

**MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY, JANUARY 20, 2026, AT 5:30 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB**

Present: Mayor Hedley, Deputy Mayor Parrott, Councillors Clark, Gerrard, Nadeau and Sisley, CAO Colleen Synchyshyn, Manager of Operations Denis Saquet, Asset Management Co-ordinator Kara Sylvester

Regrets: Councillor Kostenchuk

Guests: Rain Prior – NACTV, Eoin Devereaux – Neepawa Banner & Press

**1. Approval of Agenda**

**Resolution No: 2026-9**

**Nadeau/Parrott**

BE IT RESOLVED THAT we approve the Regular Meeting agenda for January 20, 2026.

**CARRIED**

**2. Approval of Minutes**

**Resolution No: 2026-10**

**Gerrard/Clark**

BE IT RESOLVED THAT we approve the minutes of the Regular Meeting held January 6, 2026, as circulated.

**CARRIED**

**3. Presentations/Delegations/Public Hearings - Nil**

**4. Council Reports**

**4.1 Deputy Mayor Parrott**

- Along with various community stakeholders, met with Prairie Mountain Health (Treena Slate, Glenda Short and Stacey Wilson) to receive health region updates.
- Participated in consultant interviews for a review of the NAPD Development Plan.
- Yvonne Sisley has been named a finalist for a Travel Manitoba Tourism Award in recognition of outstanding contributions made to the tourism industry in promoting Manitoba (Neepawa).

**4.2 Councillor Sisley**

- The Neepawa Health Action Committee recently met with the group from Carberry to talk about regional efforts in support of health care. Also participated in a Recreation and Economic Development meeting and Handivan meeting.

**4.3 Councillor Gerrard - Finance & General Government Committee**

- Discussions for the 2026 budget have begun. The committee is currently reviewing unfinished and upcoming projects as well as grant requests. These expenses will assist in determining how to balance the budget taking into account new assessment.

**4.4 Councillor Nadeau**

- Participated in a meeting of the Spruce Plains Justice Committee.

**4.5 Councillor Clark – Yellowhead Centre**

- The 2026 budget was approved. Currently reviewing sponsorship and marketing opportunities and will be looking at memberships, ice rentals and other rental rates at the next meeting.

**5. Department Reports**

**5.1 Director of Recreational Services - Cassandra Noonan-Robinson**

- Highlights from 2025 – 11 grants applied for and received; 56 programs held with 756 pre-registrations; 793 swimming lessons; 209 day camp registrations; 916 campground bookings.
- Looking at introducing new programs in 2026, including evening activities at the pool, continuing with age friendly dances and acquiring Kobo readers for use by seniors.

## 5.2 Economic Development Officer - Marilyn Crewe

- A few 2025 notables – 2 Storefront Improvement applications; website improvements; housing information added to the website; two new billboards; 7 new businesses, Habitat for Humanity house built; succession of the BP Museum; 22 new builds (up from 10 in 2024).
- 2026 Focus – Storefront improvement program to continue. Preparing for the business walk as part of the Business Retention and Expansion program and working on the immigration initiative with Brandon, as well as the marketing of lots and the exploration of educational opportunities for 2026, including Adult Education and preparation for the LPN program in 2027.

## 5.3 Manager of Operations Denis Saquet

- Staff have been busy with snow clearing operations.
- Work continues at the new well site with the intent to complete the commissioning of the project.
- Strong winds have once again disrupted the communication tower at the water treatment plant.
- Working on the 2026 budget with a major focus on Phase 1 of Project 320.

## 6. Correspondence

### 6.1 Statistics Canada

- Currently hiring for the next Population Census to take place in May 2026. Visit: [census.gc.ca/jobs](https://census.gc.ca/jobs).

### 7. Finance - Nil

### 8. Unfinished Business – Nil

### 9. New Business

#### 9.1 Appoint Senior Election Official – 2026 General Municipal Election (October 28, 2026)

Resolution No: 2026-11

Parrott/Sisley

WHEREAS Section 10(1) of *The Municipal Councils and School Boards Elections Act* requires a municipality to appoint a Senior Election Official (SEO) who will be responsible to manage and conduct all aspects of a municipal election;

THEREFORE, BE IT RESOLVED THAT Colleen Synchysyn be hereby appointed to the position of SEO for the Town of Neepawa for the 2026 General Municipal Election.

**CARRIED**

#### 9.2 Chamber of Commerce Fair May 22 to 24, 2026

Resolution No: 2026-12

Sisley/Clark

BE IT RESOLVED THAT the Neepawa and District Chamber of Commerce Fair scheduled for May 22 - 24, 2026 be declared as a Town of Neepawa community event.

**CARRIED**

#### 9.3 Subdivision 4437-25-8767 – Town of Neepawa

Resolution No: 2026-13

Gerrard/Nadeau

WHEREAS the Town of Neepawa intends to create 3 parcels from an existing 1.07-acre property currently zoned as institutional and containing a museum building, a garage and a rail car;

AND WHEREAS to maximize the use of space, this subdivision will require the closure of a portion of public lane on the north and east side of the property;

THEREFORE, BE IT RESOLVED THAT the Council for the Town of Neepawa approve Subdivision 4437-25-8767 to provide a dedicated 0.39 acres for the continued use of the Beautiful Plains Museum and divide the remaining property into two lots being 0.50 acres and 0.27 acres in size; and

BE IT FURTHER RESOLVED THAT as a condition of this subdivision, Council obtain the required approvals to close those portions of public lane outlined in the subdivision application.

**CARRIED**

**9.4 Project 320 – New Lift Station & Forcemain – Contract Administration Services**

**Resolution No: 2026-14**

**Sisley/Parrott**

BE IT RESOLVED THAT we accept the proposal of Associated Engineering for contract administration services for construction and post-construction services for contract 1 of the new lift station and forcemain respecting the Project 320 development for an upset fee of \$173,425.00 plus applicable taxes.

**CARRIED**

**9.5 Water & Sewer Services – Project 320 – Part 1 of Phase 1**

**Resolution No: 2026-15**

**Nadeau/Parrott**

BE IT RESOLVED THAT we accept the proposed rates of Rob Smith and Son Backhoe & Trucking Ltd. to proceed with the installation of utility services into the eastern part of a 58-acre subdivision initiated by the Town of Neepawa and identified as Phase 1 of Project 320.

**CARRIED**

**10. By-Laws - Nil**

**11. Other Business - Nil**

**12. Adjournment**

**Resolution No: 2026-16**

**Clark/Nadeau**

BE IT RESOLVED THAT we now adjourn this Regular Meeting of Council at 6:08 pm.

**CARRIED**



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Mayor – Brian Hedley



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CAO – Colleen Synchshyn