

**Town of Neepawa
Meeting Minutes
04/01/2014 - Regular Meeting - 5:00 p.m.**

Present: Mayor Waddell, Deputy Mayor Stilwell, Councillors Copeland, Dietrich, Drysdale, Grant and Pottinger; Chief Administrative Officer Richard Beachey, Assistant Chief Administrative Officer Colleen Synchishyn, Engineering Supervisor Denis Saquet, Fire Chief Scott Gibson and Utilities/Admin Clerk Sherry Smith.

Guests: Debbie Stemkoski - NACTV; Don Phillips - CJ97; Jeff Braun – NAPD, Mary Anne Nylen

1. Approval of Agenda

Resolution No: 2014 31276

Moved By: Dean Dietrich

Seconded By: Robyn Copeland

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the Regular Meeting agenda for Tuesday, April 1, 2014.

Carried

2. In Camera

Resolution No: 2014 31277

Moved By: Allan Drysdale

Seconded By: Dean Dietrich

BE IT RESOLVED that the Council of the Town of Neepawa do now sit as a “Committee of the Whole In Camera” to discuss the following:

- Development
- Legal
- Personnel

Carried

2.4 Out of In-Camera

Resolution No: 2014 31278

Moved By: Robyn Copeland

Seconded By: Lisa Pottinger

BE IT RESOLVED that the Council of the Town of Neepawa do now adjourn the “In Camera” session at 6:40 and resume the Regular Meeting of Council.

Carried

3. Approval of Minutes

Resolution No: 2014 31279

Moved By: Allan Drysdale
Seconded By: Sheri Grant

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the minutes of the Regular Meeting held March 18, 2014 and the Public Hearing of March 18, 2014 as circulated, posted and attached.

Carried

4. Council Reports

4.1 Councillor Grant - No report

4.2 Councillor Pottinger - No report

4.3 Councillor Dietrich

Councillor Dietrich reported on the NADCO Board of Directors meeting.
The Neepawa & District Medical Committee will be selling lottery tickets in April.
Councillor Dietrich reported on the senior's housing project in Neepawa.

4.4 Deputy Mayor Stilwell

Councillor Stilwell reported on the Regional Library meeting he attended. The budget is finished for this year and Councillor Stilwell informed Council that the per capita costs went up from \$8:40 to \$9:00.
Councillor Stilwell told Council they need to look at the rates for renting space at the library to recover some of the costs.

4.5 Councillor Drysdale - No report

4.6 Councillor Copeland - No report

5. Standing Committee Reports

5.1 Human Resources - Councillors Dietrich, Pottinger

Councillor Dietrich reported that Chief Administrative Officer Beachey is working on the organizational chart with staff and it will be brought back to the next meeting.

5.2 Community Services Committee - Councillors Drysdale, Copeland

No report

5.3 Community Development Committee - Councillor Stilwell, Grant

No report

5.4 Infrastructure Committee - Councillors Copeland, Pottinger

No report

6. Managers Reports

6.1 Chief Administrative Officer Richard Beachey - attached

6.2 Water & Wastewater Supervisor Howard Buffi - attached

6.3 Leisure Services Manager Amanda Novak - attached

6.4 Fire Chief Scott Gibson - attached

7. Mayors Report - attached

8. Public Hearing / Delegation

Council stayed the regular meeting at 7:15pm to open the public hearing. The regular meeting of Council resumed following the public hearing.

8.1 7:30 p.m. - Delegation - Mary Anne Nylen (World Elder Abuse Day)

Councillor Pottinger welcomed Mrs. Mary Anne Nylen to the meeting. Councillor Pottinger explained that she is the representative for the HAND Program and she had the pleasure of taking part in a very successful Elder Abuse day organized by Mrs. Nylen last year.

Mrs. Nylen explained to Council that the event went very well last year and the department of MB Healthy Living & Seniors will support the event with funding again this year. Mrs. Nylen asked Council for the use of Riverbend Park for the day. The day is planned for Father's Day June 15, 2014 in hopes it will be a family event. There will be kid's events, speakers from Winnipeg on elder abuse, and participants from Neepawa Area Collegiate peer group.

The group is planning on possibly hosting a pancake lunch and a BBQ supper.

There will be two live bands playing no later than 9:00pm. They would like to put a tent up in case it rains or is too hot.

Mrs. Nylen thanked Council for their support.

9. Old Business

9.1 By-Law No. 3135 Second Reading (MTS Right of Way)

Resolution No: 2014 31280

Moved By: Dean Dietrich

Seconded By: Allan Drysdale

BE IT RESOLVED THAT the Council of the Town of Neepawa give By-Law No. 3135, being a By-Law of the Town of Neepawa authorizing the execution by the Town of Neepawa of an Agreement for Right-of-Way to construct, maintain, repair, remove, add and replace buried and aerial telephone and telecommunications lines, wires, cables, equipment, and pedestals, be now read for a second time.

Carried

9.2 By-Law No. 3135 Third Reading

Resolution No: 2014 31281

Moved By: Lisa Pottinger

Seconded By: Robyn Copeland

BE IT RESOLVED THAT the Council of the Town of Neepawa give By-Law No. 3135, being a By-Law of the Town of Neepawa authorizing the execution by the Town of Neepawa of an Agreement for Right-of-Way to construct, maintain, repair, remove, add and replace buried and aerial telephone and telecommunications lines, wires, cables, equipment, and pedestals, be now read for a third time and passed. (MTS Right Of Way)

For: Mayor Waddell, Deputy Mayor Stilwell, Councillors Dietrich, Drysdale, Copeland, Grant and Pottinger
Against: None

Carried

9.3 By-Law No. 3136 Second (Hydro Easement)

Resolution No: 2014 31282

Moved By: Sheri Grant

Seconded By: Allan Drysdale

BE IT RESOLVED THAT the Council of the Town of Neepawa give By-Law No. 3136, being a By-Law of the Town of Neepawa authorizing the execution by the Town of Neepawa to authorize the execution of surrender of easement with respect to Parcel A, Plan NLTO (Dep. NO. 1747/13) in North West quarter of Section 27, Township 14, Range 15 WPM in Manitoba, be now read for a second time. (Hydro Easement)

Carried

9.4 By-Law No. 3136 Third Reading

Resolution No: 2014 31283

Moved By: Sheri Grant

Seconded By: Allan Drysdale

BE IT RESOLVED THAT the Council of the Town of Neepawa give By-Law No. 3136, being a By-Law of the Town of Neepawa authorizing the execution by the Town of Neepawa to authorize the execution of surrender of easement with respect to Parcel A, Plan NLTO (Dep. NO. 1747/13) in North West quarter of Section 27, Township 14, Range 15 WPM in Manitoba, be now read for a third time and passed. (Hydro Easement)

For: Mayor Waddell, Deputy Mayor Stilwell, Councillors Dietrich, Drysdale, Copeland, Grant and Pottinger
Against: None

Carried

10. New Business

10.1 Variation 4437-13-7242 (Hollier)

Resolution No: 2014 31284

Moved By: Sheri Grant

Seconded By: Robyn Copeland

BE IT RESOLVED THAT the Council of the Town of Neepawa approve Variation Application 4437-13-7242 Noreen Hollier

Varied to: Reduce the minimum site area of proposed Lot 2 from 20,000 square feet to 16,988 square feet in the "CH" Commercial Highway Zone

Area affected: Parcel A, Plan 6322 and Lot 2, Plan 27524
41 - 45 Main St E.

Reason: To facilitate the proposed subdivision

Carried

**10.2 Request Zoning Amendment from MB Planning
Resolution No: 2014 31285**

Mr. Jeff Braun from Neepawa & Area Planning District explained that Mr. Lukin wants to subdivide the business from his house property and re-zone the house property residential.
The property has to be re-zoned in order for a subdivision to go through and MB Planning needs a resolution from Council to proceed.
Mr. Braun had no concerns.

Moved By: Allan Drysdale
Seconded By: Dean Dietrich

BE IT RESOLVED THAT the Council of the Town of Neepawa request Manitoba Planning to create an amendment to the Town of Neepawa By-Law #2650 to re-designate
Northerly 33' of Lots 1,2 & 3, Block 99, Plan 256
Lot 32, Block 99, Plan 256
Southerly 33' of lots 30 & 31, Block 99, Plan 256
Easterly 1/2 of the Northerly 66.63' of Lot 31, Block 99, Plan 256 being 476 Brown Avenue and 484 Brown Avenue, from "CC" Commercial Central Zone to "RT" Residential Two Family Zone, being By-Law No. 3137.

Carried

10.3 July Council Meeting

Mayor Waddell informed Council that the July meeting falls on July 1, 2014 and needs to be moved to a new date. Council suggested they forgo the first meeting on July 1, 2014 and resume the regular scheduled meeting on July 15, 2014. Chief Administrative Officer Beachey is to check the Procedural By-Law # 3093 for clarification and bring back a resolution to the next Council meeting.

**10.4 Approval of 2014 Grants
Resolution No: 2014 31286**

Moved By: Dean Dietrich
Seconded By: Lisa Pottinger

BE IT RESOLVED that the Council of the Town of Neepawa approve the following grants for the year 2014:

55 plus summer games (amended included with misc. grants as opposed to own line)	\$ 0
Beautiful Plains Ag Society	\$ 2,000.00
Beautiful Plains Community Foundation	\$ 1,000.00
Beautiful Plains Horticultural Society	\$ 1,200.00
Beautiful Plains Museum	\$ 1,500.00
Citizens on Patrol	\$ 1,000.00
Communities in Bloom	\$ 4,000.00
HAND	\$ 1,814.50
Junior Achievement	\$ 500.00
Manitoba Festival of the Arts	\$ 2,500.00
Margaret Laurence Home	\$ 6,500.00
Misc. Grants	\$ 16,955.50

NACI Scholarship	\$ 500.00
NACTV	\$ 5,000.00
Neepawa Archives	\$ 2,500.00
Neepawa Baseball association	\$ 2,500.00
Neepawa Gymnastics	\$ 2,500.00
Neepawa Heritage Committee	\$ 1,250.00
Neepawa Lily Festival	\$ 10,000.00
Neepawa Minor Ball	\$ 4,000.00
Neepawa Rifle club	\$ 2,000.00
Viscount Culture Center	\$ 12,000.00

Amended by: Councillors Pottinger and Copeland

To include the 55 plus allocation of \$5000 as part of the misc. grants opposed to its own distinct line

Carried

10.5 Municipal Road Improvement Fund Application

Resolution No: 2014 31287

Engineering Supervisor Saquet explained that this is the second year for the Municipal Road Improvement Fund program and the Ellen Street renew project is eligible for the grant.

Moved By: Allan Drysdale

Seconded By: Dean Dietrich

BE IT RESOLVED that the Council of the Town of Neepawa make application to the Manitoba Municipal Road Improvement Program for the rehabilitation of Ellen Street in Neepawa for funding to a maximum of \$50,000, with an estimated total budgeted cost of \$260,000.

BE IT FURTHER RESOLVED that the Town of Neepawa would be responsible for all matters abiding by Manitoba Infrastructure and Transportations construction standards; and for tendering and construction of the project.

Carried

10.6 Lily Festival Community Event Permit

Resolution No: 2014 31288

Moved By: Sheri Grant

Seconded By: Bill Stilwell

BE IT RESOLVED THAT the Council of the Town of Neepawa declare the 2014 Neepawa Lily Festival a community event, entitling them for community events liquor permit to be issued for the period July 25 to July 27, 2014

Carried

10.7 Lily Festival Noise By-Law Extension

Resolution No: 2014 31289

Moved By: Sheri Grant

Seconded By: Bill Stilwell

BE IT RESOLVED THAT the Council of the Town of Neepawa grants to the Neepawa Lily Festival Committee an exception to By-law No. 2439 (Noise By-law) under section 4 (b) to change the time from 10:00 P.M. to 1:00 A.M. on Friday, July 25 and Saturday, July 26, 2014.

Carried

10.8 Lily Festival Street Closures

Staff will provide a map of the parade route for the next Council meeting and a resolution to approve the street closures.

10.9 Lily Festival Horse Drawn Carriage

Resolution No: 2014 31290

Moved By: Sheri Grant

Seconded By: Allan Drysdale

BE IT RESOLVED THAT the Council of the Town of Neepawa grant permission for the Lily Fest to operate a Horse Drawn Carriage during Lily Festival, July 25 to 27, 2014. The Lily Fest Committee is responsible to acquiring the appropriate insurance.

Carried

10.10 Lily Festival Additional Requests

Resolution No: 2014 31291

Council commented on the power coming from the street lights. MB Hydro should be contacted for approval to plug into the street lights as they are not Town owned.

Moved By: Sheri Grant

Seconded By: Lisa Pottinger

BE IT RESOLVED that the Council of the Town of Neepawa approve the following requests by the Lily Festival Committee for 2014:

1. Free Swim at the pool on Saturday, July 26, 2014 to coincide with the Children's Event and a Slip and Slide.
2. Lily/Town parade float - participate in promoting the Town by allowing storage of the float at the Town shed, providing a town vehicle and gas for the purpose of attending out-of-town parades. The Lily Festival will be responsible for maintenance and decoration of the float.
3. The Lily Festival will make arrangements with John's Electric and Roxy Theatre to supply a multi-feed service to Hamilton Street, drawing power from the theatre. An extension cord may also be run from streetlights and the County Courthouse.
4. Barricades as required for Hamilton Street, Ellen Street and locations during the parade.
5. Picnic Tables delivered to the County Courthouse on Wednesday, July 23, 2014 and placed around the festival site.
6. 50 Sandbags delivered to the site on Thursday, July 24, 2014.

7. Garbage receptacles and recycling containers placed in the downtown area at the Festival site and daily pickup for each.
8. A public works employee assigned as a liaison with the Festival on site during the weekend and on call for any emergencies. Name of employee and cell number to be supplied to Lily Office.
9. Access to electricity and water at Riverbend Park on July 26, 2014 for the children's program.
10. The Lily Festival is responsible for employing the services of security personnel.

Carried

10.11 ACC Visit

Mayor Waddell spoke to President Friesen from Assiniboine Community College and he is willing to come and meet with Council on April 23, 2014. Please give any agenda items to Chief Administrator Beachey prior to the meeting.

10.12 2015 Board of Revision

Councillor Pottinger doesn't feel that it is right for Council members to be on the board. Council wants the tax base and yet are trying to decide whether to lower taxes. She would like to see an honorarium paid for Public Bodies to sit on the board. Other Council members felt that maybe it could be a mix of Councillors and Public Bodies so there is someone with municipal experience on the board.

The date for the board of revision will be set for the week of Nov 17 – Nov 21, 2014.

11. Accounts and Financial Statements

11.1 March Accounts

Resolution No: 2014 31292

Moved By: Sheri Grant

Seconded By: Allan Drysdale

BE IT RESOLVED that the Council of the Town of Neepawa approve the following accounts:

Cheque Numbers: 201400357 to 201400417

201400419 to 201400482

201400484 to 201400579

Totalling: \$398,974.54

Representing: March 2014

Carried

11.2 March Accounts (TW)

Resolution No: 2014 31293

Councillor Pottinger declared a conflict of interest for the following resolution and vacated the Council Chambers. She returned to the Council Chambers following the vote.

Moved By: Robyn Copeland

Seconded By: Dean Dietrich

BE IT RESOLVED that the Council of the Town of Neepawa approve the following accounts:

Cheque Numbers: 201400483

Totalling: \$147.45

Representing: March 2014

Carried

11.3 March Accounts (NB)

Resolution No: 2014 31294

Mayor Waddell declared a conflict of interest for the following resolution and relinquished the Chair to Deputy Mayor Stilwell and vacated the Council Chambers. He returned to the Council Chambers following the vote.

Moved By: Sheri Grant

Seconded By: Allan Drysdale

BE IT RESOLVED that the Council of the Town of Neepawa approve the following accounts:

Cheque Numbers: 201400418

Totalling: \$1370.47

Representing: March 2014

Carried

12. Correspondence

Resolution No: 2014 31295

Moved By: Lisa Pottinger

Seconded By: Allan Drysdale

BE IT RESOLVED that the Council of the Town of Neepawa deal with the following communications as indicated:

1. Manitoba Good Roads Association AGM Agenda; received as information and filed.
2. CAA Manitoba Worst Roads List; received as information.
3. 2013 Handi-transit report; received as information and filed.
4. Manitoba Conservation & Water Stewardship re: Water system chemistry testing; received as information, distributed and filed.
5. Evergreen Environmental Technologies 2013 Audited Financial Statement; received as information and filed.

Carried

12.1 2013 Handi-Transit Report

13. In Camera

Resolution No: 2014 31296

Staff was requested to leave the Council Chambers.

Moved By: Robyn Copeland

Seconded By: Dean Dietrich

BE IT RESOLVED that the Council of the Town of Neepawa do now sit as a "Committee of the Whole In Camera" to discuss the following:

- Legal

Carried

14.1 Out of In Camera

Resolution No: 2014 31297

BE IT RESOLVED that the Council of the Town of Neepawa do now adjourn the "In Camera" session at 9:45 pm and resume the Regular Meeting of Council.

Carried

15. Adjournment

Resolution No: 2014 31298

Moved By: Dean Dietrich

Seconded By: Lisa Pottinger

BE IT RESOLVED THAT The Council of the Town of Neepawa do now adjourn this Regular Meeting of Council at 9:45 pm.

Carried

Mayor

CAO