

MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY, DECEMBER 2, 2025, AT 7:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB

Present: Mayor Hedley, Deputy Mayor Parrott, Councillors Clark, Gerrard, Kostenchuk, Nadeau and Sisley, CAO Colleen Synchyshyn, Manager of Operations Denis Saquet, Asset Management Co-ordinator Kara Sylvester

Guests: Jessica Oman – NACTV

Pre-Meeting - Committee of the Whole In-Camera

5:00 P.M. – Informal Discussion with Chamber of Commerce Office Administrator Becca Lanutan and members Ally Potrebka, Sarah Fast, Matthew Beach and Marilyn Crewe

- Discussed snow removal services, maintenance of vacant storefronts, employees parking in front of businesses, future plans for roads and sidewalks, initiatives for prioritizing businesses, etc.

Resolution No: 2025-249

Gerrard/Parrott

BE IT RESOLVED that we do now sit as a “Committee of the Whole In-Camera” at 5:30 p.m. to discuss strategic planning and development matters.

CARRIED

Resolution No: 2025-250

Parrott/Nadeau

BE IT RESOLVED that we do now adjourn the “In-Camera” session at 6:57 p.m.

CARRIED

1. 7:00 p.m. Approval of Agenda

Resolution No: 2025-251

Nadeau/Kostenchuk

BE IT RESOLVED THAT we approve the Regular Meeting agenda for December 2, 2025.

CARRIED

2. Approval of Minutes

Resolution No: 2025-252

Parrott/Sisley

BE IT RESOLVED THAT we approve the minutes of the Board of Revision and the Regular Meeting held November 18, 2025, as circulated.

CARRIED

3. Council Reports

3.1 Councillor Nadeau

- Western Regional Library Board - passed their budget for 2025; the 4-year union agreement with the non-supervisory staff was settled; \$7,000 remains available for maintenance of the Neepawa Library.
- Rossburn Subdivision Trails Association - improved signage would be beneficial for Neepawa to direct trail users down Hurrell Road and towards the bike park; currently reviewing the board structure; AGM set for March 2, 2026 in Sandy Lake; considering purchasing a tractor for mowing.

3.2 Councillor Sisley

- Attended the Association of Manitoba Municipalities (AMM) Convention from November 25 – 27, 2025.

3.3 Deputy Mayor Parrott

- Arts Forward – Approved for \$25,000 from the Stride Forward Fund to assist with window replacements.
- Neepawa was recently notified that John and Gerry Nelson were the winners of the Carels Shield for the Best Urban Home Grounds – Population 2,001 – 7,500 in the Manitoba Good Roads Association 2025 Competition. The award will be presented at the MGRA banquet on April 21, 2026.

3.4 Councillor Kostenchuk – Home Assistance Neepawa & District (HAND)

- 5 new life lines have been issued; there is lots of interest in the rent assistance program; Michelle Kasprick participated in an interview with Age Friendly Manitoba to talk about program success.

3.5 Mayor Hedley

- Also attended the AMM Convention where Neepawa was able to participate in open forum with the Premier and Cabinet and in special meetings with the Ministers of Manitoba Transportation and Infrastructure, Public Service Delivery and Environment and Climate Change.

4. Department Reports

4.1 Manager of Operations Denis Saquet

- Work continues on the Oberon well project.
- The tenders for the new lift station to service Project 320 are set to close by the end of the week.
- Working on 2026 budget considerations, which will be prefaced by equipment demonstrations.

5. Correspondence

5.1 Home Assistance Neepawa & District (HAND)

- The levy for 2026 will remain unchanged at \$0.55 per capita.

6. Finance

6.1 Accounts – November 2025

Resolution No: 2025-253

Gerrard/Kostenchuk

BE IT RESOLVED THAT we approve the accounts for November 2025, totalling \$2,669,456.51, as reviewed and representing electronic fund transfers #1741 to #1838 and cheques #2025000863 to #2025000953, but excluding #2025000907 and #2025000908.

CARRIED

Mayor Hedley and Councillor Gerrard declared a conflict for the following resolution; vacated the room, returning at the close of discussion and debate. Deputy Mayor Parrott presided.

6.2 Accounts – November 2025 (HH & Co-op)

Resolution No: 2025-254

Kostenchuk/Clark

BE IT RESOLVED THAT we approve cheque #202400907 and #2025000908 for November 2025 to Home Hardware and Neepawa Gladstone Co-op totalling \$6,415.22.

CARRIED

6.3 Supplementary Tax for 2025 – Adjustment to Roll #70000

Resolution No: 2025-255

Kostenchuk/Nadeau

WHEREAS the property located at 289 Bourke Street (Roll 70000) was sold in 2025 and as a result of the sale, the classification of the property should have changed from institutional to residential;

AND WHEREAS at the time of completing supplementary adjustments for 2025, Assessment Services incorrectly recorded the change as commercial;

THEREFORE, BE IT RESOLVED THAT Roll No. 70000 be corrected to classify this property as residential and that a credit be issued against Roll 70000 in amount of \$4,429.80.

CARRIED

7. Unfinished Business – Nil

8 New Business

8.1 Lease – Neepawa Municipal Airport

Resolution No: 2025-256

Sisley/Parrott

BE IT RESOLVED THAT we approve entering into a lease agreement with Western Canadian Aerial Ltd. for the five-year period from January 1, 2025 to December 31, 2029 at a rate of \$0.55/sq. ft. for the hangar, plus an annual fee of \$3,500.00 for operations that extend beyond the footprint of the hangar, subject to the terms of the lease agreement.

CARRIED

8.2 Approving Policies – Workplace Incident Reporting & Responsible Use & Care of Municipal Property

Resolution No: 2025-257

Kostenchuk/Nadeau

BE IT RESOLVED THAT we approve the following new policies:

- AD-058 Workplace Incident Reporting
- AD-062 Responsible Use & Care of Municipal Property

CARRIED

9. By-Laws

9.1 By-Law 3236-25 Organizational & Procedural By-Law – 2nd Reading

- Amend Clause 4.7.1 to reflect a 5:30 start for the regular meetings of Council on the 1st and 3rd Tuesday of each month.

Resolution No: 2025-258

Gerrard/Clark

BE IT RESOLVED THAT By-Law No. 3236-25 being a By-Law of the Town of Neepawa to govern the organization of the Town of Neepawa and the committees thereof, and to regulate the proceedings and conduct of the council and the committees thereof, be now read for a second time.

CARRIED

9.2 By-Law 3236-25 Organizational & Procedural By-law – 3rd Reading

Resolution No: 2025-259

Parrott/Sisley

BE IT RESOLVED THAT By-Law No. 3236-25 being a By-Law of the Town of Neepawa to govern the organization of the Town of Neepawa and the committees thereof, and to regulate the proceedings and conduct of the council and the committees thereof, be now read for a third time and passed.

For: All; Against/Abstained: Nil

CARRIED

10. Other Business

- Upcoming events include a Pathway to Owning Your Own Home session on November 22nd; an information session regarding English language training for internationally educated nurses on November 26th; and two information sessions to promote the Medical Administration Certificate Program on Dec 2nd.

11. Adjournment

Resolution No: 2025-260


Kostenchuk/Parrott

BE IT RESOLVED THAT we now adjourn this Regular Meeting of Council at 7:27 pm.

CARRIED



Mayor – Brian Hedley



CAO – Colleen Sychyshyn