

MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY APRIL 15, 2014 AT 5:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB

Present: Mayor Waddell, Deputy Mayor Stilwell, Councillors Copeland, Dietrich, Drysdale, Grant and Pottinger; Chief Administrative Officer Richard Beachey; Assistant Chief Administrative Officer Colleen Synchishyn; Engineering Supervisor Denis Saquet, Finance/IT/Design Dalyse Robertson

Guests: Debbie Stemkoski - NACTV; Don Phillips - CJ97; Kristine Loomis, Peter Mah - NADCO, Wayne Hildebrand - NADCO, Jeff Braun - NAPD

1. Approval of Agenda

Resolution No: 2014 31301

Moved By: Sheri Grant

Seconded By: Dean Dietrich

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the Regular Meeting agenda for April 15, 2014, as amended to remove item 12.3 Pool Wages to be referred back to the committee level.

Carried

2. In Camera

Resolution No: 2014 31302

Moved By: Allan Drysdale

Seconded By: Sheri Grant

BE IT RESOLVED that the Council of the Town of Neepawa do now sit as a "Committee of the Whole In Camera" to discuss the following:

- Development
- Legal
- Personnel

Carried

3. Out of In-Camera

Resolution No: 2014 31303

Moved By: Sheri Grant

Seconded By: Robyn Copeland

BE IT RESOLVED that the Council of the Town of Neepawa do now adjourn the "In Camera" session at 5:55 p.m. and resume the Regular Meeting of Council.

Carried

4. 6:00 p.m. Financial Plan Public Hearing

Council stayed the regular meeting at 6:00 p.m. to open the financial plan public hearing. The regular meeting resumed following the public hearing.

5. 7:00 p.m. Delegation - Peter Mah and Wayne Hildebrand re: NADCO resolution

Peter Mah and Wayne Hildebrand attended on behalf of NADCO to explain the upcoming resolution for Council support. The Manitoba Government has announced over \$9 million available and NADCO is going to be applying for over \$2 million for seniors housing. The competition will be fierce for this funding. NADCO must demonstrate that seniors housing is the communities' most important need. If the funding is not acquired, the project will not proceed as the group has decided not to come to the municipalities for money.

6. Approval of Minutes

Resolution No: 2014 31304

Moved By: Lisa Pottinger

Seconded By: Allan Drysdale

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the minutes of the Regular Meeting held April 1, 2014 and the Public Hearing held April 1, 2014 as circulated, posted and attached.

Carried

7. Council Reports

7.1 Councillor Dietrich - No report

7.2 Councillor Pottinger - Councillor Pottinger reported on her attendance at recent Human Resource Committee meetings, the RSTA annual general meeting, the Neepawa Natives public meeting and an Infrastructure Committee meeting. She also attended a municipal education session today.

7.3 Deputy Mayor Stilwell - Deputy Mayor Stilwell noted his attendance at the local library board meeting. He reminded residents that the library hours have changed. A cleaner has been hired and a new photocopy machine is available for public use at a cost per copy.

7.4 Councillor Copeland - Councillor Copeland reported on his attendance at an Infrastructure Committee meeting, a planning board meeting, the Neepawa Natives community meeting and an education session in Brandon.

7.5 Councillor Drysdale - As attached

7.6 Councillor Grant - Councillor Grant attended the Neepawa Natives public meeting as well as the training session in Brandon.

8. Standing Committee Reports

8.1 Human Resources - Councillors Dietrich, Pottinger - Councillor Dietrich reported that the Human Resources Committee has reviewed the organizational chart, which will be brought forward for resolution. A meeting was held with Dale Lyle in regards to recruitment and retention. A report will be brought to council as that progresses.

8.2 Community Services Committee - Councillors Drysdale, Copeland - Councillor Drysdale noted that the Committee met with representatives from the fire department, the RM of Langford and the RM of North Cypress. Plans have been reviewed and the committee identified the best way to move forward with the fire hall design. A resolution is forthcoming this evening.

8.3 Community Development Committee - Councillors Stilwell, Grant - No report

8.4 Infrastructure Committee - Councillors Copeland, Pottinger - Councillor Copeland reported that the Infrastructure Committee met with Hylife Foods representatives and a resolution will be forthcoming at a future meeting of Council.

9. Managers Report

9.1 Chief Administrative Officer Richard Beachey - As attached

9.2 Assistant Chief Administrative Officer Colleen Synchyshyn - As attached

9.3 Engineering Supervisor Denis Saquet - As attached

9.4 Public Works Supervisor Keith Dahmer - As attached

9.5 Director of Finance Jamie Davie - As attached

10. Mayors Report - As attached

11. 7:30 p.m. Public Hearing Public Road Simon

Council stayed the regular meeting at 7:30 p.m. to open the public hearing. The regular meeting of Council resumed following the public hearing.

12. Old Business

12.1 Lily Fest Street Closures & Parade Route

Resolution No: 2014 31305

Moved By: Sheri Grant

Seconded By: Allan Drysdale

BE IT RESOLVED that the Council of the Town of Neepawa authorize street closures to accommodate the July 2014 Lily Festival:

- Hamilton Street from Mountain Avenue (the lights) east to Brown Avenue for Thursday, July 24, 2014 after 8:00 a.m. to Sunday, July 27, 2014.
- Local traffic only from Ellen Street from Brown Avenue to Mountain Avenue on Saturday, July 26, 2014 from 8:00 a.m. to 2:00 p.m. to accommodate the parade.

Carried

13. New Business

13.1 Approval of opening public road

Resolution No: 2014 31306

Jeff Braun noted that this resolution is necessary to finalize the subdivision.

Councillor Stilwell questioned the logic of opening a public road onto a road that isn't safe to use 12 months of the year. Its time to open the alternate road allowance as the current road floods and the bridge may need to be replaced. He felt this resolution should be postponed until that south road allowance is approved to be open.

Mr. Braun noted that if lot 3 were to be subdivided this process would occur again. This current road is really accessing two more properties at worst case scenario.

Councillor Copeland noted that no one is going to purchase 27 acres for one home. It would be subdivided and at that time the south road allowance would need to be developed to service lot 2 and lot 3.

Councillor Grant inquired as to how many times someone has not been able to cross the bridge.

Engineering Supervisor Saquet noted that at least once per year the bridge experiences high water levels which are not safe to cross. The only access out is walking out to the water treatment plan parking lot.

Moved By: Sheri Grant

Seconded By: Allan Drysdale

WHEREAS a public hearing was held at 7:30 p.m. on Tuesday, April 15, 2014 to consider the creation of a new public road in Pt. of the SW 1/4 Sec. 28 Twp. 14 Rge. 15 as part of the proposed plan of subdivision by Monty & Wendy Simon

AND WHEREAS there were no objections;

NOW THEREFORE BE IT RESOLVED that the Council of the Town of Neepawa approved the opening of the new Public Road designated in subdivision file no. 4437-14-7302 subject to a satisfactory development agreement.

POTTINGER - STILWELL

Move to table subject to staff recommendation on a south road access for said road.

Carried

13.2 Support for NADCO 2013 Inc. Application

Resolution No: 2014 31307

Moved By: Dean Dietrich

Seconded By: Sheri Grant

Be It Resolved that the Town of Neepawa supports the application of NADCO 2013 Inc. for the proposed seniors housing project to Manitoba Housing to address the important need and demand for seniors housing development in the area.

Carried

13.3 Pool Wages

This item was deferred to the Committee level.

13.4 Beautiful Plains Community Foundation Request Resolution No: 2014 31308

Moved By: Allan Drysdale
Seconded By: Lisa Pottinger

BE IT RESOLVED THAT the Council of the Town of Neepawa accept a grant on behalf of the Yellowhead Bowhunters Association, from the Beautiful Plains Community Foundation.

Carried

13.5 MB Water Service Hummerston Well Site Resolution No: 2014 31309

Moved By: Robyn Copeland
Seconded By: Allan Drysdale

BE IT RESOLVED that the Council of the Town of Neepawa authorize the Mayor and Chief Administrative Officer to sign the attached Offer of The Manitoba Water Services Board to the Town of Neepawa Respecting Water Supply Upgrading at the Hummerston Well Site.

BE IT FURTHER RESOLVED that the Town of Neepawa's project cost share of \$250,000 be withdrawn from the Utility Reserve as reflected in the Town of Neepawa 2014 Utility Budget.

Carried

13.6 EDO Contract Resolution No: 2014 31310

Moved By: Bill Stilwell
Seconded By: Dean Dietrich

BE IT RESOLVED that the Council of the Town of Neepawa authorize the Mayor and CAO to execute an employment contract with Marilyn Crewe for the services of Economic Development Officer.

Carried

13.7 By-Law No. 3137 First Reading (Zoning Amendment) Resolution No: 2014 31311

Moved By: Allan Drysdale
Seconded By: Lisa Pottinger

BE IT RESOLVED THAT the Council of the Town of Neepawa give By-Law No. 3137, being a By-law of the Town of Neepawa to amend The Town of Neepawa Zoning By-law No. 2650, as amended, be now read for a first time.

Carried

13.8 By-Law No. 3138 First Reading (Financial Plan)

Resolution No: 2014 31312

Moved By: Lisa Pottinger

Seconded By: Allan Drysdale

BE IT RESOLVED THAT the Council of the Town of Neepawa give By-Law No. 3138, being a by-law of the Town of Neepawa to levy taxes for the year 2014 and for providing for a date on which taxes shall be due and payable and the penalty for late payment of taxes.

Carried

13.9 Fire Hall Design Tender

Resolution No: 2014 31313

Moved By: Allan Drysdale

Seconded By: Robyn Copeland

BE IT RESOLVED that the Town of Neepawa call for production of engineered drawings for a proposed Fire Hall based on a footprint drawing provided from this office.

Carried

13.10 Appointing Senior Election Official

Resolution No: 2014 31314

Moved By: Lisa Pottinger

Seconded By: Dean Dietrich

WHEREAS Section 10(1) of *The Municipal Councils and School Boards Elections Act* requires each municipality to appoint a senior election official (SEO) who will be responsible to manage and conduct all aspects of municipal elections;

NOW THEREFORE BE IT RESOLVED that Colleen Synchyshyn is hereby appointed to the position of SEO for the Town of Neepawa.

Carried

14. Accounts and Financial Statements

14.1 Financial Statement

Resolution No: 2014 31315

Moved By: Lisa Pottinger

Seconded By: Robyn Copeland

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the January 2014 and February 2014 Financial Statement.

Carried

15. Correspondence

Resolution No: 2014 31316

Moved By: Allan Drysdale

Seconded By: Dean Dietrich

BE IT RESOLVED that the Council of the Town of Neepawa deal with the following communications as indicated:

1. RCMP March 2014 report, received as information and filed.
2. Neepawa & Area Settlement Services Newsletter, received as information.
3. Canada's D-Day Tribute Campaign; received as information.

Carried

16. In Camera

Resolution No: 2014 31317

Moved By: Robyn Copeland

Seconded By: Allan Drysdale

BE IT RESOLVED that the Council of the Town of Neepawa do now sit as a "Committee of the Whole In Camera" to discuss the following:

- Personnel

Carried

16.2 Out of In Camera

Resolution No: 2014 31318

Moved By: Robyn Copeland

Seconded By: Dean Dietrich

BE IT RESOLVED that the Council of the Town of Neepawa do now adjourn the "In Camera" session at 8:25 p.m. and resume the Regular Meeting of Council.

Carried

17. Adjournment

Resolution No: 2014 31319

Moved By: Dean Dietrich

Seconded By: Allan Drysdale

BE IT RESOLVED THAT The Council of the Town of Neepawa do now adjourn this Regular Meeting of Council at 8:26 p.m.

Carried

Mayor

Chief Administrative Officer