

**Town of Neepawa
Meeting Minutes
03/04/2014 - Regular Meeting - 6:00 p.m.**

Present: Mayor Waddell, Deputy Mayor Stilwell, Councillors Dietrich, Drysdale and Grant; Chief Administrative Officer Richard Beachey, Assistant Chief Administrative Officer Colleen Sychyshyn, Engineering Supervisor Denis Saquet, Leisure Services Manager Amanda Novak and Utilities/Admin Clerk Sherry Smith.

Absent: Councillors Pottinger and Copeland

Guests: Debbie Stemkoski - NACTV; Don Phillips - CJ97; Jeff Braun – NAPD

**1. Approval of Agenda
Resolution No: 2014 31241**

Moved By: Dean Dietrich
Seconded By: Bill Stilwell

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the Regular Meeting agenda for March 4, 2014.

Carried

**2. In Camera 6:00 pm
Resolution No: 2014 31242**

Moved By: Sheri Grant
Seconded By: Allan Drysdale

BE IT RESOLVED that the Council of the Town of Neepawa do now sit as a "Committee of the Whole In Camera" to discuss the following:

- Development
- Legal
- Personnel

Carried

**2.1 Out of In-Camera
Resolution No: 2014 31243**

Moved By: Allan Drysdale
Seconded By: Sheri Grant

BE IT RESOLVED that the Council of the Town of Neepawa do now adjourn the "In Camera" session at 6:55 PM. and resume the Regular Meeting of Council.

Carried

3. Approval of Minutes

Resolution No: 2014 31244

Moved By: Sheri Grant
Seconded By: Dean Dietrich

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the minutes of the Regular Meeting held February 18, 2014 and the Public Hearing held February 18, 2014 as circulated, posted and attached.

Carried

4. Council Reports

4.1 Councillor Dietrich

Councillor Dietrich attended the Yellowhead Board Meeting Feb 24, 2014
Monthly report of expenses and receivables along with profit and loss year to date report provided in hard copy for filing.
With the installation of new toilets the water bill has been reduced by 14% year to date.
Loft cleanup is being arranged in order to move toward insulating the space as part of improvements from the Boge report
Searching for solution to repair or replace the chairs in the hall
Discussion on how to reduce expenses related to operation of the concession which continues to increase each year with little increase in revenue. Possible move to volunteer help
Reminder that the Neepawa Figure Skating Club will host a syncro competition March 15th

4.2 Deputy Mayor Stilwell

Councillor Stilwell attended the Regional and Local Library board meetings. The Local Library is looking for a person to clean the library.
There were a number of issues discussed at the Regional board meeting. It is anticipated that the levy charged to the Town of Neepawa could have a substantial increase with values under current consideration ranging from \$9.00 - \$10.00 per capita. Once approved by the Board, the Town is obligated for their portion of the fee no matter how much the increase may be.

4.3 Councillor Drysdale

Councillor Drysdale attended a Neepawa and Area Planning District meeting and a budget meeting.

4.4 Councillor Grant

Councillor Grant attended the budget meeting.

5. Standing Committee Reports

5.1 Human Resources - Councillors Dietrich, Pottinger

An updated Organizational chart will be placed on the open agenda for the next Council meeting.
EDO applications are on the Council website for review. Our CAO has shortlisted the applicants and will begin interviews shortly. Recommendation will be brought back to Council after interviews are complete.
A recruitment and retention policy is being investigated and considered by the committee.

5.2 Community Services Committee - Councillors Drysdale, Copeland - No report

5.3 Community Development Committee - Councillors Stilwell, Grant - No report

5.4 Infrastructure Committee - Councillors Copeland, Pottinger

Mayor Waddell read the Infrastructure report in Councillor Copeland's absence - as attached

6. Managers Report

6.1 Chief Administrative Officer Richard Beachey - As attached

6.2 Water & Wastewater Supervisor Howard Buffi – As attached

6.3 Leisure Services Manager Amanda Novak – As attached

6.4 Fire Chief Scott Gibson – As attached

7. Mayors Report - As attached

8. Old Business

8.1 By-Law No. 3129 Second Reading Resolution No: 2014 31245

Councillor Stilwell told Council we have no rural residential lots in the Town area now and questioned whether we should be entertaining two acre lots. Councillor Dietrich asked Engineering Supervisor Saquet if infrastructure would be an issue. Engineering Supervisor Saquet told Council it would be addressed through a development agreement at the developers cost.

Moved By: Dean Dietrich
Seconded By: Allan Drysdale

BE IT RESOLVED THAT the Council of the Town of Neepawa give By-Law No. 3129, being a By-Law of the Town of Neepawa to amend the Town of Neepawa Zoning By-Law No. 2650, as amended, be now read a second time.

Carried

8.2 By-Law No. 3129 Third Reading Resolution No: 2014 31246

Moved By: Sheri Grant
Seconded By: Allan Drysdale

BE IT RESOLVED THAT the Council of the Town of Neepawa give By-Law No. 3129, being a By-Law of the Town of Neepawa to amend the Town of Neepawa Zoning By-Law No. 2650, as amended, be now read a third time and passed.

For: Mayor Waddell, Councillors Grant, Dietrich and Drysdale
Against: Deputy Mayor Stilwell

Carried

9. New Business

9.1 Canada Day Events - Leisure Services Manager

Leisure Services Manager Amanda Novak explained to Council that the Lions Club requested that the Town take over the Canada Day celebrations last year. Therefore she incorporated the same in the 2014 Leisure Services budget, booked the fireworks and applied for the Canadian Heritage grant to help with costs. She further indicated that if we were to have a partner we could apply for more grant money. Council felt that the free swim at the pool was not necessary and it could help to generate some revenue to cover the costs. Council encourages other groups to help volunteer with the activities planned for that day.

9.2 Grant in Aid
Resolution No: 2014 31247

Moved By: Sheri Grant
Seconded By: Dean Dietrich

BE IT RESOLVED THAT the Council of the Town of Neepawa apply to Manitoba Infrastructure and Transportation for funding assistance under the Grant-in-Aid program for calcium chloride on Park Lake Road at a cost of \$3600.00.

Carried

9.3 Subdivision - 4437-14-7293
Resolution No: 2014 31248

Mr. Braun, representing the Planning District indicated that MB Planning had no concerns with the application. Engineering Supervisor Saquet told Council that Mr. Aiken is inquiring about a partial back lane closure off Mill Street and narrowing of Cameron Street. Conditional approval with more detail, including negotiated price for the portion of the lane so closed, will come at a later date.

Moved By: Grant
Seconded By: Drysdale

BE IT RESOLVED that the Council of the Town of Neepawa approve subdivision application No. 4437-14-7293 proposal to subdivide SE 33-14-15W LTS 12-25, BK 135, PL 256 & PCL A, PLN 42716, subject to the following conditions:

1. THAT a Conditional Use Order be granted allowing for the moderate density multiple-family residential building with in the "CC" zone.
2. THAT a Road Closing By-Law be approved closing the public lane as well as a portion of Cameron Street.

Carried

9.4 Transferring 2013 General Operating Surplus to Reserves
Resolution No: 2014 31249

Moved By: Allan Drysdale
Seconded By: Sheri Grant

BE IT RESOLVED that the 2013 general operating surplus be transferred to reserve appropriations as follows:

1. \$120,000 to the Town Development Reserve
2. \$100,000 to the Municipal Facilities Reserve
3. Net balance remaining, after all yearend adjustments, to the General reserve.

Carried

9.5 Transferring 2013 Utility Operating Surplus to Reserves
Resolution No: 2014 31250

Moved By: Sheri Grant
Seconded By: Dean Dietrich

BE IT RESOLVED that the 2013 utility operating surplus be transferred to reserve appropriations as follow:

1. 100,000 to the Sewer Reserve
2. 100,000 to the Lagoon Reserve
3. Net balance remaining, after all yearend adjustments, to the utility reserve.

Carried

9.6 Accepting Construction & Demo Material at Old Landfill
Resolution No: 2014 31251

Engineering Supervisor Saquet told Council that MB Conservation has given approval to use this material at the old dump site. Removal of all recyclable material needs to be done and concrete taken to the lagoon site for the erosion that has occurred.

Moved By: Sheri Grant
Seconded By: Dean Dietrich

BE IT RESOLVED that the Council of the Town of Neepawa accept the construction and demolition material from the old Murray's Garage at a rate of \$60.00 per tonne under the following conditions:

- Manitoba Conservation's demolition policy is followed, which will be provided to the property owner.
- Each load is weighed and scale tickets provided to the Engineering Supervisor
- Concrete will be accepted at no charge provided it is delivered to the lagoon site, with a size no greater than 2 feet X 2 feet and free from any protruding steel, paint or grease.

Carried

9.7 Hy-life Foods – Freezerco Offer to Purchase
Resolution No: 2014 31252

Moved By: Sheri Grant
Seconded By: Allan Drysdale

BE IT RESOLVED that the Council of the Town of Neepawa authorize the sale of a 1.2 acre parcel of land immediately west of Freezerco to FREEZERCO INC. for \$24,045.12 plus GST.

BE IT FURTHER RESOLVED that the Council of the Town of Neepawa permit access and the continued use of lands by FREEZERCO INC. on Town owned land immediately west of FREEZERCO INC. during the time that it takes to create and transfer a 1.2 acre parcel of land west of FREEZERCO INC. to FREEZERCO INC.

Carried

**9.8 Add outstanding AR to Tax
Resolution No: 2014 31253**

Moved By: Sheri Grant
Seconded By: Allan Drysdale

BE IT RESOLVED that the Council of the Town of Neepawa authorize the Director of Finance to add the attached list of outstanding accounts receivables to taxes.

Carried

10. Accounts and Financial Statements

**10.1 Accounts (1)
Resolution No: 2014 31254**

Moved By: Allan Drysdale
Seconded By: Dean Dietrich

BE IT RESOLVED that the Council of the Town of Neepawa approve the following accounts:

Cheque Numbers: 201400177 to 201400189 and 201400191 to 201400343 and 201400344 to 201400356
Totalling: \$332,323.50
Representing: January 2014

Carried

**10.2 Accounts (NB)
Resolution No: 2014 31255**

Moved By: Sheri Grant
Seconded By: Allan Drysdale

Mayor Waddell declared a conflict of interest for the following resolution, relinquished the Chair to Deputy Mayor Stilwell and vacated the Council Chambers. He returned to the Council Chambers following the vote.

BE IT RESOLVED that the Council of the Town of Neepawa approve the following accounts:

Cheque Numbers: 201400190
Totalling: \$854.39
Representing: January 2014

Carried

10.3 Accounts (TW)

Resolution No: 2014 31256

Moved By: Sheri Grant

Seconded By: Dean Dietrich

BE IT RESOLVED that the Council of the Town of Neepawa approve the following accounts:

Cheque Numbers: 201400343

Totalling: \$15.54

Representing: January 2014

Carried

11. Correspondence - Nil

12. Other Business

13. Adjournment

Resolution No: 2014 31257

Moved By: Sheri Grant

Seconded By: Bill Stilwell

BE IT RESOLVED THAT The Council of the Town of Neepawa do now adjourn this Regular Meeting of Council at 7:50pm.

Carried

Mayor

CAO