

MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY, JUNE 6, 2023 AT 7:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB

Present: Mayor Hedley, Deputy Mayor Parrott, Councillors Gerrard, Nadeau, Kostenchuk, Sisley and Pottinger, CAO Colleen Synchrony, Manager of Operations Denis Saquet, Assistant CAO Jodi Baker

1. 5:00 p.m. – 7:00 p.m. – Pre-Meeting Committee of the Whole.

Resolution: 2023-117

Pottinger/Gerrard

BE IT RESOLVED THAT the Council of the Town of Neepawa do now sit as a “Committee of the Whole In-Camera” to discuss planning and development matters.

CARRIED

Resolution: 2023-118

Parrott/Pottinger

BE IT RESOLVED THAT we do now adjourn the in-camera session at 6:59 p.m.

CARRIED

Guests (Joining at 7:00 p.m.): Eoin Devereaux - Banner/Press; Jeremy Vogt – NACTV; Elizabeth Sumner

2. Approval of Agenda

Resolution No: 2023-119

Kostenchuk/Nadeau

BE IT RESOLVED THAT we approve the Regular Meeting agenda for Tuesday, June 6, 2023.

CARRIED

3. Approval of Minutes

Resolution No: 2023-120

Parrott/Pottinger

BE IT RESOLVED THAT we approve the minutes of the Regular Meeting held May 16, 2023 as circulated.

CARRIED

4. Public Hearing (separate minutes)

- 7:05 p.m. – Variation Application V-02-2023 – Bird Construction
- 7:15 p.m. – By Law No. 3225-23 Road Closing – Part Commerce Street
- 7:25 p.m. – Variation Application V-03-2023 – Liz Sumner

5. Council Reports

5.1 Recreation & Economic Development Committee – Councillor Pottinger

- Childrens Business Fair to be held on August 10 at Arts Forward from 3 to 6 pm.
- LPN Training Facility construction underway; cognizant of the September deadline.
- Pool opened this past weekend, with modifications due to slide construction – was at capacity and no complaints or issues, was a great warm weekend.

5.2 Various – Councillor Sisley

- Mutya ng Filipino Heritage 2023 held June 3rd, was successful. Congratulations to the participants.
- Filipino Heritage Day June 17th – parade starts at 1pm at Riverbend, event to follow at the Yellowhead.
- Fun Fitness in the Park kicked off with “Zumba with Prince”, next Sunday is Whitey’s – open to everyone to join at Riverbend Park each Sunday at 10am.
- Handi-van partnering with Home Assistance for a Casino Trip.
- Council & staff will be hosting a Recreational Scavenger Hunt from June 18 to July 6, 2023. The intent of this initiative is to highlight and promote the recreational achievements in Neepawa, over the five year period since the master plan was completed, and will conclude with a barbecue on July 6, 2023.

5.3 TransCanada Yellowhead Hwy Assoc. (TCYHA)– Deputy Mayor Parrott

- Acknowledged Merv Starzyk, Reeve of the RM of Yellowhead, who recently stepped down from the TCYHA after 15+ years of dedicated service to the Board. Most recently he has served as president and will be missed by this association.

5.4 Neepawa Library – Councillor Nadeau

- The Free Library at the Riverbend Campground is stocked with books for the summer.
- Neepawa Library had 1360 items in circulation this past month (Brandon had 9500 in circulation)

6. Department Reports

6.1 Manager of Operations Report – Denis Saquet

- Hamilton Street water/sewer alterations continue, to prepare for the extension of Hamilton Street from its current western limit, bending south around the Museum property and connecting at Howden Street.
- Concrete was poured to create the Moving Bed Biological Reactor (MBBR) tank at the Wastewater Plant.
- Pool Slide installation continuing, hope to be complete and open in approx. 1 week.
- Reforestation of the Back Forty continues with 2 semi loads of trees delivered and planted.
- Parks & Public Works busy with dust control, line painting and grass cutting throughout town.

7. Correspondence

7.1 Beautiful Plains Community Foundation (BPCF) – Notification of 2023 Grants

- Riverside Cemetery - \$290 from the Riverside Cemetery Fund.
- Neepawa Fire Department - \$2,440 from BPCF and \$1,440 from the Milligan Family Endowment Fund (Two Small Coins) for the full purchase of a Mini Jaws of Life valued at \$3,880.

7.2 Filipino Heritage Day Celebrations

- June 17th Parade and Celebration invitation for Council and staff and residents to attend.

8. Finance

8.1 April 2023 Financial Statement

Resolution No: 2023-121

Parrott/Pottinger

BE IT RESOLVED THAT we approve the Financial Statement for the month ended April 30, 2023.
CARRIED

8.2 Accounts - May 2023

Resolution No: 2023-122

Sisley/Gerrard

BE IT RESOLVED THAT we approve the accounts for May 2023, totalling \$945,778.61, as reviewed and representing cheque #202300743 to #202300965, but excluding #202300801 & #202300942.

CARRIED

Deputy Mayor Hedley & Councillor Gerrard declared a conflict for the following resolution; vacated the room; returning at the close of discussion and debate. Deputy Mayor Parrott assumed the Chair for this resolution.

8.3 Accounts - May 2023 (HH & Co-op)

Resolution No: 2023-123

Nadeau/Kostenchuk

BE IT RESOLVED THAT we approve cheque #202300801 & #202300942 for May 2023 to Home Hardware and Neepawa Gladstone Co-op totalling \$4,552.81.

CARRIED

8.4 Add Outstanding Utility Accounts to Taxes

Resolution No: 2023-124

Gerrard/Pottinger

WHEREAS Section 252 (2) of *The Municipal Act* authorizes a municipality to collect debts in the same manner as a tax may be collected or enforced under the Act;

AND WHEREAS there are outstanding Utilities charges which remain unpaid and uncollectible;

THEREFORE BE IT RESOLVED THAT all those utility accounts that remain outstanding as of June 6, 2023, be hereby added to the property tax roll as follows:

Roll Number	Utility Account Number	Amount
97500000	65600005	\$301.28
19600000	18502006	\$168.97
1450000	300672001	\$100.20
1450000	300674000	\$147.50
1450000	300684000	\$169.84

CARRIED

9. Unfinished Business – Nil

10. New Business

10.1 Variation Application V-02-2023 – Bird Construction (Prairie Mountain Health) – 491 Hamilton St

Resolution No: 2023-125

Kostenchuk/Sisley

BE IT RESOLVED THAT we approve Variation Application V-02-2023 of Bird Construction, on behalf of Prairie Mountain Health, respecting property located at 491 Hamilton St. in SW 34-14-15W, to vary the maximum height of a structure within the "I" Institutional Zone from 45 feet to the proposed 65 feet to facilitate the construction of a new hospital.

CARRIED

10.2 Variation Application V-03-2023 – L. Sumner (219 Mill St)

Resolution No: 2023-126

Parrott/Gerrard

BE IT RESOLVED THAT we approve Variation Application V-03-2023 of Liz Sumner respecting Lots 18 - 20, Block H, Plan 1878 at 219 Mill Street, to increase the required forty percent (40%) square footage of the principal building for an attached secondary suite, to the proposed eighty percent (80%).

CARRIED

10.3 Approve Lawn Tractor Purchase

Resolution No: 2023-127

Sisley/Parrott

BE IT RESOLVED THAT we approve the purchase of a 2022 Cub Cadet SLX 5.4 from T.I.C. Parts & Service for \$5,000.00 plus tax.

CARRIED

10.4 Council Meetings - July & August

Resolution No: 2023-128

Gerrard/Kostenchuk

BE IT RESOLVED THAT for the months of July and August, Council approve the holding of only one regular meeting of Council on July 18th and August 15th. As a result, the regularly scheduled meetings of July 4th and August 1st are hereby cancelled.

CARRIED

10.5 Lease Airport Hangar

Resolution No: 2023-129

Kostenchuk/Sisley

BE IT RESOLVED THAT approve entering into a lease agreement with Riordan Dennis for the land and building located at 224 Airport Road for the purposes of storing aircraft at a rental rate of \$175/month.

CARRIED

10.6 Filipino Heritage Parade

Resolution No: 2023-130

Pottinger/Kostenchuk

BE IT RESOLVED THAT in order to facilitate the 2023 Filipino Heritage Parade scheduled for Saturday, June 17, 2023 @ 1:00p.m., we hereby authorize the closure of that part of Mountain Avenue from the Yellowhead Centre to Hamilton Steet and that part of Hamilton Street from Mountain Avenue eastward to the Riverbend Park. These portions of street to remain closed until the end of the parade.

CARRIED

10.7 Updating Policy

Resolution No: 2023-131

Nadeau/Sisley

BE IT RESOLVED THAT we do hereby approve amendments to the following policies:

- OP-015 Disposal and Tipping Fees at Evergreen; and
- OP-PK Campground Rules and Regulations

CARRIED

10.8 Approve Engineering Services - Technical Drawings - CP Railway Crossings

Resolution No: 2023-132

Gerrard/Sisley

WHEREAS there are two Canadian Pacific (CP) railway at grade road crossings within the jurisdiction of the Town of Neepawa, one on Hurrell Road and the other on Barker Road;

AND WHEREAS in order to undertake any modifications of the respective road in proximity to a rail crossing, design drawings need to be submitted to CP for review & approval as part of any required permitting process; THEREFORE BE IT RESOLVED THAT we accept the proposal of Burns Maendel Consulting Engineers Ltd. to provide technical design drawings for the two railway crossings within the jurisdiction of the Town of Neepawa at a cost of \$16,450.00 plus taxes.

CARRIED

10.9 Approve 2023 Street Patching & Paving Projects

Resolution No: 2023-133

Sisley/Nadeau

BE IT RESOLVED THAT we accept the following tenders for 2023:

- Profile Paving Ltd - to complete asphalt patching at various pre-determined locations in the Town of Neepawa in amount of \$86,389.00 plus GST;
- Zenith Paving to complete the installation or renewal of asphalt on a portion of Stonehouse Street, Mountain Ave from Ada Street to 1st Ave. and 1st Ave to the south limit, in amount of \$234,490.00 plus GST.

CARRIED

11. By-Laws

11.1 By-Law 3225-23 Close Part Commerce Street, Plan 403 in NE 33-14-15W - 2nd Reading

Resolution No: 2023-134

Kostenchuk/Sisley

BE IT RESOLVED THAT By-Law No. 3225-23, being a By-Law of the Town of Neepawa to close a municipal road and transfer that portion so closed, to the Town of Neepawa, be now read for a second time.

CARRIED

11.2 By-Law 3225-23 Close Part Commerce Street, Plan 403 in NE 33-14-15W - 3rd Reading

Resolution No: 2023-135

Pottinger/Gerrard

BE IT RESOLVED THAT By-Law No. 3225-23, being a By-Law of the Town of Neepawa to close a municipal road and transfer that portion so closed to the Town of Neepawa, be now read for a third time and passed.

For: All; Against/Abstained: Nil

10. Adjournment


Resolution No: 2023-116

Kostenchuk/Parrott

BE IT RESOLVED THAT we do now adjourn this Regular Meeting of Council at 7:53 p.m.

CARRIED



Dep. Mayor – Brian Healey **MURRAY PARROTT,**

CAO – Colleen Sychyshyn