

MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY, NOVEMBER 7, 2023 AT 7:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB

Present: Mayor Hedley, Councillors Gerrard, Kostenchuk, Nadeau, Sisley & Pottinger, CAO Colleen Synchshyn, Manager of Operations Denis Saquet, Assistant CAO Jodi Baker, Asset Management Coordinator Kara Sylvester

Regrets: Deputy Mayor Parrott

1. 5:00 p.m. – 6:30 p.m. and 6:41 – 6:57 p.m. – Pre-Meeting Committee of the Whole.

Resolution: 2023-222

Kostenchuk/Pottinger

BE IT RESOLVED THAT the Council of the Town of Neepawa do now sit as a “Committee of the Whole In-Camera” to discuss planning and development matters.

CARRIED

Resolution: 2023-222A

Gerrard/Kostenchuk

BE IT RESOLVED THAT we do hereby recess the In-Camera session at 6:30 p.m. to hold the annual organizational meeting of Council.

CARRIED

6:30 p.m. – 6:40 p.m. (Separate Minutes) – Annual Organizational Meeting

Resolution: 2023-222B

Gerrard/Kostenchuk

BE IT RESOLVED THAT we do hereby reconvene the In-Camera session at 6:41 p.m.

CARRIED

Resolution: 2023-223

Pottinger/Kostenchuk

BE IT RESOLVED THAT we do now adjourn the In-camera session at 6:57 p.m.

CARRIED

Guests (Joining at 7:00 p.m.): Rrain Prior – NACTV

2. Approval of Agenda

Resolution No: 2023-224

Kostenchuk/Nadeau

BE IT RESOLVED THAT we approve the Regular Meeting agenda for Tuesday, November 7, 2023.

CARRIED

3. Approval of Minutes

Resolution No: 2023-225

Pottinger/Gerrard

BE IT RESOLVED THAT we approve the minutes of the Regular Meeting held October 17, 2023, as circulated.

CARRIED

4. Presentations/Delegations

4.1 Cats TNR – Leila Hildebrand – Postponed

5. Council Reports

5.1 Various – Councillor Nadeau

- Westlake Employment – Reported on renewing the contract with the province and the provision of training support to 28 Class 1 Drivers, 49 Health Care Aids, 2 LPN's & 2 Heavy Equipment Technicians.
- Western Manitoba Regional Library – Proposed levy for 2024 is \$13.15/capita and equates to \$74,757.25. This includes an increase of 65 cents/capita for budgeted increase of \$3695.25.
- Yellowhead Arena – held the AGM, Vice President and Member at Large still vacant. Bill Syrik is the new Manager of Operations. Looking at a grant for LED lighting in the hall. Creating an Annual Budget.
- Rossburn Subdivision Trail Association – Sandy Lake has installed a new sign kiosk. Neepawa can send information regarding two trail features to showcase the trail through Neepawa.

5.2 Various – Councillor Sisley

- Haunted Forest was a huge success with hundreds of persons participating. Extended thanks to the Director of Recreation Nicole Cooper, as well as Kin Club, Settlement Services and FilCan.
- Chamber Parade November 25th at 6pm; volunteers needed, please contact Jennifer at Chamber.

5.3 Various - Councillor Gerrard

- Human Resources Committee met to discuss a few HR issues.
- General Government & Finance – met with the new Minister of Labour & Immigration, Malaya Marcelino to discuss Neepawa's growth, projects in Neepawa and general discussions on various topics.
- Finance – the Farming Project raised \$114,000 in 2023, which is split equally between the Curling Club and the Yellowhead. Neepawa provides the land base for this project, requiring only that the rental rate charged to the project cover the taxes paid to the Municipality of North Cypress Langford.

6. Department Reports

6.1 Manager of Operations Report – Denis Saquet

- Swift Underground intends to mobilize equipment in December to prepare for the installation of the new watermains east of Neepawa beginning in January 2024.
- Park Lake Remediation – the dike and the spillway are complete; the lake has been scrubbed and the temporary bridge is slated for removal within a week's time.
- The fire hydrant near the firehall is currently being relocated to a location more suitable to the RCMP for insurance purposes.
- Met with Sison Blackburn to begin discussions about drainage works that will be necessary as the Town proceeds with new projects in 2024.

7. Correspondence

7.1 Minister of Municipal and Northern Relations

- Letter from Ian Bushie as the newly appointed Minister in charge of municipal governance.
- Funding contribution agreements for one-time per capita funding will be distributed soon.
- Looking forward to gaining perspectives on a multi-year funding model.

7.2 Brandon Public Safety Communication Centre (911)

- Notification that the 2024 - 911 Services Agreement will increase from \$4.74/capita to \$4.88/capita. This increase equates to \$795.90 and results in a total annual charge of \$27,742.80.

8. Finance

8.1 Financial Statement September 2023

Resolution No: 2023-226

Nadeau/Kostenchuk

BE IT RESOLVED THAT we approve the Financial Statement for the month ended September 30, 2023.

CARRIED

8.2 Accounts October 2023

Resolution No: 2023-227

Pottinger/Sisley

BE IT RESOLVED THAT we approve the Accounts for October 2023, totalling \$3,473,908.89, as reviewed and representing cheque #202302129 to #202302266, but excluding #202302143, #202302144 & #202302237.

CARRIED

Mayor Hedley & Councillor Gerrard declared a conflict for the following resolution; vacated the room; returning at the close of discussion and debate. Councillor Kostenchuk presided as Chair.

8.3 Accounts October 2023 (HH & Coop)

Resolution No: 2023-228

Sisley/Nadeau

BE IT RESOLVED THAT we approve cheque #202302143, #202302144 & #202302237 for October 2023 to Home Hardware and Neepawa Gladstone Coop totalling \$18,271.42.

CARRIED

8.4 Add Outstanding A/R & Utility Accounts to Taxes

Resolution No: 2023-229

Kostenchuk/Pottinger

WHEREAS Section 252 (2) of *The Municipal Act* authorizes a municipality to collect debts in the same manner as a tax may be collected or enforced under the Act;

AND WHEREAS there are outstanding utilities and accounts receivable charges which remain unpaid and uncollectible;

THEREFORE BE IT RESOLVED THAT all those accounts that remain outstanding as of November 8, 2023 from the attached list, be hereby added to the respective property tax roll.

Tax Roll Number	Amount Outstanding	Utility or A/R Acct Number	Description
47000000	\$837.80	54800003	O/S Utility Account
10500000	\$559.89	7000004	O/S Utility Account
122000000	\$478.93	37400003	O/S Utility Account
141717000	\$166.65	300559006	O/S Utility Account
1450000	\$73.29	300674000	O/S Utility Account
1450000	\$73.29	300684000	O/S Utility Account
142150000	\$31.08	50044003	O/S Utility Account
511000	\$518.80	314	O/S Sewer Install Charges

CARRIED

9. New Business

9.1 Beautiful Plains County Court Building – 2023 Rent Increase

Resolution No: 2023-230

Pottinger/Gerrard

WHEREAS the Beautiful Plains County Court Building falls under the joint jurisdiction of the Town of Neepawa, the RM of Rosedale and the Municipality of North-Cypress Langford, with its operations and management looked after by a committee of representatives from the three entities;

AND WHEREAS the County Court Building Committee have warranted that a rent increase is necessary to cover annual expenses;

AND WHEREAS no formal request regarding the proposed increase came forward to Council for consideration prior to the passing of the 2023 Financial Plan and as a result, the budget was approved using the 2022 rental amount of \$16,900.00;

THEREFORE BE IT RESOLVED THAT the Council for the Town of Neepawa hereby approve the requested rent payment of \$24,900.00 for 2023 to the Beautiful Plains County Court Building Committee, which includes a rent increase of \$8,000.00.

DEFEATED

9.2 Snow Removal Agreement – Manitoba Infrastructure 2023/24

Resolution No: 2023-231

Kostenchuk/Nadeau

BE IT RESOLVED THAT we authorize the CAO to sign the 2023/24 Snow Removal Agreement with Manitoba Transportation and Infrastructure.

CARRIED

9.3 Snow Removal Agreements for 2024

Resolution No: 2023-232

Kostenchuk/Sisley

BE IT RESOLVED THAT we approve the renewal of contracts with P. Baker Backhoe Service and Rob Smith & Son Backhoe & Trucking Ltd. For the removal of snow within the Town of Neepawa, when required, during the 2024 calendar year.

CARRIED

9.4 Proposed New Tree Protection By-Law & Policy (Drafts)

- For Council information and review. Should no changes be required, the policy will be brought forward next meeting for approval while the by-law will return for 1st reading.

9.5 Proposed New Accessible Information & Communication Policy, and Updated Accessibility Plan for 2024-2025 (Drafts)

- For Council information and review. Should no changes be required, both documents will be brought forward next meeting for approval.


10. Adjournment

Resolution No: 2023-233


Kostenchuk/Sisley

BE IT RESOLVED THAT we do now adjourn this Regular Meeting of Council at 7:38 p.m.

CARRIED



Mayor – Brian Hedley



CAO – Colleen Synchyshyn