

MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY, MAY 2, 2023 AT 7:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB

Present: Mayor Hedley, Deputy Mayor Parrott, Councillors Gerrard, Nadeau, Kostenchuk, Sisley and Pottinger, CAO Colleen Synchrony, ACAO Jodi Baker, Manager of Operations Denis Saquet

Guests: Jeremy Vogt – NACTV, Eoin Devereaux – Neepawa Banner/Press

1. Approval of Agenda

Resolution No: 2023-86

Gerrard/Parrott

BE IT RESOLVED THAT we approve the Regular Meeting agenda for Tuesday, May 2, 2023.

CARRIED

2. Approval of Minutes

Resolution No: 2023-87

Nadeau/Kostenchuk

BE IT RESOLVED THAT we approve the minutes of the Regular Meeting and Public Hearing held April 18, 2023 as circulated.

CARRIED

3. Council Reports

3.1 13 Ways to Kill Your Community Presentation – Councillor Sisley

- Event hosted in Minnedosa - valuable information provided. Communities need to focus on thinking outside the box in the modern age to engage the newer generations to volunteer, be involved, improve connections and communications with them.

3.2 Various Topics - Councillor Nadeau

- Westlake Employment Skills & Services – Individuals can obtain assistance to pursue Class 1 Driver Training, a nurse bridging course and Transportation Logistics & Supply Chain Management.
- Western Manitoba Regional Library Board – Neepawa and Brandon will be sharing a summer student; Neepawa Library received \$5,930 as an Arts, Culture and Sport Grant to enhance the internet.
- Yellowhead Centre – lacrosse & baseball are making use of the arena now that the ice is out.
- Neepawa's Job Fair event was successful with 17 employers and many interested potential employees.
- Rossburn Subdivision Trail – hosted the AGM at Brews Brothers; planning a 50km Epic Run for May.
- Soccer Association – volunteers/coaches are needed to keep the soccer program fully operational.

3.3 Various Topics – Deputy Mayor Parrott

- Training Center Renovation – the tender has been let and is advertised publicly on Merx.
- Beautiful Plains Medical Clinic – roof has been replaced; thank you to all RM's and Michelle for the Physician Recruitment support, will have a new physician starting within 2 years.

4. Department Reports

4.1 Manager of Operations Report – Denis Saquet

- Summer Staff are starting; still looking for more staff. If interested, please contact the Town.
- Mowing Tender – has been issued, if interested in applying, contact the Town.
- Training Center Renovation and Viewing Tower - tenders posted on Merx.
- Staff have been busy cleaning streets, preparing for projects and summer activities.

5. Correspondence

5.1 Office of the Drinking Water

- Received approval for a Minor Alteration to the Neepawa's Public Water System to extend a watermain along Hurrell Road, connecting at Railway Ave to supply the Neepawa Wastewater Treatment Plant.

6. Finance

6.1 Accounts – April 2023

Resolution No: 2023-88

Gerrard/Pottinger

BE IT RESOLVED THAT we approve the accounts for April 2023, totalling \$1,990,473.95, as reviewed and representing cheque #202300595 to #20230742, but excluding #202300632 & #202300723.

CARRIED

Deputy Mayor Hedley & Councillor Gerrard declared a conflict for the following resolution; vacated the room; returning at the close of discussion and debate. Deputy Mayor Parrott assumed the Chair for this resolution.

6.2 Accounts – April 2023 (HH & Coop)

Resolution No: 2023-89

Sisley/Kostenchuk

BE IT RESOLVED THAT we approve cheque #202300632 and #202300723 for April 2023 to Home Hardware and Neepawa Gladstone Coop totalling \$9,072.88.

CARRIED

6.3 Financial Statement – March 2023

Resolution No: 2023-90

Nadeau/Sisley

BE IT RESOLVED THAT we approve the Financial Statement for the month ended March 31, 2023.

CARRIED

7. Unfinished Business

7.1 Cemetery Database

Resolution No: 2023-91

Parrott/Sisley

WHEREAS Resolutions 2022-186 & 2023-11 approved the purchase of cemetery database software from Central Square and mapping services from Lees and Associates;

AND WHEREAS Central Square was unable to fulfill the software obligation, making it necessary for Administration to re-issue a request for proposals for the purchase of the required software and services;

AND WHEREAS after reviewing and evaluating the proposals, Administration's recommendation is to accept the proposal of webCemeteries to provide the cemetery database software, which shall include the

Management System, GIS Mapping, Data Import from existing paper and excel records, Enterprise Sales product, Advanced Public System products and a customized Riverside Cemetery Application from webCemeteries for an initial investment of \$14,768 (US dollars) and an annual maintenance charge of \$3,588 (US dollars);

THEREFORE BE IT RESOLVED THAT we accept the recommendation of administration to proceed with web Cemeteries, with this expenditure to be borne by the Cemetery Maintenance Reserve.

CARRIED

8. New Business

8.1 Approving Policies

Resolution No: 2023-92

Nadeau/Kostenchuk

BE IT RESOLVED THAT we approve the following policies:

- AD-060 – Theft, Fraud and Non-Compliant Activities
- OP-075 – Tile Drainage

CARRIED

8.2 Amending Policies (Updating Numbering and Format)

Resolution No: 2023-93

Nadeau/Kostenchuk

BE IT RESOLVED THAT the following policies be re-numbered into the current format. No other changes required:

- PROT#001 – now OP-025 – Livestock Riparian Zones
- ECO#004 – now OP-050 – Moving-Buildings

CARRIED

8.1 Repealing Policies (No longer applicable or covered under a more current Policy or By-Law)

Resolution No: 2023-94

Parrott/Kostenchuk

BE IT RESOLVED THAT we repeal the following policies that are either no longer applicable, or covered under another existing policy or by-law:

- ESNTL#001 - Emergency Response - Accidents (dated 1983 - outdated policy - no longer required)
- GOV#002 - Reports for Council - Managers (dated 2006 - covered via committee reports/request of CAO)
- COUN#002 - Council Code of Conduct (dated 2013 - now in by-law format)
- GOV#007 - Communication - Agenda (dated 2012 - incorporated into an existing by-law)
- UTL#006 - Cross Connection Control Policy (date unknown - incorporated into an existing by-law)
- UTL#004 - Obstructed Sewer Services Due to Tree Roots (dated 2008 - incorporated into existing by-law)

CARRIED

9. By-Laws

9.1 By-Law 3209-22 Amend Zoning – Lot 6 & 7, Plan 6991 – MH to RM-2 – 3rd Reading

Resolution: 2023-95

Sisley/Pottinger

WHEREAS Council gave second reading to By-law 3209-22 on May 17, 2022, requiring the developer to enter into a development agreement prior to third reading;

AND WHEREAS the development agreement has now been finalized, allowing for Council to conclude the zoning amendment proposed under By-Law 3209-22;

THEREFORE BE IT RESOLVED THAT being a By-Law of the Town of Neepawa to amend the zoning of Lots 6 & 7, Plan 6991 at 553 and 571 Dominion Road from "MH" Industrial Heavy Zone to the proposed "RM-2"

Residential Multiple Unit 2 Zone, be now read for a third time and passed.

For: All; Against/Abstained: Nil

CARRIED

9.2 By-Law 3224-23 Levy of Taxes for 2023 - 2nd Reading

Resolution No: 2023-96

Nadeau/Kostenchuk

BE IT RESOLVED THAT By-Law No. 3224-23, being a By-Law of the Town of Neepawa to levy taxes for the year 2023; to provide for a tax due date; and to provide for late payment penalties, be now read for a second time.

CARRIED

9.3 By-Law 3224-23 Levy of Taxes for 2023 - 3rd Reading

Resolution No: 2023-97

Gerrard/Pottinger

BE IT RESOLVED THAT By-Law No. 3224-23, being a By-Law of the Town of Neepawa to levy taxes for the year 2023; to provide for a tax due date; and to provide for late payment penalties, be now read for a third time and passed.

For: All; Against/Abstained: Nil

CARRIED

9.4 By-Law 3225-23 Close Part Commerce Street, Plan 403 in NE 33-14-15W - 1st Reading

Resolution No: 2023-98

Kostenchuk/Parrott

BE IT RESOLVED THAT By-Law No. 3225-23, being a By-Law of the Town of Neepawa to close part Commerce Street, Plan 403 in NE 33-14-15W and transfer that portion to be closed to the Town of Neepawa, be now read for a first time.

CARRIED

9.5 By-Law 3222-23 Fire Protection Agreement with RM of Rosedale - 1st reading

Resolution No: 2023-99

Pottinger/Sisley

BE IT RESOLVED THAT By-Law No. 3222-23, being a By-Law of the Town of Neepawa to enter into a fire protection services agreement with the Rural Municipality of Rosedale, be now read for a first time.

CARRIED

9.6 By-Law 3222-23 Fire Protection Agreement with RM of Rosedale - 2nd reading

Resolution No: 2023-100

Parrott/Kostenchuk

BE IT RESOLVED THAT By-Law No. 3222-23, being a By-Law of the Town of Neepawa to enter into a fire protection services agreement with the Rural Municipality of Rosedale, be now read for a second time.

CARRIED

10. Other Business

- Councillor Gerrard took a minute to remind anyone walking, biking, driving or travelling by any other means along the streets in Neepawa to exercise caution, especially in areas where there are hills (e.g., Brown Ave and Davidson St.).
- Persons operating vehicles are asked to slow down and keep an eye out for pedestrians, bikes, etc.
- Pedestrians must walk facing traffic, as far to the left as possible, and should not walk side-by-side in groups, the width of which infringes on the travel lanes for vehicles.
- NO parking or driving is permitted on any of the recreational courts in Town, or on/in areas designated for future courts (i.e. Hillcrest).
- Further, no persons shall utilize the Airport Runway for driving or parking practice.

11. Adjournment

Resolution No: 2023-101

Kostenchuk/Pottinger

BE IT RESOLVED THAT we do now adjourn this Regular Meeting of Council at 7:53 p.m.

CARRIED



Mayor – Brian Hedley



CAO – Colleen Synchshyn