

**MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY
JANUARY 21, 2014 AT 7:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE,
275 HAMILTON ST., NEEPAWA, MB**

Present: Mayor Ken Waddell, Deputy Mayor Bill Stilwell, Councillors Copeland, Dietrich, Drysdale, Grant and Pottinger; Chief Administrative Officer Richard Beachey, Assistant Chief Administrative Officer Colleen Synchshyn, Public Works Supervisor Keith Dahmer and Finance/IT/Design Dalys Robertson

Guests: Don Phillips - CJ97; Debbie Stemkoski - NACTV, Staff Sgt Michael Hengen

1. Approval of Agenda

Resolution No: 2014 31185

Moved By: Allan Drysdale

Seconded By: Dean Dietrich

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the Regular Meeting agenda for January 21, 2014.

Carried

2. 7:00 p.m. Board of Revision - Supplementary Taxes

Council stayed the regular meeting of Council to hold the Board of Revision. The regular meeting of Council resumed at 7:20 p.m.

3. 7:15 p.m. Delegation - S/sgt Michael J HENGEN Spruce Plains RCMP

Staff Sgt. Mike Hengen attended to introduce himself to Council and review the 2013 goals. He noted that he has a good relationship with his staff. He requested Council inform him how often and when they wish to meet to review the goals for 2014.

Councillor Copeland noted that there is coffee shop talk about the amalgamation of detachments. Staff Sgt. Hengen noted that he does not know of any firm commitment to that yet, however with all of the other changes, he foresees that there could be a main policing central but that decision has not been made at the top rank level.

Mayor Waddell thanked Staff Sgt. Hengen for attending.

4. Approval of Minutes

Resolution No: 2014 31186

Moved By: Lisa Pottinger

Seconded By: Sheri Grant

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the minutes of the Regular Meeting held January 7, 2014 as circulated, posted and attached.

Carried

5. Council Reports

5.1 Councillor Dietrich - As attached.

5.2 Councillor Pottinger - Councillor Pottinger noted that she missed the Rossburn Subdivision Trail Association meeting due to weather. The inclement weather also forced the rescheduling of the HAND meeting.

5.3 Deputy Mayor Stilwell - No report.

5.4 Councillor Copeland - As attached.

5.5 Councillor Drysdale - Councillor Drysdale also attended the Planning Board Meeting, reported on by Councillor Copeland.

5.6 Councillor Grant - No report

6. Managers Report

6.1 Chief Administrative Officer Richard Beachey - As attached

6.2 Engineering Supervisor Denis Saquet –As attached

6.3 Public Works Supervisor Keith Dahmer

Mr. Dahmer reported as attached.

Mayor Waddell noted some reports have been made that the snow removal is not the same as in previous years. Mr. Dahmer advised that there have been so many small snowfalls this year there has not been a break to catch up.

Kozak's have been brought out to assist twice and our own staff are cleaning continually.

Councillor Copeland noted that in previous years signs have been put up on Mountain and Brown restricting parking for snow removal. He questioned why these signs were not put up this year? Mr. Dahmer indicated the signs are for snow removal from midnight to 6 a.m. and snow removal is not done during those times. Councillor Copeland noted that on Mountain Avenue there are vehicles that have not been moved and there is quite a ridge of snow. The signs should be put up and get these vehicles moved so this can be cleared up. There are also complaints of the curb being covered by the snow and he questioned if Kozak's should be brought in to get the snow down to street level again.

Mr. Dahmer noted there is a plan in the works he is just waiting on a window of opportunity.

Councillor Stilwell has received numerous complaints and he feels the public would like an explanation as to who makes the decision to plow and when that decision is made. He noted the complaints he has received are in regards to the snow being packed and the Town equipment is not able to remove the snow before it is packed. He explained that Kozak's can clear the snow off before it gets packed. Instead of going curb to curb, the snow has reduced some streets to one lane because Town staff do not have the equipment necessary to do a proper clean. He asked for a full explanation for the public.

Mr. Dahmer noted that two years ago Council made the decision to purchase the loader with the snow blade and staff have been using that piece of equipment instead of relying solely on Kozak's. Input from the forecast and public works staff dictates when a full out plow is called.

Councillor Stilwell felt that the loader was purchased to be used as a loader and that Kozak's was the contractor. He felt the loader was not purchased to be the primary snow removal tool. He questioned the snow removal policy and why the plowing is not done to the curbs.

Mr. Dahmer noted that no policy was presented to him and if a policy is necessary one can be drawn up.

Councillor Copeland reviewed the current snow removal policy, TRANS #001.

Councillor Pottinger questioned if Mr. Dahmer received many complaints? Mr. Dahmer noted he received many complaints, mostly directed from the office.

Councillor Grant questioned the intent of the loader purchase. Councillor Dietrich noted the intent was to do some work, but not to replace Kozak's. He asked Mr. Dahmer to make some recommendations to improve the process.

Councillor Copeland applauded staff for the job they have been doing to try and make the best use of equipment within budgetary constraints.

Council requested that Mr. Dahmer to a full cost analysis on the snow clearing and make a recommendation to

Council.

6.4 Director of Finance Jamie Davie - As attached.

7. Mayors Report - As attached.

8. Old Business

8.1 By-Law No. 3124 Garbage & Recycling Regulations Second Reading

Resolution No: 2014 31187

Councillor Pottinger requested Chief Administrative Officer Beachey give a general overview of this by-law for the public, which he provided.

Councillor Drysdale questioned the Town recycling and garbage receptacles places in public areas. Councillor Copeland noted that sidewalk is private property and that these are placed by the Town of Neepawa.

Councillor Pottinger noted a full colour handout will be sent out in every mail box very shortly, indicating what is and isn't recycling and highlighting the garbage changes.

Councillor Dietrich questioned the use of recycling bags and when this by-law would take effect.

Chief Administrative Officer Beachey noted there will be a transition period which will be made public.

Councillor Copeland noted the Evergreen Board is requesting that recycling bags only be used for paper. It is a voluntary request at this point as per the contractor purchasing the recycling.

Moved By: Robyn Copeland

Seconded By: Allan Drysdale

BE IT RESOLVED THAT the Council of the Town of Neepawa give By-Law No. 3124, being a By-Law of the Town of Neepawa to establish the regulations for the Town of Neepawa garbage and recycling collection, be now read for a second time, as amended.

Carried

8.1.1 By-Law No. 3124 Garbage & Recycling Regulations Third Reading

Resolution No: 2014 31188

Moved By: Robyn Copeland

Seconded By: Lisa Pottinger

BE IT RESOLVED THAT the Council of the Town of Neepawa give By-Law No. 3124, being a By-Law of the Town of Neepawa to establish the regulations for the Town of Neepawa garbage and recycling collection, be now read for a third time and passed.

For: Stilwell, Pottinger, Dietrich, Drysdale and Copeland

Against: Grant

Carried

8.2 By-Law No. 3123 Garbage and Recycling Rates Third Reading
Resolution No: 2014 31189

Moved By: Robyn Copeland
Seconded By: Allan Drysdale

BE IT RESOLVED THAT the Council of the Town of Neepawa give By-Law No. 3123, being a By-Law of the Town of Neepawa to establish a rate for garbage and recycling collection and transportation services as a special service from 2014 to 2016, inclusive, be now read for a third time, as amended, and passed.

For: Stilwell, Pottinger, Dietrich, Drysdale and Copeland
Against: Grant

Carried

9. New Business

9.1 Community Development - CN Lands Redevelopment Master Plan - MB Planning Conference Presentation
Resolution No: 2014 31190

Moved By: Sheri Grant
Seconded By: Bill Stilwell

BE IT RESOLVED THAT the Council of The Town of Neepawa approve the attendance of Mayor Ken Waddell at the Manitoba Planning Conference on February 27, 2014, with half a day per diem and mileage paid.

Carried

9.2 Setting Tax Sale Year
Resolution No: 2014 31191

Moved By: Lisa Pottinger
Seconded By: Robyn Copeland

BE IT RESOLVED that the Council of the Town of Neepawa designate 2013 as the designated year for the 2014 Tax Sale Proceedings in accordance with Section 365(2) of the Municipal Act.

Carried

9.3 By-Law No. 3133 Organizational First Reading
Resolution No: 2014 31192

Councillor Copeland noted that the first two years of this Council term were as a committee of the whole, which he felt frustrating as things did not progress. The committee system was implemented and things were progressing. He feels this is a step backwards as one meeting a month is not enough and without a committee chair there is no follow up.

Councillor Stilwell felt if the original intent, which was a three member committee, was followed through there would have been more success. The problem is with a 4 member committee, the majority of Council is already on board before the item is brought to Council. He felt three members would be more beneficial. He is not in favour of attending more meetings per month. This Council is busy enough and day long meetings should be held as opposed to many short meetings.

Councillor Pottinger felt it would be necessary to alter the Council Committees as they were beginning to work well. She also likes the day long meetings.

Councillor Drysdale questioned how much of the work is done by Council and how much is done by staff? He felt there was too much information filtered out by the committee when presenting to Council. Councillor Dietrich agreed there was not enough information presented by the committees to the rest of Council. He felt more discussion was needed on this before a decision is made.

Moved By: Allan Drysdale
Seconded By: Lisa Pottinger

BE IT RESOLVED THAT the Council of the Town of Neepawa give By-Law No. 3133, being a By-Law of the Town of Neepawa to govern the organization of the Town of Neepawa and the committees thereof, be now read for a first time.

POTTINGER - GRANT
Motion to table.
CARRIED

9.4 By-Law No. 3134 First Reading (Snow & Ice Removal) **Resolution No: 2014 31193**

Moved By: Robyn Copeland
Seconded By: Allan Drysdale

BE IT RESOLVED THAT the Council of the Town of Neepawa give By-Law No. 3134, being a By-Law of the Town of Neepawa to amend By-Law No. 3121, be now read for a first time.

Carried

9.5 Subdivision 4437-13-7283 (Town of Neepawa Industrial Park) **Resolution No: 2014 31194**

Council discussed the recommendation by MIT and the removal of the approach. Calls to MIT were not returned prior to the meeting.

Moved By: Allan Drysdale
Seconded By: Dean Dietrich

BE IT RESOLVED that the Council of the Town of Neepawa approve subdivision application No.4437-13-7283, Town of Neepawa, proposal to subdivide Pt of SE 34-14-15W without conditions.

POTTINGER - COPELAND
Move to table until all questions can be answered.
CARRIED

9.6 Overtime Policy PER #018

Resolution No: 2014 31195

Moved By: Allan Drysdale

Seconded By: Sheri Grant

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the attached Overtime for Non Union Employees and Management Employees Policy to be indexed in the Policies and Procedures Manual as PER #018.

Carried

9.7 Add to Taxes - Outstanding Utilities

Resolution No: 2014 31196

Moved By: Lisa Pottinger

Seconded By: Dean Dietrich

BE IT RESOLVED that the Council of the Town of Neepawa authorize the CAO to add to taxes, outstanding utility, other outstanding charges and write off those accounts determined uncollectible, as per the attached Schedule "A".

Carried

10. Correspondence

Resolution No: 2014 31197

Moved By: Lisa Pottinger

Seconded By: Allan Drysdale

BE IT RESOLVED that the Council of the Town of Neepawa deal with the following communications as indicated:

1. AMM January 10, 2014 Newsletter; received as information and distributed.
2. 2013 Neepawa Public Water System Annual Report; received as information and filed.
3. RCMP December 2013 Monthly Report; received as information and filed.

Carried

11. Other Business

Councillor Pottinger noted that the traffic signals on Mountain and Hamilton do not have a timing so red is showing in both directions for a few moments at the same time. She has witnessed numerous red light runnings. Staff will contact MIT and make this request.

11.1 Conditional Offer to Purchase (MNP Lot)

Resolution No: 2014 31198

Councillor Copeland questioned where the moving of the approach was written in the offer to purchase as he did not see it. Chief Administrative Officer Beachey indicated this was expressed verbally from Remax. It was felt that a subdivision would not be necessary, but rather a simple separation of the lots and issuing separate title.

Councillor Pottinger felt this was a large expense to the Town just to have Meyers Norris Penny clear their own snow and continue to use the parking lot as it has been.

Councillor Copeland felt that Council should counter offer.

Moved By: Sheri Grant

Seconded By: Dean Dietrich

BE IT RESOLVED THAT the Council of the Town of Neepawa accept the conditional offer from Space Holdings Ltd. and Neepawa Kinsman Seniors Housing Inc. for \$40,000.00 for Lot 6/7 Blk 118, Plan 256 NLTO subject to:

1. The Town, at its expense, is to move the driveway access to the property from the east side of the property to the centre so that both half's of the lot are equally accessible.
2. The Town, at its expense, is to subdivide the land, if necessary, and create two separate deeds in the name of Neepawa Kinsman Seniors Housing Inc. for the eastern section of the land and Space Holdings Ltd. for the western section of the land.

COPELAND - DRYSDALE

Moved to amend resolution subject to a \$45,000 counter offer.

CARRIED

12. In Camera

Resolution No: 2014 31199

Moved By: Allan Drysdale

Seconded By: Lisa Pottinger

BE IT RESOLVED that the Council of the Town of Neepawa do now sit as a "Committee of the Whole In Camera" to discuss the following:

- Development
- Legal
- Personnel

Carried

12.2 Out of In-Camera
Resolution No: 2014 31200

Moved By: Robyn Copeland
Seconded By: Allan Drysdale

BE IT RESOLVED that the Council of the Town of Neepawa do now adjourn the "In Camera" session at 9:40 p.m. and resume the Regular Meeting of Council.

Carried

13. Adjournment
Resolution No: 2014 31201

Moved By: Robyn Copeland
Seconded By: Allan Drysdale

BE IT RESOLVED THAT The Council of the Town of Neepawa do now adjourn this Regular Meeting of Council at 9:41 p.m.

Carried

Mayor

Chief Administrative Officer