

**MINUTES OF THE TOWN OF NEEPAWA INAUGURAL MEETING OF COUNCIL HELD TUESDAY NOVEMBER 1, 2022
AT 6:30 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB**

Present: Mayor Hedley, Deputy Mayor Parrott, Councillors Gerrard, Kostenchuk, Nadeau, Pottinger and Sisley, CAO Colleen Sychyshyn, Manager of Operations Denis Saquet, ACAO Jodi Baker

Guests: Rrain Prior – NACTV, Eoin Devereaux – Neepawa Banner & Press

1. Swearing In Ceremony & Oath of Office

- CAO Sychyshyn read through the Oath of Office collectively to the new council members for the Town of Neepawa and then individually swore-in each member.
- Oath of Office forms were completed and filed.

2. Appoint Deputy Mayor

Resolution No: 2022-219

Parrott/Gerrard

BE IT RESOLVED THAT the Council of the Town of Neepawa hereby appoint Murray Parrott as Deputy Mayor.
CARRIED

3. Committee Appointments 2018/19

Resolution No: 2022-220

Pottinger/Nadeau

BE IT RESOLVED THAT Council hereby approve the following appointments to the standing committees and Boards for 2022/23 as follows:

Committee of the Whole: All members of Council

Board of Revision: All members of Council (Mayor Hedley - Chair; CAO Sychyshyn - Secretary)

Human Resources Committee: Mayor Hedley & Councillor Gerrard

General Government & Finance Committee: Councillor Gerrard (Chair) & Councillor Pottinger.

- Neepawa Area Planning District (NAPD): Deputy Mayor Parrott & Mayor Hedley
- County Court Building: Councillor Gerrard & Councillor Kostenchuk
- Sayward Estate Management: Councillor Nadeau & Councillor Kostenchuk
- Federation of Canadian Municipalities: General membership

Protection & Community Services Committee: Councillor Pottinger (Chair) & Councillor Kostenchuk

- Neepawa Veterinary Services District: Councillor Sisley
- Home Assistance Neepawa & District (HAND): Councillor Kostenchuk
- Neepawa & Area Disabled Persons Association: Councillor Sisley
- Physician Recruitment Committee: Deputy Mayor Parrott
- Spruce Plains Justice Committee: Councillor Nadeau

Public Works & Infrastructure Committee: Deputy Mayor Parrott (Chair) & Councillor Sisley

- Evergreen Environmental Technologies: Mayor Hedley
- TransCanada Yellowhead Highway Association: General membership
- Manitoba Good Roads Association: General membership

Recreation & Economic Development Committee: Councillor Sisley (Chair) & Councillor Pottinger

- Western Regional Library & Neepawa Library: Councillor Nadeau & Bill Stilwell (Citizen Rep.)
- Whitemud Watershed Conservation District: Councillor Gerrard & Bill Stilwell (Citizen Rep.)
- Neepawa Area Development Corporation (NADCO): Deputy Mayor Parrott & Councillor Pottinger
- Yellowhead Centre: Councillor Nadeau

- Yellowhead Economic Corridor: Councillor Nadeau
- Rossburn Subdivision Trails Association: Councillor Nadeau

CARRIED

4. Signing Authorities 2022/23

Resolution No: 2022-221

Sisley/Gerrard

BE IT RESOLVED THAT the Council of the Town of Neepawa authorize Mayor Hedley, Deputy Mayor Parrott, Chairman of Finance Councillor Gerrard, CAO Colleen Synchyshyn, ACAO Jodi Baker and Director of Finance Jamie Davie as signing authorities for the Town of Neepawa; and

BE IT FURTHER RESOLVED THAT items requiring signatures reflect a combination of one (1) elected official and one (1) staff member.

CARRIED

5. By-Law 3186-18 Organization & Procedures

- *The Municipal Act* requires that Council review their governance by-law at least once every four years.
- No changes proposed or required.

6. By-Law 3205-20 Council Code of Conduct

- As required under the authority of By-Law 3205-20, Council reviewed the Code of Conduct for members of Council. This review to take place annually to promote positive working relationships that are consistent with Council's values, goals, and objectives as representing the community as a whole.
- When made available by the Province, Council will be required to undertake a formal training session within six months to remain eligible to hold a seat on Council.

9. Adjournment

Resolution No.: 2022-222

Parrott/Kostenchuk


BE IT RESOLVED THAT The Council of the Town of Neepawa do now adjourn this Inaugural Meeting of Council at 6:51 p.m.

CARRIED

* At the close of the meeting, Council assembled for a group photo.



Mayor – Brian Hedley



CAO – Colleen Synchyshyn

MINUTES OF THE TOWN OF NEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY NOVEMBER 1, 2022 AT 7:00 P.M. IN THE COUNCIL CHAMBERS, NEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEPAWA, MB

Present: Mayor Hedley, Deputy Mayor Parrott, Councillors Gerrard, Kostenchuk, Nadeau, Pottinger and Sisley, CAO Colleen Synchishyn, Manager of Operations Denis Saquet, ACAO Jodi Baker

Guests: Rrain Prior – NACTV, Eoin Devereaux – Neepawa Banner & Press

1. Approval of Agenda

Resolution No: 2022-223

Parrott/Gerrard

BE IT RESOLVED THAT we approve the Regular Meeting agenda for Tuesday, November 1, 2022.

CARRIED

2. Approval of Minutes

Resolution No: 2022-224

Nadeau/Kostenchuk

BE IT RESOLVED THAT we approve the minutes of the regular meeting held October 18, 2022 as circulated.

CARRIED

3. Council Reports

3.1 Western Regional Library Board - Councillor Nadeau

- The Board approved an increase of 50 cents/capita to the annual levy for 2023.

3.2 Neepawa & Area Disabled Persons Association – Councillor Kostenchuk

- \$3,452.00 was raised for the handivan service as a result of a supper event hosted at the Legion. Appreciation extended to the Legion Ladies Auxiliary for their hard work.

3.3 Recreation & Economic Development – Councillor Sisley

- The Town and Arts Forward partnered to host a successful Monster Mash on Saturday October 29.

3.4 Beautiful Plains Community Clinic - Councillor Parrott

- Lake Agassiz Builders has recently re-done the exit access from the clinic onto Mountain Ave.
- Kerf Construction was awarded the tender for the roof repairs and canopy installation.
- An appreciation lunch was held to thank Dr. Ong for the many years of service to the community, and to express well wishes as he starts his retirement.

3.5 New RCMP Detachment – Mayor Hedley

- Grand Opening to be held November 4, 2022 from 1:00 p.m. – 4:00 p.m.

4. Department Reports

4.1 Manager of Operations – Denis Saquet

- The new water reservoir is finally operational.
- Staff recently completed the swabbing of lines from the well sites at Hummerston and Oberon.
- Maple Leaf has completed the paving of Davidson Street and Brown Hill and will complete the project at Commerce Street and Mountain Ave. Unfortunately, they will not be completing the tennis courts due to unsuitable temperatures, nor will they be able to complete any additional patching.
- Public Works are continuing with water, sewer and storm sewer installations on Mill Street.
- There will be a pre-construction meeting on November 3, 2022 related to Phase II of the lagoon project.
- Stantec is still gathering information for the completion of site damage reports relative to the 2022 flood.
- Regarding the 2020 flood:
 - Permission has been given to remove the temporary culvert system at Park Lake bridge;

- Administration will be meeting with Stantec and Tri-Core Construction to sign the contracts for the overall remediation project; and
- Tenders have been issued for a new bridge at the golf course and riverbank repairs;
- Fill (dirt) is currently being stockpiled on the Town's property at the Industrial Park to be used to re-align the drainage in order to meet the drainage requirements for the Industrial Park.

5. Finance

5.1 Accounts – October 2022

Resolution No: 2022-225

Gerrard/Pottinger

BE IT RESOLVED THAT we approve the accounts for October 2022 totaling \$2,471,052.96, as reviewed and representing cheque #202201855 to #202202055, but excluding #202201872 & #2022002038.

CARRIED

Mayor Hedley and Councillor Gerrard declared a conflict for the following resolution; vacated the room; returning at the close of discussion and debate. Deputy Mayor Parrott presided.

5.2 Accounts – October 2022 (HH & Co-op)

Resolution No: 2022-226

Sisley/Kostenchuk

BE IT RESOLVED THAT the Council for the Town of Neepawa approve cheques #202201872 and #202202038 for October 2022 to Home Hardware and Neepawa Gladstone Co-op totalling \$9,745.24.

CARRIED

6. New Business

6.1 Snow Removal Agreement – Manitoba Infrastructure 2022/23

Resolution No: 2022-227

Parrott/Nadeau

BE IT RESOLVED THAT we authorize the CAO to sign the 2022/23 Snow Removal Agreement with Manitoba Transportation and Infrastructure.

CARRIED

6.2 Provincial-Municipal Justice Advisory Committee - Appointment

Resolution No: 2022-228

Pottinger/Parrott

BE IT RESOLVED THAT we do hereby appoint Mayor Hedley to the Provincial-Municipal Justice Advisory Committee (PMJAC) for a four-year term effective December 2022, understanding that any associated travel costs would be borne by the Town of Neepawa.

CARRIED

6.3 Progress of Subdivision 4434-22-8407 (New Hospital Site)

Resolution No: 2022-229

Pottinger/Kostenchuk

WHEREAS Subdivision Application No. 4437-22-8407 sets out the subdivision of a 39-acre parcel from property owned by Daniel & Leanne Zettler in the SW 34-14-15W, for the purposes of selling the parcel to Prairie Mountain Regional Health Authority for the construction of a new regional hospital in Neepawa;

AND WHEREAS the Council of the Town of Neepawa deems it in the best interests of the municipality, and the greater community to participate, as necessary with the property owners, Shared Health and Prairie Mountain Regional Health Authority to ensure all criteria contained in the conditional approval issued by the Community and Regional Planning office can be satisfied, in order to conclude the subdivision and facilitate the transfer of title;

AND WHEREAS the Council of the Town of Neepawa understands that in addition to the east-west road access fronting the parcel, the parcel will also have a direct north-south access to PTH 16 at a location that conforms with the PTH Functional Plan per Manitoba Transportation and Infrastructure;

AND WHEREAS By-Law 3219-22 of the Town of Neepawa shall identify the roads that will service the parcel, which will be opened as public, under a formal road plan;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Town of Neepawa formally commit to a continued engagement with all parties to conclude Subdivision 4437-22-8407 in a timely manner, and continue to work towards ensuring the property can be serviced with sewer, water and road infrastructure that will meet or exceed design standards of the Town of Neepawa;

BE IT FURTHER RESOLVED THAT although the Town is prepared to take technical and financial control of the installation and construction of the sewer, water, roads, etc., further discussions will be required to outline the respective distribution of costs to be leveraged fairly and proportionately against the benefitting properties, taking into account present and future development opportunities that may come to fruition on the SW 34-14-15W, and shall include the ability to extend or improve services to neighbouring locations;

BE IT FURTHER RESOLVED THAT should there be no exemption from the community contribution requirement for capital projects under Manitoba Health, the Town of Neepawa would deem that those amounts expended by the Town of Neepawa to service and supply the 39-acre parcel, be eligible and measured as an in-kind community contribution for the purposes of satisfying the policy of Manitoba Health.

CARRIED

7. By-Laws

7.1 By-Law 3219-22 Open Public Roads (SW 34-14-15W – Zettler) – 1st Reading

Resolution No: 2022-230

Parrott/Sisley

BE IT RESOLVED THAT By-Law No. 3219-22, being a by-law of the Town of Neepawa to open municipal roads in SW 34-14-15W, be now read for a first time.

CARRIED

8. Other Business

- Councillor Gerrard reported that the Town still has FoodCyclers available for purchase by residents of Neepawa. The units are worth \$500 and can be purchased at a subsidized cost of \$175, on the condition that residents collect and report on the usage of the unit over a twelve-week period. Councillor Gerrard spoke about the benefits of the unit and its effect on reducing waste.
- Councillor Nadeau extended appreciation to Hector Swanson for his service as a citizen representative on the Western Regional Library over the last term of Council, and welcomed Bill Stilwell who will serve in this same capacity for the new council term.

9. Adjournment

Resolution No: 2022-231

Kostenchuk/Parrott

BE IT RESOLVED THAT we do now adjourn this Regular Meeting of Council at 7:28 p.m.

CARRIED



Mayor – Brian Hedley



CAO – Colleen Synchyshyn

MINUTES OF THE TOWN OF NEPAWA SPECIAL MEETING OF COUNCIL HELD FRIDAY NOVEMBER 4, 2022 AT 12:45 P.M. AT 110 MILL STREET, NEPAWA, MB

Present: Mayor Hedley, Deputy Mayor Parrott, Councillors Gerrard, Kostenchuk and Sisley, CAO Colleen Synchyshyn, ACAO Jodi Baker

Regrets: Councillors Nadeau & Pottinger

1. Approval of Agenda

Resolution No: 2022-232

Parrott/Gerrard

BE IT RESOLVED THAT we do hereby approve the special meeting agenda for November 4, 2022.

CARRIED

2. Business

2.1 Arts Culture and Sport Community Fund Application

Resolution No: 2022-233

Sisley/Kostenchuk

BE IT RESOLVED THAT the Town of Neepawa approve an application to the Arts, Culture and Sport in Community Fund for the construction of a new pool building and parking lot that will allow for compliance with accessibility legislation and provide greater functionality for the revitalization of Riverbend Park, as a targeted area for increased leisure and recreational activities, on a year round basis;

BE IT FURTHER RESOLVED THAT should the project application be successful, the Town of Neepawa is committed to ensuring that the municipal portion of the funding will be readily available to give effect to the project.

CARRIED

3. Adjournment

Resolution No: 2022-234

Parrott/Gerrard

BE IT RESOLVED THAT we do no adjourn this Special Meeting of Council at 12:50 p.m.

CARRIED



Mayor – Brian Hedley



CAO – Colleen Synchyshyn