

**MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY AUGUST 5, 2014 AT
5:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB**

Present: Mayor Stilwell, Councillors Dietrich, Drysdale, Grant and Pottinger; Chief Administrative Officer Richard Beachey, Assistant Chief Administrative Officer Colleen Synchyshyn, Manager of Operations Denis Saquet, Economic Development Officer Marilyn Crewe and Finance/IT/Design Dalyse Robertson.

Guests: Jackie Snyder - NACTV; Jeff Braun - Neepawa & Area Planning District, Janet Luciano

1. Approval of Agenda

Resolution No: 2014 31441

Moved By: Dean Dietrich

Seconded By: Lisa Pottinger

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the Regular Meeting agenda for August 5, 2014.

Carried

2. In Camera

Resolution No: 2014 31442

Moved By: Allan Drysdale

Seconded By: Sheri Grant

BE IT RESOLVED that the Council of the Town of Neepawa do now sit as a "Committee of the Whole In Camera" to discuss the following:

- Development
- Legal
- Personnel

Carried

2.2 Out of In-Camera

Resolution No: 2014 31443

Moved By: Allan Drysdale

Seconded By: Dean Dietrich

BE IT RESOLVED that the Council of the Town of Neepawa do now adjourn the "In Camera" session at 6:44 p.m. and resume the Regular Meeting of Council.

Carried

3. Approval of Minutes

Resolution No: 2014 31444

Moved By: Lisa Pottinger

Seconded By: Dean Dietrich

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the minutes of the Regular Meeting held July 15, 2014 and the Public Hearings held July 15, 2014 as circulated, posted and attached.

Carried

4. Council Reports

4.1 Councillor Dietrich - No report

4.2 Councillor Pottinger - Councillor Pottinger expressed appreciation for the communication that has been forthcoming from the Mayor in the past week.

4.3 Councillor Drysdale - Councillor Drysdale reported on his attendance at the planning board meeting. He also expressed congratulations to the volunteers of the successful Lily Festival.

4.4 Councillor Grant - Councillor Grant brought greetings from the Town at the belated Canada Day celebration, which was well attended. She also noted that the fireworks display was wonderful.

5. Mayor's Report

Mayor Stilwell congratulated the Lily Festival for a phenomenal event. The parade was excellent and there was a good turn out.

The belated Canada Day event, which was held on the Sunday of the Lily Festival evening, was well organized by Town staff. He thanked Councillor Grant for bringing greetings on his behalf.

Mayor Stilwell attended three official functions - the opening event of the Lily Fest, riding in the Lily Festival parade and the Rocky Mountain Equipment sod turning. He congratulated Rocky Mountain Equipment for taking this step which shows a lot of faith in our community.

6. Managers Reports

6.1 Chief Administrative Officer Richard Beachey - As attached.

6.2 Assistant Chief Administrative Officer Colleen Synchyshyn - As attached.

6.3 Manager of Operations Denis Saquet - As attached.

6.4 Director of Finance Jamie Davie - As attached.

6.5 Water & Wastewater Supervisor Howard Buffi - As attached.

6.6 Leisure Services Manager Amanda Novak - As attached.

6.7 Fire Chief Scott Gibson - As attached.

6.8 Economic Development Officer Marilyn Crewe - As attached.

7. Old Business

7.1 Approve Variation 4437-14-7359 (Luciano) 2014

Resolution No: 2014 31445

Jeff Braun, Planning Officer of the Neepawa and Area District Planning Board attended and reviewed the application. Mr. Braun explained that existing planning and parking by-law requirements address the planning and parking issues. The application is in order and should be proceeded with.

The resolution tabled from the last meeting was brought forward for consideration.

Moved by: Robyn Copeland

Seconded By: Allan Drysdale

BE IT RESOLVED THAT the Council of the Town of Neepawa approve Variation Application 4437-14-7359 (Luciano)

Varied to: Reduce the minimum site area from 4900 Sq.ft to 2672 and have the minimum site width of 50' be reduced to 33'4" for the proposed lot, reduce the site area from 4900 Sq.ft to 3031.5 Sq.ft and have the minimum site width of 50' be reduced to 37'4" for the residual within the "RM-1" Residential Multiple-Family Zone

Reason: To facilitate the proposed subdivision

Area Affected: Lots 11 & 12, Block 154, Plan 256, 276 Brock Street

Carried

7.2 Development Agreement (Simon)

Resolution No: 2014 31446

Moved By: Sheri Grant

Seconded By: Allan Drysdale

BE IT RESOLVED that the Council of the Town of Neepawa authorize the Mayor and Chief Administrative Officer to sign the Development Agreement, as presented, with Monty & Wendy Simon.

Carried

7.3 Road Opening (Simon)

Resolution No: 2014 31447

Moved By: Sheri Grant

Seconded By: Allan Drysdale

WHEREAS a public hearing was held at 7:30 p.m. on Tuesday, April 15, 2014 to consider the creation of a new public road in Pt. of the SW 1/4 Sec. 28 Twp. 14 Rge. 15 as part of the proposed plan of subdivision by Monty & Wendy Simon

AND WHEREAS there were no objections;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Neepawa approved the opening of the

new Public Road designated in subdivision file no. 4437-14-7302 subject to a satisfactory development agreement.

Carried

7.4 Annexation Request, R.M. of Langford

Resolution No: 2014 31448

Moved by: Robyn Copeland

Seconded By: Dean Dietrich

BE IT RESOLVED that the Town of Neepawa submit a proposal under Section 34 (1) of the Municipal Act to annex parts of the R.M. Langford which include those lands described as:

- NW & SW 32-14-15W
- All of 31-14-15W
- All of 30-14-15W
- SW 29-14-15W
- NW 29-14-15W (remaining not already Town owned)

Defeated

8. New Business

8.1 Resignation of Councillor Robyn Copeland

Mayor Stilwell advised the public of the resignation of Robyn Copeland and thanked him for his dedication to the town during his term.

8.2 Appointment - Deputy Mayor

Resolution No: 2014 31449

Moved By: Sheri Grant

Seconded By: Allan Drysdale

BE IT RESOLVED that the Council of the Town of Neepawa hereby appoint Councillor Pottinger to serve as Deputy Mayor until the next general election in October.

Carried

8.3 2015 Mobile Home License Fee's

Resolution No: 2014 31450

Moved By: Allan Drysdale

Seconded By: Lisa Pottinger

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the attached 2015 Mobile Home License Fee Schedule.

Carried

8.4 Assiniboine Community College - Neepawa Campus

Mayor Stilwell informed the public that Assiniboine Community College vacated the premises at the Resource Center

at the end of their lease. Council is unclear whether they have just vacated the premises or the Town altogether. He advised that Council will be sending a letter requesting clarification and a meeting to discuss the future of the college in the community.

8.5 Training Request - EDO Crewe
Resolution No: 2014 31451

Moved By: Allan Drysdale
Seconded By: Sheri Grant

BE IT RESOLVED THAT THE Council of the Town of Neepawa authorize Economic Development Officer Marilyn Crewe to attend the Economic Developers Association of Canada Seminar and Conference September 25, 2014 to September 30, 2014 in Calgary.

Carried

9. Accounts and Financial Statements

9.1 June 2014 Financial Statement
Resolution No: 2014 31452

Moved By: Lisa Pottinger
Seconded By: Dean Dietrich

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the June 2014 Financial Statement.

Carried

9.2 July 2014 Accounts
Resolution No: 2014 31453

Moved By: Lisa Pottinger
Seconded By: Allan Drysdale

BE IT RESOLVED that the Council of the Town of Neepawa approve the following accounts:

Cheque Numbers: 201401326 to 201401634
Totalling: \$554,671.35
Representing: July 2014

Carried

10. Correspondence

Resolution No: 2014 31454

Moved By: Lisa Pottinger

Seconded By: Allan Drysdale

BE IT RESOLVED that the Council of the Town of Neepawa deal with the following communications as indicated:

1. Neepawa Nursery School - request for land; received as information, distributed and filed.
2. Municipal Road Improvement Grant Industrial Road Application approval; received as information and filed.
3. Municipal World Magazine, August 2014 issue; received as information.
4. Whitemud Watershed Conservation District March 31, 2014 Financial Statements; received as information and filed.
5. Manitoba Heavy News Weekly, July 3, 17 and 24 issues; received as information.

Carried

11. Other Business

Councillor Dietrich felt the need to clarify some miscommunication due to the resignation of the former Mayor Ken Waddell. He read directly from the Town of Neepawa procedural by-law and clarified that the head of Council can speak to a resolution by stepping aside to allowing another member of Council to chair the meeting for that discussion. This is no different than any other municipality.

Assistant Chief Administrative Officer Synchyshyn noted that in the Municipal Act change in 1997 it allowed communities more control over their by-laws.

Mayor Stilwell noted that he can clarify a discussion, summarize a discussion but he cannot debate a resolution while sitting as chair.

Assistant Chief Administrative Officer Synchyshyn noted that debate amongst Council could occur to allow the Mayor to debate without relinquishing the chair by amending the procedural by-law.

12. Adjournment

Resolution No: 2014 31455

Moved By: Allan Drysdale

Seconded By: Sheri Grant

BE IT RESOLVED THAT The Council of the Town of Neepawa do now adjourn this Regular Meeting of Council at 8:07 p.m.

Carried

Mayor

Chief Administrative Officer