

MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY DECEMBER 20, 2022 AT 7:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB

Present: Mayor Hedley, Deputy Mayor Parrott, Councillors Kostenchuk, Nadeau, Pottinger and Sisley, CAO Colleen Synchyshyn, Manager of Operations Denis Saquet, ACAO Jodi Baker, Development Officer Jeff Braun

Regrets: Councillor Gerrard

Guests: Jeremy Vogt – NACTV

1. Approval of Agenda

Resolution No: 2022-273

Kostenchuk/Nadeau

BE IT RESOLVED THAT we approve the Regular Meeting agenda for Tuesday, December 20, 2022.

CARRIED

2. Approval of Minutes

Resolution No: 2022-274

Pottinger/Sisley

BE IT RESOLVED THAT we approve the minutes of the regular meeting and two public hearings held December 6, 2022 as circulated.

CARRIED

3. Council Reports

3.1 Yellowhead Centre - Councillor Nadeau

- Public Skating is scheduled twice/week – Mondays @ 6:00 p.m. and Sundays at a varying time.

3.2 Neepawa & Area Disabled Persons Association - Councillor Sisley

- 365 trips taken in November. The Board is considering options for shuttle service to increase revenues and is working on a new Facebook page to market the Handivan service.

3.3 Neepawa Veterinary Services District – Councillor Sisley

- Stressed the importance of receiving the municipal grants timely as the Board cannot solicit the provincial funding until the municipal funding is in place. The cattle chute has been repaired.

3.4 Home Assistance Neepawa & District – Councillor Kostenchuk

- Read through an annual report narrative that spoke of the organizations value to the community.

4. Department Reports

4.1 Manager of Operations – Denis Saquet

- Attended start up construction meetings for the remediation of Park Lake, and Phase II of the Wastewater Treatment project.

5. Correspondence

5.1 Neepawa & District Chamber of Commerce

- Annual General Meeting to be held January 30, 2023. Tickets can be obtained at the Chamber office.

6. Finance

6.1 November 2022 Financial Statement

Resolution No: 2022-275

Nadeau/Kostenchuk

BE IT RESOLVED THAT we approve the Financial Statement for the month ended November 30, 2023.

CARRIED

6.2 Add Outstanding A/R & Utility Accounts to Taxes & Write-off Amounts Uncollectible

Resolution No: 2022-276

Pottinger/Sisley

WHEREAS Section 252 (2) of *The Municipal Act* authorizes a municipality to collect debts in the same manner as a tax may be collected or enforced under the Act;

AND WHEREAS nearing the end of 2022, there are outstanding utilities and accounts receivable charges that remain unpaid or uncollectible;

THEREFORE BE IT RESOLVED THAT all those accounts that remain outstanding at December 31, 2022 from the attached list be hereby added to the property tax roll; and

FURTHER BE IT RESOLVED THAT for the single outstanding A/R account that cannot be added to the property tax roll due to the debtor not owning property in the Town of Neepawa, we hereby approve the cancellation and write-off of that account as uncollectible.

Tax Roll Number	Amount Outstanding	Utility or A/R Acct Number	Description
1450000	\$6.63	300663000	O/S Utility Acct
163900000	\$24.93	99400003	O/S Utility Acct
141715000	\$72.16	300485007	O/S Utility Acct
123600000	\$79.83	300212006	O/S Utility Acct
141709000	\$112.22	300480010	O/S Utility Acct
129400000	\$213.78	39801007	O/S Utility Acct
735000	\$227.80	300727000	O/S Utility Acct
1040000	\$68.18	300747000	O/S Utility Acct
44700000	\$73.29	62601002	O/S Utility Acct
49700000	\$73.29	77400005	O/S Utility Acct
168500000	\$93.85	18100001	O/S Utility Acct
93100000	\$122.79	11321000	O/S Utility Acct
116600000	\$143.59	1130003	O/S Utility Acct
160170000	\$162.19	81880004	O/S Utility Acct
154700000	\$175.63	8900001	O/S Utility Acct
160140000	\$180.66	81890005	O/S Utility Acct
43100000	\$205.45	62301002	O/S Utility Acct
164650000	\$225.57	74106006	O/S Utility Acct
17300000	\$249.96	19601002	O/S Utility Acct
124300000	\$267.84	38000004	O/S Utility Acct
135400000	\$290.42	64600005	O/S Utility Acct
84900000	\$297.47	300624001	O/S Utility Acct
108400000	\$300.57	8543005	O/S Utility Acct
137800000	\$354.53	51000000	O/S Utility Acct
129500000	\$494.35	39701000	O/S Utility Acct
47000000	\$552.98	54800003	O/S Utility Acct
10500000	\$607.42	7000004	O/S Utility Acct
122000000	\$717.06	37400003	O/S Utility Acct
167800	\$150.00	848	Frozen Water Meter
495000	\$30.60	1114	Construction & Demo Chgs
163300	\$18.40	622	Plugged Sewer Line

125800	\$82.50	421	Fire Inspection
277000	\$4,000.00	1087	Sewer Installation
533000	\$121.80	1125	Construction & Demo Chgs
124400	\$55.00	1129	Fire Inspection
64600	\$55.00	676	Fire Inspection
Write-Off (No Roll#)	(\$149.97)	876	Lagoon Tipping Chgs - Uncollectible

CARRIED

6.3 Interim Operating Budget - 2023

Resolution No: 2022-277

Kostenchuk/Pottinger

BE IT RESOLVED THAT in accordance with Section 163 of the Municipal Act, the Council of the Town of Neepawa has made provisional estimates of operating and capital expenditures of the Municipality for the period from January 1, 2023 until the adoption of the annual estimates:

NOW THEREFORE BE IT RESOLVED that these provisional estimates be hereby adopted:

General Operating Requirements:

General Government Services	\$410,000.00
Protective Services	\$300,000.00
Transportation Services	\$400,950.00
Environmental Health Services	\$172,000.00
Environmental Development Services	\$20,000.00
Public Health & Welfare Services	\$197,700.00
Economic Development Services	\$80,405.00
Recreation & Cultural Services	\$125,000.00
Fiscal Services	<u>\$85,180.00</u>
Total General Operating Requirements	\$1,791,205.00
Total Utility Operating Requirements	\$650,000.00
General Capital Requirements	\$420,000.00
Utility Capital Requirements	\$400,000.00

CARRIED

7. New Business

7.1 Housing Needs and Demand Study & Neepawa Housing Strategy

Resolution No: 2022-278

Sisley/Nadeau

BE IT RESOLVED THAT we accept the proposal of Scatliff + Miller + Murray in amount of \$42,698.25 to complete a Housing Needs and Demand Study and Housing Strategy.

CARRIED

7.2 Animal Control Contract for 2023

Resolution No: 2022-279

Kostenchuk/Parrott

BE IT RESOLVED THAT the Council of the Town of Neepawa authorize the Mayor and Chief Administrative Officer to enter into agreement with Chad Campbell, to provide animal control services for the Town of Neepawa from January 1, 2023 to December 31, 2023.

CARRIED

7.3 Westlake Employment Skills and Service Centre

Resolution No: 2022-280

Parrott/Kostenchuk

BE IT RESOLVED THAT we hereby appoint Councillor Nadeau to serve as a council representative on the Westlake Employment Skills and Services Centre Board for 2023.

CARRIED

7.4 Zoning By-Law Amendment

Re-Classify Lot 1, Block 2, Plan 6965 from ML to RMH & Add Multi-Use Mobile Modulars

Resolution No: 2022-281

Parrott/Pottinger

BE IT RESOLVED THAT the Council for the Town of Neepawa request Community and Regional Planning to prepare By-Law No. 3220-23 to amend the Town of Neepawa Zoning By-law No. 3184-18 to re-classify Lot 1, Block 2, Plan 6965 from the current ML - Industrial Light Zone to the proposed RMH - Residential Mobile/Modular Zone in order to allow for the location of a proposed mobile/modular home development; BE IT FURTHER RESOLVED THAT the by-law also make provisions for multi-use modular/mobile homes within the RMH - Residential Mobile/Modular Zone.

CARRIED

7.5 PTH 16 Development – Water & Sewer Infrastructure

Resolution No: 2022-282

Parrott/Kostenchuk

BE IT RESOLVED THAT we hereby request technical and financial assistance from the Manitoba Water Services Board (MWSB) for the installation of new water and sewer infrastructure east of Neepawa, for the purposes of servicing the new regional hospital.

CARRIED

7.6 Subdivision 4437-22-8413 - Zettler

Resolution No: 2022-283

Parrott/Nadeau

BE IT RESOLVED THAT we approve Subdivision Application 4437-22-8413 of Dan & Leanne Zettler to subdivide their existing yard site from the SW 34-14-15W, subject to obtaining a variance to reduce the minimum required area from 20 acres to 14.98 acres in the AR-R zone.

CARRIED

7.7 Meeting Cancellation (January 3, 2023)

Resolution No: 2022-284

Pottinger/Kostenchuk

BE IT RESOLVED THAT we hereby cancel the regular meeting of Council for January 3, 2023.

CARRIED

Before adjourning, Mayor Hedley extended best wishes for the holiday season and for a prosperous new year.

9. Adjournment

Resolution No: 2022-285

Kostenchuk/Pottinger

BE IT RESOLVED THAT we do now adjourn this Regular Meeting of Council at 7:33 p.m.

CARRIED



Mayor – Brian Hedley



CAO – Colleen Synchyshyn