

MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY, DECEMBER 19, 2023 AT 7:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB

Present: Mayor Hedley, Deputy Mayor Parrott, Councillors Gerrard, Kostenchuk, Sisley & Pottinger, CAO Colleen Synchshyn, Assistant CAO Jodi Baker

Guests: Rrain Prior, NACTV; Eoin Devereaux, Banner & Press

Regrets: Councillor Nadeau

1. Approval of Agenda

Resolution No: 2023-258

Parrot/Kostenchuk

BE IT RESOLVED THAT we approve the Regular Meeting agenda for Tuesday, December 19, 2023.

CARRIED

2. Approval of Minutes

Resolution No: 2023-259

Pottinger/Gerrard

BE IT RESOLVED THAT we approve the minutes of the Regular Meeting held December 5, 2023, as circulated.

CARRIED

3. Public Hearing (separate minutes)

- 7:05 p.m. – Variation Application V-07-2023 – Lisa & Murray Davie

4. Council Reports

4.1 Recreation & Economic Development Committee – Councillor Sisley

- Babysitting Course coming up in January, with more courses throughout the winter.
- WinterFest will be hosted on February 17, 2024 in the evening (Sunday) as opposed to the Monday of that weekend and will include fires, skating trails and fireworks.

4.2 Beautiful Plains County Courthouse – Councillor Gerrard

- Discussed funding shortfalls to be taken from Reserve Funds.
- Budget being set for 2024 which includes reviewing heating repairs, rental space, operations, as well as appropriate rental fees as outlined in *The County Courthouse Buildings Act*.

4.3 General – Mayor Hedley

- Minister of Labour & Immigration Malaya Marciano recently met with some of the members of Council and staff. She was also given a tour of the community, the new Training Centre and the Touchwood Day Program building. She plans to return in February to meet with Council and further discuss the importance of immigration to our community as well as other important topics.

4.4 Home Assistance Neepawa and District (HAND) – Councillor Kostenchuk

- Installed 3 new Lifelines; Community Meal program is increasing; Info Session by CRA on February 9th; Age Friendly Community importance; Seniors Sensational Program will be coming this summer.

5. Department Reports - Nil

6. Correspondence

6.1 Beautiful Plains Community Foundation

- Confirming continuation of the Lease of lands east of Town for the Farming Project. Since 2021, this project has contributed \$32,000 to the Community Endowment Fund.

6.2 Neepawa & District Chamber of Commerce

- Invitation for Council to attend the Chamber and Tourism AGM 2024 January 29, 2024 at the Legion.

6.3 Multi-Material Stewardship Manitoba

- 2024 funding is \$72,528.24, representing 223 tonnes of recycled material at a rate of \$342.00 per tonne.
- In-kind advertising owed from newspaper stewards for 2024 will be \$3,574.65.

7. Finance

7.1 November 2023 Financial Statement

Resolution No: 2023-260

Gerrard/Pottinger

BE IT RESOLVED THAT we approve the Financial Statement for the month ended November 30, 2023.

CARRIED

7.2 Add Outstanding Accounts Receivables & Utility Accounts to Taxes

Resolution No: 2023-261

Kostenchuk/Parrott

WHEREAS Section 252 (2) of *The Municipal Act* authorizes a municipality to collect debts in the same manner as a tax may be collected or enforced under the Act;

AND WHEREAS nearing the end of 2023, there are outstanding utilities and accounts receivable charges that remain unpaid or uncollectible;

THEREFORE BE IT RESOLVED THAT all those accounts that remain outstanding at December 31, 2023 from the attached lists, be hereby added to the property tax roll.

CARRIED

7.3 Interim Operating Budget - 2024

Resolution No: 2023-262

Gerrard/Kostenchuk

BE IT RESOLVED THAT in accordance with Section 163 of the Municipal Act, the Council of the Town of Neepawa has made provisional estimates of operating and capital expenditures of the Municipality for the period from January 1, 2024 until the adoption of the annual estimates:

NOW THEREFORE BE IT RESOLVED that these provisional estimates be hereby adopted:

General Operating Requirements:

General Government Services	\$451,000.00
Protective Services	\$310,000.00
Transportation Services	\$440,950.00
Environmental Health Services	\$190,000.00
Environmental Development Services	\$22,000.00
Public Health & Welfare Services	\$217,470.00
Economic Development Services	\$88,450.00
Recreation & Cultural Services	\$137,500.00
Fiscal Services	<u>\$86,000.00</u>
Total General Operating Requirements	\$1,943,370.00

Total Utility Operating Requirements	\$715,000.00
General Capital Requirements	\$462,000.00
Utility Capital Requirements	\$440,000.00

CARRIED

8. New Business

8.1 Variation Application V-07-2023 – Lisa and Murray Davie (372 Broadway Ave)

Resolution No: 2023-263

Parrott/Kostenchuk

BE IT RESOLVED THAT we approve Variation Application V-0702923 of Lisa & Murray Davie respecting Lot 2, Plan 40325 at 372 Broadway Ave. to allow for the construction of a new single-unit dwelling and requiring a reduction to the northern property side setback from the required 15 ft to the proposed 9 ft 11.5 inches and a reduction to the southern property side setback from the required 15 ft to the proposed 6 ft within the RSE-Residential Unserviced Zone.

CARRIED

8.2 Updating Policy – Disposal & Tipping Fees at Evergreen OP-015

- Effective January 1, 2024, Evergreen will be increasing the construction and demolition tipping rate by \$2.00 per tonne and increasing the hog hair tipping rate by \$10.00 per tonne.
- A further policy amendment includes reference to the Waste Reduction and Recycling Support (WRARS) Levy, which although has been part of the recovery process when charging out the tipping fees, was not previously cited in the policy. This rate is set by the Province and is currently \$10.00 per tonne.

Resolution No: 2023-264

Pottinger/Sisley

BE IT RESOLVED THAT we do hereby approve amendments to the Disposal & Tipping Fee Policy OP-015 to be effective January 1, 2024.

CARRIED

8.3 MicroAge – Cyber Security Protection

Resolution No: 2023-265

Gerrard/Parrott

BE IT RESOLVED THAT we approve MicroAge to complete security improvements/upgrades that will increase protection for the Town of Neepawa's network to meet or exceed current industry standard compliance regulations; and

BE IT FURTHER RESOLVED THAT these improvements be installed in 2024 and charged at a monthly rate of \$851.28 plus taxes, plus a one-time configuration and installation charge of \$1,054.40 to install a security bundle and firewall at the water treatment plant.

CARRIED

8.4 Age Friendly Manitoba Initiative

Resolution No: 2023-266

Kostenchuk/Pottinger

WHEREAS older persons are an important part of our community; and

WHEREAS it is our community's interest that these citizens continue to live active lives and participate fully in the activities of the community; and

WHEREAS the Town of Neepawa accepted the invitation from the Manitoba Association of Senior Communities to participate in the Age-Friendly Manitoba Initiative;

THEREFORE BE IT RESOLVED THAT:

- Neepawa Age-Friendly Initiative be endorsed by the Town of Neepawa to support participation and healthy active lifestyles for older adults and all citizens;
- An elected Council Member be an active participant on the Committee/Working Group that represents all sectors of the community, & report regularly to Council on the activity of the Committee/Working Group;
- The plans of the Age-Friendly Initiative be publicly posted to develop public support; and
- The Neepawa Age-Friendly Initiative work cooperatively with existing community organizations to ensure that their programs and services are more age-friendly.

CARRIED

8.5 Sale of Property - Lots 5 & 6, Plan 65638

Resolution No: 2023-267

Gerrard/Sisley

BE IT RESOLVED THAT we approve the sale of Lots 5 & 6, Plan 65638 (Roll #s 750 & 810) in SW 33-14-15 to McCutcheon Farms Ltd. for \$19,000, subject to the terms of a sales agreement.

CARRIED

8.6 Water & Sewer Infrastructure - NE Development (SW 34-14-15W)

- Extends service to the NE corner of Neepawa, with current servicing needs being a new hospital & school.
- 9 bids were received, with the lowest bid being withdrawn due to a calculation error that understated the bid. Recommendation to accept the next valid low bid.

Resolution No: 2023-268

Pottinger/Kostenchuk

BE IT RESOLVED THAT we accept the tender of Rob Smith & Son Backhoe in the amount of \$2,166,575.25 (including tax) to complete Phase 2 of the water and sewer infrastructure within the SW 34-14-15W, including the forcemain and lift station.

CARRIED

8.7 Neepawa Training Facility - Lease to Assiniboine Community College

Resolution No: 2023-269

Parrott/Sisley

BE IT RESOLVED THAT the Town of Neepawa enter into an 18-month lease with Assiniboine Community College to host a Licensed Practical Nursing Program at the Neepawa Training facility starting in January 2024 at a rate of \$5,000/month;

BE IT FURTHER RESOLVED THAT the Mayor & CAO be given authority to conclude the terms of the agreement.

CARRIED

8.8 Sale of Property - Lot 10, Plan 66188 in SE 34-14-15W

Resolution No: 2023-270

Pottinger/Parrott

BE IT RESOLVED THAT we approve the sale of Lot 10, Plan 66188 (Roll #8959) in SE 34-14-15W to Jason Sawatsky for \$30,450.00, subject to the terms of a development agreement.

CARRIED

9. Other Business

- Mayor Hedley extended holiday wishes and all the best for a great new year.

Adjournment

Resolution No: 2023-271


Parrott/Kostenchuk

BE IT RESOLVED THAT the Council of the Town of Neepawa do now adjourn this Regular Meeting of Council at 8:01 p.m.

CARRIED



Mayor – Brian Hedley



CAO – Colleen Synchyshyn

Outstanding Accounts Receivables and Utility Accounts
Schedule to December 19, 2024 Minutes - Resolution #2023-261

Utility Account #	Tax Roll Account #	Amt Outstanding
19201019	167800000	\$39.47
50044004	142150000	\$45.22
300578009	141725000	\$45.23
300776000	67000000	\$51.96
300334003	175416000	\$58.31
7940000	111600000	\$73.29
300666000	1450000	\$73.29
34100000	63900000	\$74.21
300684000	1450000	\$74.21
63701013	43600000	\$85.34
24000002	128100000	\$98.87
300674000	1450000	\$101.62
300525008	141735000	\$104.51
300505009	134700000	\$122.79
300506011	134700000	\$122.79
300507016	134700000	\$122.79
300688001	66900000	\$122.79
84703001	23200000	\$144.70
300558005	141718000	\$144.77
300572005	141722000	\$156.29
69802002	165400000	\$157.35
19703001	17400000	\$161.24
81890005	160140000	\$192.46
300624001	84900000	\$196.89
64600005	135400000	\$202.50
84200001	51100000	\$221.26
87001004	53200000	\$222.53
84502002	23400000	\$241.56
19201020	167800000	\$243.49
300564008	141730000	\$244.61
41502011	131600000	\$249.97
300557009	141719000	\$271.41
65901013	97800000	\$287.52
17410003	148000000	\$308.18
62301002	43100000	\$318.07

Utility Account #	Tax Roll Account #	Amt Outstanding
10201000	152700000	\$328.63
300727001	735000	\$350.09
16701009	16200000	\$363.91
38000004	124300000	\$367.19
7710005	113700000	\$367.58
44100009	32200000	\$392.32
39701000	129500000	\$416.12
11800001	105300000	\$452.48
11330003	116600000	\$497.94
66502003	98500000	\$502.46
20703013	18400000	\$533.56
39001001	123500000	\$683.76
7000004	10500000	\$1,026.33
37400003	122000000	\$1,099.17
54800003	47100000	\$1,835.05
Total O/S Utility		\$14,598.08

A/R Account #	Tax Roll #	Amt Outstanding	Description
1139	53000	\$39,395.88	Water & Sewer Installation
93	155800	\$55.00	Fire Inspection
487	156000	\$55.00	Fire Inspection
1165	1450800	\$31.00	Construction & Demolition Charges
1171	228000	\$22.33	Construction & Demolition Charges
Total O/S Accounts Receivable		\$39,559.21	