

MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY SEPTEMBER 16, 2014 AT 5:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB

Present: Mayor Stilwell, Deputy Mayor Pottinger, Councillors Dietrich, Drysdale and Grant; Assistant Chief Administrative Officer Colleen Synchyshyn, Manager of Operations Denis Saquet, Economic Development Officer Marilyn Crewe and Utilities/Admin Clerk Sherry Smith

Guests: Jackie Snyder – NACTV; Jeff Braun – NAPD; Brad Hackewich

1. Approval of Agenda

Resolution No: 2014 31470

Moved By: Dean Dietrich

Seconded By: Lisa Pottinger

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the Regular Meeting agenda for September 16, 2014.

Carried

2. In Camera

Resolution No: 2014 31471

Moved By: Dean Dietrich

Seconded By: Allan Drysdale

BE IT RESOLVED that the Council of the Town of Neepawa do now sit as a “Committee of the Whole In Camera” to discuss the following:

- Development
- Legal
- Personnel

Carried

2.2 Out of In-Camera

Resolution No: 2014 31472

Moved By: Lisa Pottinger

Seconded By: Sheri Grant

BE IT RESOLVED that the Council of the Town of Neepawa do now adjourn the “In Camera” session at 6:47pm and resume the Regular Meeting of Council.

Carried

3. Approval of Minutes

Resolution No: 2014 31473

Moved By: Dean Dietrich
Seconded By: Allan Drysdale

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the minutes of the Regular Meeting held September 2, 2014 as circulated posted and attached.

Carried

4. Council Reports

4.1 Councillor Dietrich - As attached.

4.2 Councillor Grant - Councillor Grant reported on her attendance at two committee meetings.

4.3 Councillor Pottinger - Councillor Pottinger reported on the NADCO meeting she attended. She also reported on her attendance at the Evergreen meeting. The operational audit was not mentioned.

4.4 Councillor Drysdale - No report.

5. Managers Report

5.1 Assistant CAO Colleen Synchyshyn – as attached

5.2 Manager of Operations Denis Saquet – as attached

5.3 Public Works Supervisor Keith Dahmer - as attached

5.4 Director of Finance Jamie Davie - as attached

6. Council Committee Reports

6.1 Community Development - Mayor Stilwell, Councillor Grant - A parks use permit was discussed by the committee in May. It will be brought forward later this evening under old business. Manager of Operations Saquet has requested another review of this policy at the committee level to finalize some changes.

6.2 Human Resources - Councillors Dietrich, Pottinger - No report.

6.3 Infrastructure - Councillor Pottinger - The infrastructure committee is wrapping up all projects in preparations for the new Council.

6.4 Community Services - Councillors Drysdale, Stilwell - No report.
Councillor Dietrich inquired about the fire hall proposal. He was informed that requests for proposals were sent out with an October deadline. One inquiry has been received to date.

7. Mayors Report

Mayor Stilwell reported on his attendance at committee meetings, agenda meetings and has been present in the Municipal office as required.

8. Old Business

8.1 Brad Hackewich - Commerce Street Development Resolution No: 2014 31474

Moved By: Sheri Grant
Seconded By: Lisa Pottinger

WHEREAS on August 28, 2014, Brad Hackewich, re-located a structure that currently does not meet the requirements of the building code, onto his property known as Lots 1-3, Plan 53506 (Commerce Street), and in the absence of the required permits from the Neepawa and Area Planning District (NAPD);

AND WHEREAS Mr. Hackewich and Jeff Braun of NAPD attended the regular meeting of council on Tuesday September 2, 2014 to discuss options for remedy of this matter;

AND WHEREAS due to various circumstances, Council agreed to provide an opportunity for Mr. Hackewich to develop a proposal prior to September 16, 2014, satisfactory to allowing the structure to remain whereby all requirements of the building code and local by-laws, as governed by the Town of Neepawa under the jurisdiction of the NAPD, would be satisfied;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Town of Neepawa approve the conceptual drawing for the renovation of the building presently located on the Commerce Street property with the following conditions:

- that all required permits are obtained;
- that Mr. Hackewich enter into a development agreement with the Town of Neepawa; and
- that Mr. Hackewich work in conjunction with the planning office to ensure that the structure meets all codes and structural criteria.

Carried

8.2 Approving Job Description for Manager of Operations Resolution No: 2014 31475

Moved By: Dean Dietrich
Seconded By: Allan Drysdale

BE IT RESOLVED that the Council of the Town of Neepawa approve the attached job description for the Manager of Operations.

Carried

8.3 Approving GOV #010 Council Computer Purchase Policy Resolution No: 2014 31476

Moved By: Sheri Grant
Seconded By: Lisa Pottinger

BE IT RESOLVED that the Council of the Town of Neepawa approve the attached Council Computer Purchase Policy, to be filed in the Town of Neepawa Policy and Procedure Manual as GOV #010.

Carried

8.4 Trans-Canada Trail South Portion

This item will be brought back for the first meeting in October pending more information.

8.5 Amending Parks Use Policy

This item will be brought back for the first meeting in October pending more information.

9. New Business

9.1 Accepting Auditor Tender Proposal Resolution No: 2014 31477

Moved By: Lisa Pottinger
Seconded By: Sheri Grant

BE IT RESOLVED that the Council of the Town of Neepawa accept the Audit Proposal from Chambers, Fraser and Co. for the three year period January 1, 2015 to December 31, 2017 at a cost of:

2015 - \$16,500 (including taxes)

2016 - \$16,800 (including taxes)

2017 - \$17,100 (including taxes)

Carried

9.2 Subdivision 4437-14-7405 (Pentecostal Assemblies of Canada) Resolution No: 2014 31478

Moved By: Allan Drysdale
Seconded By: Sheri Grant

BE IT RESOLVED that the Council of the Town of Neepawa approve subdivision application No. 4437-14-7405 proposal to subdivide PT. SW 33-14-15-W, Lots 13-16, Block I, Plan 878 & Lane in the Town of Neepawa, subject to the following conditions:

1. THAT a Variation Order be granted reducing the minimum site area from 4,900 sq. feet to 4,703 sq. ft.
2. THAT the lane running along the west side of lots 13 and 16, be transferred to Pentecostal Assemblies of Canada.

Carried

9.3 Land Purchase – Crop Production Services (Canada) Inc.
Resolution No: 2014 31479

Moved By: Sheri Grant
Seconded By: Allan Drysdale

BE IT RESOLVED THAT the Town of Neepawa hereby approve the purchase of all interest in the following lands, premises, goods and chattels from Crop Production Services (Canada) Inc. for \$1.00.:

At Neepawa and being:
BLOCK 2 PLAN 33580 NLTO
EXC. ALL MINES AND MINERALS IN TRANSFER 96-2775 NLTO in SW ¼ 33-14-15WPM

Carried

9.4 Extending Variation 2013-07-23 (Humeny)
Resolution No: 2014 31480

Moved By: Allan Drysdale
Seconded By: Lisa Pottinger

BE IT RESOLVED that the Council of the Town of Neepawa grant a one year extension to resolution 2013-31007, passed August 20, 2013 for David & Debbie Humeny, to expire on August 20, 2015.

Varied to allow: To increase the gross floor area of accessory buildings of 500 square feet to 1536 square feet in the "CH" Commercial Highway Zone.

Reason: To allow for the location of a storage shed for the automotive repair garage.

Area affected: Lot 1, Plan 7368, 117 Main Street.

Carried

10. Correspondence
Resolution No: 2014 31481

Moved By: Allan Drysdale
Seconded By: Dean Dietrich

BE IT RESOLVED that the Council of the Town of Neepawa deal with the following communications as indicated:

1. RCMP August report; received as information and filed.
2. RSTA July 2014 Minutes; received as information and filed.
3. AMM 2014 Convention invitation; received as information and filed.

Carried

11. Adjournment
Resolution No: 2014 31482

Moved By: Allan Drysdale
Seconded By: Dean Dietrich

BE IT RESOLVED THAT The Council of the Town of Neepawa do now adjourn this Regular Meeting of Council at 8:08 p.m.

Carried

Mayor

Chief Administrative Officer