

**MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY OCTOBER 7, 2014 AT 5:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB**

Present: Mayor Bill Stilwell, Deputy Mayor Lisa Pottinger, Councillors Dietrich, Drysdale and Grant; Acting Chief Administrative Officer Colleen Synchyshyn, Manager of Operations Denis Saquet, Utilities Clerk Sherry Smith

Guests: Jackie Snyder - NACTV; Jeff Braun - NAPD, Shawn Compton, Bob Durston, Grant Lukin and Connie Derhak

**1. Approval of Agenda**

**Resolution No: 2014 31483**

**Moved By:** Dean Dietrich

**Seconded By:** Sheri Grant

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the Regular Meeting agenda for October 7, 2014.

**Carried**

**2. In Camera**

**Resolution No: 2014 31484**

**Moved By:** Sheri Grant

**Seconded By:** Lisa Pottinger

BE IT RESOLVED that the Council of the Town of Neepawa do now sit as a "Committee of the Whole In Camera" to discuss the following:

- Development
- Legal
- Personnel

**Carried**

**2.1 Out of In-Camera**

**Resolution No: 2014 31485**

**Moved By:** Lisa Pottinger

**Seconded By:** Allan Drysdale

BE IT RESOLVED that the Council of the Town of Neepawa do now adjourn the "In Camera" session at 7:00 pm and resume the Regular Meeting of Council.

**Carried**

**3. Approval of Minutes**  
**Resolution No: 2014 31486**

**Moved By:** Dietrich  
**Seconded By:** Grant

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the minutes of the Regular Meeting held September 16, 2014 and the Special Meeting held September 18, 2014 as circulated, posted and attached.

**Carried**

**4. 7:00 p.m. Public Hearing Variation - Grant Lukin**

Council stayed the regular meeting at 7:00 p.m. to open the public hearing. The regular meeting of Council resumed following the public hearing.

**5. 7:15 p.m. Public Hearing Rocky Mountain Equipment Conditional Use**

Council stayed the regular meeting at 7:15 p.m. to open the public hearing. The regular meeting of Council resumed following the public hearing.

**6. 7:30 p.m. Public Hearing Variation - Derhak**

Council stayed the regular meeting at 7:30 p.m. to open the public hearing. The regular meeting of Council resumed following the public hearing.

**7. Council Reports**

7.1 Councillor Dietrich - No report

7.2 Councillor Grant - No report

7.3 Councillor Pottinger - As attached

7.4 Councillor Drysdale - As attached

**8. Managers Report**

8.1 Acting CAO Colleen Synchyshyn - As attached

8.2 Water & Wastewater Supervisor Howard Buffi - As attached

8.3 Leisure Services Manager Amanda Novak - As attached

8.4 Fire Chief Scott Gibson - As attached

8.5 Economic Development Officer Marilyn Crewe - As attached

**9. Council Committee Reports**

9.1 Community Development - Mayor Stilwell, Councillor Grant - No report

9.2 Human Resources - Councillors Dietrich, Pottinger - No report

9.3 Infrastructure - Councillor Pottinger - No report

9.4 Community Services - Councillors Drysdale, Stilwell - No report

10. Mayors Report - Mayor Stilwell attended the Lily Fest meeting

## **11. Old Business**

### **11.1 Amending Parks Use Policy**

Moved to October 21 Council meeting

## **12. New Business**

### **12.1 Variation - Grant Lukin**

**Resolution No: 2014 31487**

**Moved By:** Allan Drysdale

**Seconded By:** Sheri Grant

BE IT RESOLVED THAT the Council of the Town of Neepawa approve Variation Application 4437-14-7391  
Grant & Joyce Lukin

Varied to allow: the required side yard setback of 5' be reduced to 0' for the residence and have the required  
site area of 6600 sq. be reduced to 3225 sq. for the residence within the "RT" Residential Two-Family Zone.

**Carried**

### **12.2 Conditional Use - Rocky Mountain Equipment**

**Resolution No: 2014 31488**

**Moved By:** Sheri Grant

**Seconded By:** Allan Drysdale

BE IT RESOLVED THAT the Council of the Town of Neepawa approve Conditional Use Order 2014-09-05 Foresight  
Real Estate Ltd / Rocky Mountain Equipment Ltd.

Conditional Use Requested: To allow for the location of a farm implement service and repair center within  
the "CC" Commercial Central Zone

Reason to Support: To allow for a temporary use of the noted property to facilitate a vehicle safety station and  
light Ag equipment service department.

Area Affected: Lots 17-22, Block 135, Plan 256; 361 Mountain Ave.

#### **Conditions:**

1. That the proposed Conditional Use shall expire on June 30, 2015
2. Any extensions to the agreed upon time shall be approved by Council prior to the date noted.
3. Any Ag Equipment or semi-truck storage shall be located to the rear of the building.
4. Any overnight parking shall be maintained within the property boundaries of 361 Mountain Ave.
5. If any conditions of the Conditional Use are not complied with the Conditional Use order shall be revoked.

**Carried**

**12.3 Variation - Connie Derhak**

**Resolution No: 2014 31489**

**Moved By:** Sheri Grant

**Seconded By:** Dean Dietrich

BE IT RESOLVED THAT the Council of the Town of Neepawa approve Variation Application 09-15-2014 Connie Derhak

Varied to allow: for the location of 1 accessory structure, being the tent like structure, to be located in the Front yard within the "RT" Residential Two-Family Zone

Reason in Support: Due to confined yard space and medical reasons the applicant wishes to locate the tent like structure in the front yard on the driveway

Area Affected: Lots 21 & 22, Block 83, Plan 256  
352 Isabel Street

**Defeated**

**12.4 Appointing Acting Chief Administrative Officer**

**Resolution No: 2014 31490**

**Moved By:** Sheri Grant

**Seconded By:** Dean Dietrich

BE IT RESOLVED that the Council of the Town of Neepawa appoint Colleen Synchysyn as the Acting Chief Administrative Officer for the Town of Neepawa.

**Carried**

**12.5 Appointing Privacy Officer**

**Resolution No: 2014 31491**

**Moved By:** Lisa Pottinger

**Seconded By:** Dean Dietrich

BE IT FURTHER RESOLVED that the Chief Administrative Officer of the Town of Neepawa be appointed as Privacy Officer for the Town of Neepawa, under Section 80 of the F.I.P.P.A. Act.

**Carried**

**12.6 EDO Training Request**  
**Resolution No: 2014 31492**

**Moved By:** Sheri Grant  
**Seconded By:** Dean Dietrich

BE IT RESOLVED that the Council of the Town of Neepawa authorize Economic Development Officer Marilyn Crewe to attend the Economic Developers Association of Manitoba's Fall Forum November 5-7 in Scanterbury, MB.

**Carried**

**12.7 Remuneration of 2014 Election Officials**  
**Resolution No: 2014 31493**

**Moved By:** Lisa Pottinger  
**Seconded By:** Dean Dietrich

BE IT RESOLVED THAT the Council of the Town of Neepawa approve remuneration for the 2014 Election Officials in amount of \$250.00 each.

**Carried**

**12.8 Release of Caveat – Land for PTH #16 Purposes**  
**Resolution No: 2014 31494**

**Moved By:** Allan Drysdale  
**Seconded By:** Sheri Grant

BE IT RESOLVED THAT the Council of the Town of Neepawa hereby agree to relinquish their interest as secured by Caveat No. 1048957 NLTO, Title No. 2527886 - Prairie Forest Products Ltd./Prendiville) for only that portion of land being acquired for PTH #16 purposes (approx. 0.26 acre).

**Carried**

**12.9 Highway Traffic Board Permit – Manitoba Hydro (Relocate Access Driveway, etc.)**

Manitoba Hydro has applied to the Highway Traffic Board to relocate establish appropriate access off of PTH #16 that will align with the construction of their new facility. Council reviewed the documentation/design, and no concerns will be registered by way of appeal. Manager of Operations Saquet informed Council that the relocate conforms to the highway functional design plans.

#### **12.10 Authorization to sign contract for Campground Manager**

**Resolution No: 2014 31495**

**Moved By:** Lisa Pottinger

**Seconded By:** Allan Drysdale

BE IT RESOLVED that the Council of the Town of Neepawa authorize the Mayor and Chief Administrative Officer to sign the attached agreement with Pat Mansfield, for the Campground Manager position at Lion's Riverbend Campground, for the term ending September 30, 2018 at a contract price of \$150 per day.

BE IT FURTHER RESOLVED that the Council of the Town of Neepawa have the option of further extending the contract for an additional two (2) years at the expiration, by resolution of Council and agreement of both parties.

**Carried**

#### **12.11 Animal Control Officer Contract Extension**

**Resolution No: 2014 31496**

**Moved By:** Dean Dietrich

**Seconded By:** Sheri Grant

BE IT RESOLVED THAT the Council of the Town of Neepawa authorize the Mayor and Chief Administrative Officer to sign the attached extension agreement with Derris "Jake" Birch for the duties of Animal Control Officer for a one year period, expiring December 31, 2015.

**Carried**

#### **12.12 Hackewich Development Agreement**

**Resolution No: 2014 31497**

**Moved By:** Allan Drysdale

**Seconded By:** Sheri Grant

BE IT RESOLVED that the Council of the Town of Neepawa authorize the Mayor and Acting Chief Administrative Officer to sign the attached Development Agreement with Brad Hackewich.

**Carried**

**12.13 Proclamation of Breast Cancer Awareness Month**  
**Resolution No: 2014 31498**

**Moved By:** Sheri Grant  
**Seconded By:** Allan Drysdale

Whereas Breast Cancer is the most common cancer in Canadian women and is a serious disease that will affect 24,400 women, 210 men and their families this year, and

Whereas it is of great importance that the money be raised to fund breast cancer research projects and community programs, and

Whereas the Canadian Breast Cancer Foundation strives to be an effective advocate, a trusted leader, a respectful partner and a resourceful catalyst a future without breast cancer.

Therefore the Town of Neepawa hereby proclaims the month of October 2014 as "Breast Cancer Awareness Month

**Carried**

**13. Accounts and Financial Statements**

**13.1 August Financial Statement**  
**Resolution No: 2014 31499**

**Moved By:** Lisa Pottinger  
**Seconded By:** Dean Dietrich

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the August 2014 Financial Statement

**Carried**

**13.2 September Accounts**  
**Resolution No: 2014 31500**

**Moved By:** Allan Drysdale  
**Seconded By:** Sheri Grant

BE IT RESOLVED that the Council of the Town of Neepawa approve the following accounts:

Cheque Numbers: 201401984 to 201402102 and 201402104 to 201402218  
Totalling: \$444,973.35  
Representing: September 2014

**Carried**

### **13.3 September Accounts**

#### **Resolution No: 2014 31501**

Deputy Mayor Pottinger declared a conflict of interest on the following resolution and left the Council Chambers. She returned following the vote.

**Moved By:** Sheri Grant

**Seconded By:** Dean Dietrich

BE IT RESOLVED that the Council of the Town of Neepawa approve the following accounts:

Cheque Numbers: 201402103

Totalling: \$99.18

Representing: September 2014

**Carried**

### **14. Correspondence**

#### **Resolution No: 2014 31502**

**Moved By:** Allan Drysdale

**Seconded By:** Sheri Grant

BE IT RESOLVED that the Council of the Town of Neepawa deal with the following communications as indicated:

1. Neepawa Monitoring Report 2013; received as information and filed.
2. RCMP September 2014 Report; received as information and filed.

**Carried**

### **15. Adjournment**

#### **Resolution No: 2014 31503**

**Moved By:** Lisa Pottinger

**Seconded By:** Sheri Grant

BE IT RESOLVED THAT The Council of the Town of Neepawa do now adjourn this Regular Meeting of Council at 8:20 pm.

**Carried**