

MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY DECEMBER 6, 2022 AT 7:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB

Present: Mayor Hedley, Deputy Mayor Parrott, Councillors Gerrard, Kostenchuk, Nadeau, Pottinger and Sisley, CAO Colleen Sychyshyn, Manager of Operations Denis Saquet, ACAO Jodi Baker, Development Officer Scott Kowalick

Guests: Jeremy Vogt – NACTV

1. Approval of Agenda

Resolution No: 2022-248

Nadeau/Parrott

BE IT RESOLVED THAT we approve the Regular Meeting agenda for Tuesday, December 6, 2022.

CARRIED

2. Approval of Minutes

Resolution No: 2022-249

Nadeau/Parrott

BE IT RESOLVED THAT we approve the minutes of the Board of Revision, Public Hearing and Regular Meeting held November 15, 2022 as circulated.

CARRIED

3. Public Hearings (separate minutes)

- 7:05 p.m. – Variation Application V-03-2022 – Greg & Brenda Nelson (605 Brown Ave.)
- 7:15 p.m. – Variation Application V-02-2022 – Neepawa-Gladstone Co-op (300 PTH 5 North)

4. Council Reports

4.1 Neepawa Area Planning District - Councillor Parrott

- Due to changes in the recent municipal elections, the Board will have a few new members with Greg McConnell appointed as chairperson.

4.2 Beautiful Plains Community Clinic - Councillor Parrott

- A plaque unveiling will take place at the clinic on December 9th, to honour Arnie Suski and Dr. Ong.

4.3 Various – Councillor Nadeau

- Residents are encouraged to get a free library card in order to access valuable programs and services.
- The Yellowhead Centre Board is starting the process to undergo the service delivery review under the Municipal Service Delivery Improvement Program (MSDIP). They are also very busy with preparing for the Viterra Men's Curling Championships in February.
- The RM of Rosedale has once again appointed a member to the Rossburn Subdivision Trail Association. Discussions for 2023 involve Memorandums of Understanding and the possibility of a cycling event.

4.4 Recreation & Economic Development – Councillor Sisley

- Along with Councillor Pottinger and Nadeau, participated in a recent meeting to set forth the scope of work for the MSDIP review for the Yellowhead.
- A babysitting course is being offered to take place on January 5, 2023.
- Reminder that the Community Grant intake for 2023 is underway, with a deadline of December 31, 2022.

5. Department Reports

5.1 Manager of Operations – Denis Saquet

- Focusing on concluding various projects prior to year end and moving forward with budget planning and design work for 2023 projects.
- Tri-Core Construction has begun to transport materials to Park Lake that will be used in the remediation efforts over the course of 2023.

6. Correspondence

6.1 Municipality of North Cypress-Langford (NCL)

- As a result of being denied a DFA claim for the wildfire at the Shilo Base in May 2021, NCL is requesting those fire departments who were compensated for services, to consider returning the funds to NCL.

Resolution No: 2022-254

Parrott/Gerrard

BE IT RESOLVED THAT we support the reversal of invoice 20210090 (\$6,330.00) issued in 2021, for services provided by the Neepawa Fire Department to assist with a wildfire that started at the Shilo base and affected property in the Municipality of North-Cypress Langford in May 2021.

CARRIED

6.2 Manitoba Metis Federation

- Letter congratulating council on the recent elections and encouraging discussions in projects and initiatives that would benefit the Red River Metis Citizens and the community of Neepawa.

6.3 Westlake Employment Skills and Services Centre

- Program update and a request for a citizen or council representative.

6.4 Ronald McDonald House Charities

- Request for donation - received and filed.

6.5 Crime Stoppers

- Request for donation – received and filed.

7. Finance

7.1 Accounts – November 2022

Resolution No: 2022-255

Parrott/Kostenchuk

BE IT RESOLVED THAT we approve the accounts for November 2022 totaling \$1,492,678.82, as reviewed and representing cheques #202202056 to #202202249, but excluding #202202139 & #202202208.

CARRIED

Mayor Hedley and Councillor Gerrard declared a conflict for the following resolution; vacated the room; returning at the close of discussion and debate. Deputy Mayor Parrott presided.

7.2 Accounts – November 2022 (HH & Co-op)

Resolution No: 2022-256

Sisley/Pottinger

BE IT RESOLVED THAT the Council for the Town of Neepawa approve cheques #202202139 and #202202208 for November 2022 to Home Hardware and Neepawa Gladstone Co-op totalling \$6,164.69.

CARRIED

7.3 Audited Financial Statements for 2021

Resolution No: 2022-257

Parrott/Nadeau

BE IT RESOLVED THAT we approve the Audited Financial Statements for the year ended December 31, 2021 as presented by Chambers, Fraser and Co.

CARRIED

7.4 MuniSight - Muniware Momentum License (3 years)

Resolution No: 2022-258

Pottinger/Kostenchuk

BE IT RESOLVED THAT we approve the 3-year Muniware Momentum License & Professional Services Agreement with MuniSight for 2023 - 2025 in amount of \$8,428.14 plus taxes per year.

CARRIED

8. New Business

8.1 Variation Application V-03-2022 - Greg & Brenda Nelson (605 Brown Ave.)

Resolution No: 2022-259

Gerrard/Kostenchuk

BE IT RESOLVED THAT we approve Variation Application V-03-2022 of Greg and Brenda Nelson respecting Lots 14/15, Block 62, Plan 256, at 605 Brown Ave., to vary the maximum height of the fence from the required 3 feet to 5 feet in the front yard, within the RS - Residential Single Unit Zone.

CARRIED

Mayor Hedley declared a conflict for the following resolution; vacated the room; returning at the close of discussion and debate. Deputy Mayor Parrott presided.

8.2 Variation Application V-02-2022 - Neepawa-Gladstone Co-op Limited (300 PTH 5 North)

Resolution No: 2022-260

Kostenchuk/Sisley

BE IT RESOLVED THAT we approve Variation Application V-02-2022 of Neepawa-Gladstone Co-op Limited respecting Lot A, Plan 5305 at 500 PTH 5 North, to vary the maximum height of the fence from the required 3 feet to 6 feet in the front yard, within the CH - Commercial Highway Zone.

CARRIED

8.3 Viterra Championship in Neepawa February 7 – 12, 2023

Resolution No: 2022-261

Sisley/Parrott

BE IT RESOLVED THAT we approve sponsorship of the 2023 Viterra Championship to be hosted in Neepawa from February 7 - 12, 2023 at the gold package level of \$4,000.

CARRIED

8.4 Establish New Committee (Pilot)

Resolution No: 2022-262

Kostenchuk/Sisley

BE IT RESOLVED THAT we approve a pilot committee to be known as the Environmental Health & Volunteerism Committee with Councillor Nadeau serving as Chair and Mayor Hedley as a member;
BE IT FURTHER RESOLVED THAT at the time of the next annual organizational meeting of Council in 2023, a decision shall be made as to whether Council will formally amend the Organization and Procedures By-Law of the Town of Neepawa to incorporate this committee.

CARRIED

8.5 Accept Tender - Lagoon Phase II

Resolution No: 2022-263

Nadeau/Parrott

BE IT RESOLVED THAT we accept the recommendation of the Manitoba Water Services Board (MWSB) to award the Neepawa Wastewater Treatment Facility Phase II project to T.L. Penner Construction (2020) Inc. for a total amount of \$5,597,432.14 plus GST; and

BE IT FURTHER RESOLVED THAT any additional costs for project engineering and consulting be borne by the Town of Neepawa, understanding that the MWSB is prepared to cost-share the ineligible costs (MWSB engineering fees and interest charges) at 50%.

CARRIED

8.6 Water Supply Upgrades

Resolution No: 2022-264

Parrott/Kostenchuk

BE IT RESOLVED THAT we request technical and financial assistance from the Manitoba Water Services Board (MWSB) for upgrades to the raw water supply that would include the installation of new production wells at Oberon, well mechanization, and the twinning/upsizing of the raw water pipeline from the Hummerston connection to Oberon to allow full redundancy from the Oberon well site.

CARRIED

8.7 Accept Proposal - Traffic Impact Study - New Hospital Project

Resolution No: 2022-265

Pottinger/Gerrard

BE IT RESOLVED THAT we accept the proposal of AECOM Canada Ltd. to prepare a traffic impact study for the proposed new hospital development in Neepawa for a fee of \$20,040 plus tax.

CARRIED

8.8 Accept Proposal - Multi-Use Trail Park Phase II Design

Resolution No: 2022-266

Kostenchuk/Gerrard

BE IT RESOLVED THAT we accept the proposal of Scatliff + Miller + Murray for professional services related to proceeding with Phase II of the Multi-Use Trail Park project for a maximum estimated cost of \$48,900 plus applicable tax.

CARRIED

8.9 Dutch Elm Disease Removal for 2022

Resolution No: 2022-267

Pottinger/Nadeau

BE IT RESOLVED THAT we accept the quote of Middleton Ent. in amount of \$3,550.00 plus tax for the removal of 18 elm trees identified for removal, as part of the Dutch Elm Disease Management Program for 2022.

CARRIED

9. By-Laws

9.1 By-Law 3219-22 Open Public Roads (SW 34-14-15W) – 2nd Reading

Resolution No: 2022-268

Gerrard/Kostenchuk

BE IT RESOLVED THAT By-Law No. 3219-22, being a by-law of the Town of Neepawa to open municipal roads in SW 34-14-15W, be now read for a second time.

CARRIED

9.1 By-Law 3219-22 Open Public Roads (SW 34-14-15W) – 3rd Reading

Resolution No: 2022-269

Nadeau/Pottinger

BE IT RESOLVED THAT By-Law No. 3219-22, being a by-law of the Town of Neepawa to open municipal roads in SW 34-14-15W, be now read for a third time and passed.

For: All

Against/Abstained: Nil

CARRIED

At 8:10 p.m. Mayor Hedley noted that the regular meeting of council had concluded, and guests were free to leave. The official adjournment of Council to take place following an in-camera session of Council.

10. In-Camera

Resolution No: 2022-270

Sisley/Kostenchuk

BE IT RESOLVED that we do now sit as a “Committee of the Whole In-Camera” at 8:12 p.m. to discuss the planning and development matters.

CARRIED

11. Out of In-Camera

Resolution No: 2022-271

Parrott/Kostenchuk

BE IT RESOLVED THAT we do now adjourn the “In-Camera” session at 9:27 p.m.

CARRIED


12. Adjournment

Resolution No: 2022-272


Nadeau/Pottinger

BE IT RESOLVED THAT we do now adjourn this Regular Meeting of Council at 9:28 p.m.

CARRIED



Mayor – Brian Hedley



CAO – Colleen Synchyshyn