

MINUTES OF THE TOWN OF NEEPAWA ANNUAL ORGANIZATIONAL MEETING OF COUNCIL HELD TUESDAY NOVEMBER 4, 2025 AT 6:30 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB

Present: Mayor Hedley, Deputy Mayor Parrott, Councillors Clark, Gerrard, Kostenchuk, Nadeau and Sisley, CAO Colleen Synchyshyn, Manager of Operations Denis Saquet, Asset Management Co-ordinator Kara Sylvester

1. Approval of Agenda

Resolution No: 2025-216

Gerrard/Nadeau

BE IT RESOLVED THAT we approve the agenda for the Annual Organizational Meeting of Council for Tuesday, November 4, 2025.

CARRIED

2. Appoint Deputy Mayor

Resolution No: 2025-217

Clark/Kostenchuk

BE IT RESOLVED THAT the Council of the Town of Neepawa hereby appoint Murray Parrott as Deputy Mayor.

CARRIED

3. Committee Appointments 2024/25

Resolution No: 2025-218

Sisley/Gerrard

BE IT RESOLVED THAT Council hereby approve the following appointments to the standing committees and Boards for 2024/25 as follows:

Committee of the Whole: All members of Council

Board of Revision: All members of Council (Mayor Hedley - Chair; CAO Synchyshyn - Secretary)

Human Resources Committee: Mayor Hedley & Councillor Gerrard

General Government & Finance Committee: Councillor Gerrard (Chair) & Councillor Clark.

- Neepawa Area Planning District (NAPD): Deputy Mayor Parrott & Mayor Hedley; Councillor Gerrard (Alternate)
- County Court Building: Councillor Gerrard & Councillor Kostenchuk
- Sayward Estate Management: Councillor Sisley & Councillor Kostenchuk
- Federation of Canadian Municipalities: General membership

Protection & Community Services Committee: Councillor Clark (Chair) & Councillor Kostenchuk

- Neepawa Veterinary Services District: Councillor Nadeau
- Home Assistance Neepawa & District (HAND): Councillor Kostenchuk
- Neepawa & Area Disabled Persons Association: Councillor Sisley
- Physician Recruitment Committee: Deputy Mayor Parrott & Councillor Sisley
- Spruce Plains Justice Committee: Councillor Nadeau
- Health Action Committee – Mayor Hedley & Councillor Sisley

Public Works & Infrastructure Committee: Deputy Mayor Parrott (Chair) & Councillor Sisley

- Evergreen Environmental Technologies: Mayor Hedley; Deputy Mayor Parrott (Alternate)
- TransCanada Yellowhead Highway Association: General membership
- Manitoba Good Roads Association: General membership

Recreation & Economic Development Committee: Councillor Sisley (Chair) & Councillor Clark

- Western Regional Library: Councillor Nadeau & Bill Stilwell (Citizen Rep.)
- Neepawa Library (Local Action Committee – Councillor Nadeau & Bill Stilwell, Charmaine Wickett, Miranda Leybourne, Bernie Harley & Rrain Prior (Citizen Reps.)
- Whitemud Watershed Conservation District: Councillor Gerrard & Bill Stilwell (Citizen Rep.)
- Neepawa Area Development Corporation (NADCO): Deputy Mayor Parrott & Councillor Clark
- Yellowhead Centre: Councillor Clark
- Yellowhead Economic Corridor: Councillor Nadeau
- Rossburn Subdivision Trails Association: Councillor Nadeau
- Arts Forward: Deputy Mayor Parrott
- Neepawa Tourism – Deputy Mayor Parrott

Environmental Health & Volunteerism Committee: Councillor Nadeau (Chair) & Mayor Hedley

CARRIED

4. Signing Authorities 2025/26

Resolution No: 2025-219

Parrott/Clark

BE IT RESOLVED THAT the Council of the Town of Neepawa authorize Mayor Hedley, Deputy Mayor Parrott, Chairman of Finance Councillor Gerrard, CAO Colleen Synchyshyn, Asset Management Coordinator Kara Sylvester and Director of Finance Jamie Davie as signing authorities for the Town of Neepawa for 2025/26; and BE IT FURTHER RESOLVED THAT items requiring signatures reflect a combination of one (1) elected official and one (1) staff member.

CARRIED

5. Annual Review of Documents

- Municipal Council Conflict of Interest Declarations – reviewed, updated and filed with the CAO.
- By-Law 3205-20 Council Code of Conduct – no changes required.
- AD-045 Respectful Workplace and Harassment-Violence Prevention Policy – no changes required.
- Organizational & Procedural By-Law – Council in agreement to amend the starting time for the regular meetings of Council from 7:00 p.m. to 5:30 p.m. An amended by-law will proceed with the required readings to be in place for the first meeting in January.

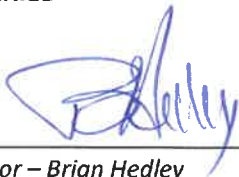
6. Adjournment

Resolution No.: 2025-220

Nadeau/Kostenchuk

BE IT RESOLVED THAT The Council of the Town of Neepawa do now adjourn this Annual Organizational Meeting at 6:54 p.m.

CARRIED



Mayor – Brian Hedley



CAO – Colleen Synchyshyn