that were damaged from overland flooding are currently being assessed and will be included as part of a Disaster Financial Assistance (DFA) claim.
- The barrel has been installed at the Project 320 lift station and the site dewatered.
- The pothole patcher is nearing completion of the allotted hours; the budget will be reviewed to see if the unit can return this fall.
- Line painting and street sweeping continues.

7. Correspondence

7.1 Prairie Mounting Health (PMH)

- Currently recruiting volunteers to assist with the Community Volunteer Income Tax Program. This program provides free income tax preparation services to eligible individuals throughout the region and is a partnership between PMH and the Canada Revenue Agency. Contact CVITP@pmh-mb.ca.

7.2 Minister of Families & Minister Responsible for Accessibility

- One-time grant approval of \$20,000 from the 2026-27 Manitoba Accessibility Fund for website restructuring and improvements to remove barriers to information and communications.

7.3 Spruce Plains RCMP Detachment – June Statistics

- No notable statistics for June.
- The Detachment will once again be staffed with three administrative clerks – Sabrina Fredbjornson and Jodi-Lynn Boyd occupying the CR-05 and CR-04 positions and Nicholas Kuehn in the municipal position.

7.4 Municipal and Northern Relations

- Notification that Neepawa will receive the 2025 Mobility Disadvantaged Transportation Program final operating grant of \$15,000 in the coming days.

8. Finance

8.1 Accounts – June 2026

Resolution No: 2026-122

Clark/Kostenchuk

BE IT RESOLVED THAT we approve the accounts for June 2026, totalling \$1,139,395.88, as reviewed and representing electronic fund transfers #2431 to #2614 and cheques #202600381 to #202600483, but excluding #202600459.

CARRIED

Councillor Gerrard (Chairperson) declared a conflict for the following resolution; vacated the room, returning at the close of discussion and debate. Councillor Nadeau presided.

8.2 Accounts – June 2026 (HH)

Resolution No: 2026-123

Clark/Kostenchuk

BE IT RESOLVED THAT we approve cheque #202600459 for June 2026 to Home Hardware and Neepawa Gladstone Co-op totalling \$7,545.93.

CARRIED

8.3 Add Outstanding Utility Accounts to Taxes

Resolution No: 2026-124

Nadeau/Kostenchuk

WHEREAS Section 252 (2) of The Municipal Act authorizes a municipality to collect debts in the same manner as a tax may be collected or enforced under the Act;

AND WHEREAS there are outstanding utility charges which remain unpaid or uncollectible;

THEREFORE, BE IT RESOLVED THAT that we approve the addition of the following outstanding utility accounts to the property tax roll:

Tax Roll Number	Utility Account Number	Amount Outstanding
4600000	300277000	\$56.74
35500000	46601003	\$150.00
37800000	49000000	\$80.27
40200000	53004030	\$136.49
41800000	51100007	\$285.37
60600000	300297011	\$108.36
104740000	98101003	\$29.00
108400000	8543005	\$447.82
133500000	70600010	\$110.63
141718000	300558005	\$292.67
141728000	300562012	\$189.20
141735000	300525008	\$52.44
167800000	19201025	\$107.46
173840000	300306005	\$273.04
	Total	\$2,319.49

CARRIED

8.4 Mobile Home Licensing Fees for 2027 (By-Law 3032)

Resolution No: 2026-125

Nadeau/Clark

BE IT RESOLVED THAT we approve an increase of 5.18% to the Mobile Homes Licensing Fees for 2027 under the authority of By-Law No. 3032

CARRIED

9. **Unfinished Business** - Nil

10. **New Business**

10.1 **Software Subscription & Maintenance Plan – Neptune 360**

Resolution No: 2026-126

Kostenchuk/Clark

BE IT RESOLVED THAT we renew the water utilities software and maintenance subscription (Neptune 360) with Wolseley Waterworks for 2026/27 in amount of \$7,060.00 plus tax.

CARRIED

10.2 **Neepawa Training Facility – Lease to Assiniboine College**

Resolution No: 2026-127

Clark/Nadeau

BE IT RESOLVED THAT we enter into a lease agreement with Assiniboine College for the period of August 1, 2026, to September 30, 2028, to facilitate the operation of an Adult Learning Centre and Licensed Practical Nursing Program at the Neepawa Training Facility; and

BE IT FURTHER RESOLVED THAT the Mayor & CAO be authorized to finalize and execute the agreement on behalf of the town at a lease rate of \$5,000 per month.

CARRIED

10.3 **Subdivision 4437-26-8852 – Bridge Road Construction Ltd./AspenLea Inc.**

Resolution No: 2026-128

Clark/Kostenchuk

BE IT RESOLVED THAT we approve Subdivision Application 4437-26-8852 of Bridge Road Construction Ltd./AspenLea Inc. to alter the boundary between two existing property titles to provide the ability for the existing development and the proposed second development to be fully contained within their own separate titles.

CARRIED

10.4 **Updating Policy RS-030 Pool Swim Team**

- Rates have remained the same since 2016. New rates as follows:
 - \$100/hour for pool rental (training sessions). Includes two staff members.
 - \$20/hour for additional staff members.
 - \$150/hour for each swim meet.

Resolution No: 2026-129

Nadeau/Kostenchuk

BE IT RESOLVED THAT the Pool - Swim Team Policy RS-030 be updated to increase the associated charges for pool rental and staffing.

CARRIED

11. **By-Laws** - Nil

- Canada Day fireworks rescheduled to July 18, 2026, to coincide with various other activities that day.

12. **Other Business** - Nil

13. **In-Camera**

Resolution No: 2026-130

Nadeau/Clark

BE IT RESOLVED THAT we do now sit a "Committee of Whole In-Camera" at 6:45 p.m. to discuss personnel and development matters.

CARRIED

Adjourn In-Camera

Resolution No: 2026-131

Nadeau/Clark

BE IT RESOLVED THAT we do now adjourn the "In-Camera" session at 8:59 p.m.

CARRIED

14. Adjournment

Resolution No: 2026-132

Kostenchuk/Clark

BE IT RESOLVED THAT we now adjourn this Regular Meeting of Council at 6:02 pm.

CARRIED



Deputy Mayor – Brian Hedley Murray Parrott



CAO – Colleen Synchyshyn