

**MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY, DECEMBER 5, 2023 AT 7:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB**

Present: Mayor Hedley, Deputy Mayor Parrott, Councillors Gerrard, Kostenchuk, Nadeau, Sisley & Pottinger, CAO Colleen Synchyshyn, Manager of Operations Denis Saquet, Assistant CAO Jodi Baker, EDO Marilyn Crewe

Guests: Liway Cabrera, NACTV; Eoin Devereaux, Banner & Press, Jamie Hilland and Greg Propp

**1. Approval of Agenda**

**Resolution No: 2023-242**

**Kostenchuk/Pottinger**

BE IT RESOLVED THAT we approve the Regular Meeting agenda for Tuesday, December 5, 2023.

**CARRIED**

**2. Approval of Minutes**

**Resolution No: 2023-243**

**Nadeau/Sisley**

BE IT RESOLVED THAT we approve the minutes of the Regular Meeting held November 21, 2023, as circulated.

**CARRIED**

**3. Presentations/Delegations**

**7:05 p.m. - Active Transportation Plan – Jamie Hilland and Greg Propp, Urban Systems**

- Provided an overview of the Neepawa Active Transportation Plan, which will guide Neepawa's progress and investments in active transportation over the next 10 years.

**4. Council Reports**

**4.1 Various – Deputy Mayor Parrott**

- Neepawa & Area Planning District – Municipal Services Delivery Improvement application was approved.
- Attended the AMM Convention - met with RCMP & the Department of Conservation and Climate Change.

**4.2 Various – Councillor Sisley**

- The Arts Forward's Christmas Wish Sale and the Parade of Lights was extremely successful.

**4.3 Various – Councillor Pottinger**

- Participated in the Parade of Lights and assisted with Santa Day at the Yellowhead.
- Attended the AMM Convention, which provided many worthwhile learning opportunities.

**4.4 CPKC Holiday Train – Mayor Hedley**

- Welcomed the Holiday Train to town and gave thanks for their donation to our local food bank.

**5. Department Reports**

**5.1 Manager of Operations Report – Denis Saquet**

- Recent Water Break at Mountain & Main, has been repaired/upgraded, no further concerns.
- Work was completed at Whitmore and Adams to allow for a water service to the new wastewater plant.
- Attended an industry-related conference in Yellowknife, which was very informative.
- Public look-out towers have been installed at the Back Forty Park & Park Lake.

**5.2 Economic Development Officer – Marilyn Crewe**

- The Housing Needs and Demands Study and Strategy is ongoing - anticipated completion end of March.
- Housing Accelerator Fund application is still under review – anticipate a response by the end of January.

## **6. Correspondence**

### **6.1 Minister of Municipal and Northern Relations**

- Funding received in the amount of \$435,875.39 under the Rural Strategic Infrastructure Fund.

### **6.2 Jodi Byram, MLA for Agassiz**

- Offered to meet with Council in the new year. CAO to respond with proposed dates.

## **7. Finance**

### **7.1 Accounts – November 2023**

**Resolution No: 2023-244**

**Gerrard/Pottinger**

BE IT RESOLVED THAT we approve the accounts for November 2023, totalling \$5,484,522.17, as reviewed and representing cheques #202302267 to #202302421, but excluding #202302395 & #202302397.

**CARRIED**

Mayor Hedley & Councillor Gerrard declared a conflict for the following resolution; vacated the room; returning at the close of discussion and debate. Deputy Mayor Parrott presided as Chair.

### **7.2 Accounts – November 2023 (HH & Co-op)**

**Resolution No: 2023-245**

**Sisley/Nadeau**

BE IT RESOLVED THAT we approve cheque #202302395 & #202302397 for November 2023 to Home Hardware and Neepawa Gladstone Co-op totalling \$4,509.13.

**CARRIED**

### **7.3 Town of Neepawa – Banking Tender**

- Three financial institutions submitted a tender - recommendation to proceed with Stride Credit Union.

**Resolution No: 2023-246**

**Kostenchuk/Parrott**

BE IT RESOLVED THAT we accept the tender of Stride Credit Union to provide banking services for the period of January 1, 2024 – December 31, 2028.

**CARRIED**

## **8. New Business**

### **8.1 Beautiful Plains Medical Clinic Committee - Appointment**

**Resolution No: 2023-247**

**Parrott/Gerrard**

BE IT RESOLVED THAT we hereby appoint Brenda Osmund as a citizen representative to the Beautiful Plains Community Medical Clinic Committee.

**CARRIED**

### **8.2 Animal Control Contract for 2024**

- Only one individual expressed interest in performing animal control services.

**Resolution No: 2023-248**

**Pottinger/Sisley**

BE IT RESOLVED THAT the Council of the Town of Neepawa authorize the Mayor and CAO to enter into an agreement with Chad Campbell, to provide animal control services for the Town of Neepawa from January 1, 2024 to December 31, 2024.

**CARRIED**

### 8.3 Meeting Cancellation – January 2, 2024

Resolution No: 2023-249

Kostenchuk/Nadeau

BE IT RESOLVED THAT the regular meeting of Council for January 2, 2024 be hereby cancelled.

**CARRIED**

### 9. By-Laws

#### 9.1 By-Law 3226-23 Tree Protection – 2<sup>nd</sup> Reading

Resolution No: 2023-250

Pottinger /Gerrard

BE IT RESOLVED THAT By-Law No. 3226-23, being a By-Law of the Town of Neepawa to protect, preserve and retain trees in public spaces owned or controlled by the Town of Neepawa or adjacent to Town property, be now read for a second time.

**CARRIED**

#### 9.2 By-Law 3226-23 Tree Protection – 3<sup>rd</sup> Reading

Resolution No: 2023-251

Sisley/Nadeau

BE IT RESOLVED THAT By-Law No. 3226-23, being a By-Law of the Town of Neepawa to protect, preserve and retain trees in public spaces owned or controlled by the Town of Neepawa or adjacent to Town property, be now read for a third time and passed.

For: All

Against/Abstained: Nil

**CARRIED**

#### 9.3 By-Law 3227-23 Open a Public Road (S 34-14-15W) – 1<sup>st</sup> Reading

Resolution No: 2023-252

Parrott/Kostenchuk

BE IT RESOLVED THAT By-Law No. 3227-23, being a By-Law of the Town of Neepawa to open a municipal road in SW 24-14-15W, be now read for a first time.

**CARRIED**

### 10. Other Business

Resolution No: 2023-253

Parrott/Kostenchuk

BE IT RESOLVED THAT we do now proceed in-camera @ 7:40 p.m. to discuss strategic planning and development matters.

**CARRIED**

Resolution No. 2023-254

Gerrard/Parrott

BE IT RESOLVED THAT we do now adjourn the in-camera session @ 9:15 p.m.

**CARRIED**

### 11. Adjournment

Resolution No: 2023-255

Gerrard/Kostenchuk

BE IT RESOLVED THAT we do now adjourn this Regular Meeting of Council at 9:16 p.m.

**CARRIED**



Mayor – Brian Hedley



CAO – Colleen Synchshyn