

**MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY JUNE 7, 2022 AT 7:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB**

Present: Mayor McCutcheon, Deputy Mayor Hedley, Councillors Gerrard, Kostenchuk, Nadeau, Parrott and Pudlo, CAO Colleen Synchyshyn, Manager of Operations Denis Saquet, ACAO Jodi Baker

Guest: Rrain Prior – NACTV, Eoin Devereaux – Neepawa Banner & Press

**1. Approval of Agenda**

**Resolution No: 2022-118**

**Pudlo/Hedley**

BE IT RESOLVED THAT we approve the Regular Meeting agenda for Tuesday, June 7, 2022.

**CARRIED**

**2. Approval of Minutes**

**Resolution No: 2022-119**

**Parrott/Kostenchuk**

BE IT RESOLVED THAT we approve the minutes of the regular meeting and two public hearings held May 17, 2022 as circulated.

**CARRIED**

**3. Presentations/Delegations**

**3.1 7:05 p.m. Neepawa & Area Disabled Persons Association – John Pottinger & Ray Drayson**

- Delegation deferred to a future meeting.

**4. Council Reports**

**4.1 Recreation & Economic Development – Councillor Pudlo**

- Reviewed an application to the Storefront Improvement Incentive Program from Century 21 Realty to upgrade their signage. Total eligible cost of the project is \$6,305 with consideration for 50% to be funded under the program. A resolution to consider approving the application will be forthcoming.
- Along with EDO Crewe, attended a Community Consultation on May 18<sup>th</sup>, hosted by the Salvation Army.
- Extended appreciation to Abby Kryzaniuk for her years of service at the Swimming Pool. Her last day was June 3, 2022, as she is moving on to pursue employment in her chosen career.

**4.2 Various - Councillor Nadeau**

- The Board of Western Manitoba Regional Library recently hired Erika Martin as the new Director.
- A sweatshirt and two t-shirts were donated by the Rossburn Subdivision Trails Association. Councillor Nadeau requested administration to think of a creative way to use the items as a prize, that would be premised on utilizing the Trans Canada Trail.
- The Lions Club will be working with the Grade 6 students to clean up a portion of the trail.

**4.3 Various – Councillor Parrott**

- Working on an international recruitment task force to remove barriers for international professionals interested in pursuing careers as doctors and nurses in Manitoba. Also pursuing the establishment of a local training centre.
- With Neepawa's continued growth, the Town continues to focus on the ability to accommodate growth and ensure the availability of housing.

**5. Department Reports**

**5.1 Manager of Operations – Denis Saquet**

- The connection of the water reservoir over the May long weekend went well and the boil water advisory was lifted without incident. Final hookups were completed the following week.

- The RCMP building is currently at the painting and flooring stage. If all goes as planned, we may be able to relocate the detachment into the building next month.
- Staff have been working on water service leaks, potholes, etc.
- Isobel Street will be extended this year to enable access to eleven housing lots created under Phase II of the Eastview development.
- Currently waiting on locates for various projects, including one related to drainage at the airport.

## 6. Correspondence

### 6.1 Beautiful Plains Community Foundation

- A grant in amount of \$245 was approved from the Riverside Cemetery Fund for use in operating the Riverside Cemetery. The funding will be dispersed at a noon luncheon on June 16, 2022 at Arts Forward.

## 7. Finance

### 7.1 April 2022 Financial Statement

Resolution No: 2022-120

Hedley/Nadeau

BE IT RESOLVED THAT we approve the Financial Statement for the month ended April 30, 2022.

**CARRIED**

### 7.2 Accounts – May 2022

Resolution No: 2022-121

Gerrard/Kostenchuk

BE IT RESOLVED THAT we approve the accounts for May 2022 totaling \$1,449,836.04, as reviewed and representing cheques #202200687 to #202200890, but excluding #202200758, #202200759 and #202200860.

**CARRIED**

Deputy Mayor Hedley and Councillor Gerrard declared a conflict for the following resolution; vacated the room; returning at the close of discussion and debate.

### 7.3 Accounts – May 2022 (HH & Co-op)

Resolution No: 2022-122

Parrott/Pudlo

BE IT RESOLVED THAT the Council for the Town of Neepawa approve cheques #202200758, #202200759 and #202200860 for May 2022 to Home Hardware and Neepawa Gladstone Co-op totalling \$13,806.88.

**CARRIED**

### 7.4 Add Outstanding Utilities to Property Tax

Resolution No: 2022-123

Nadeau/Kostenchuk

WHEREAS Section 252 (2) of The Municipal Act authorizes a municipality to collect debts in the same manner as a tax may be collected or enforced under the Act;

AND WHEREAS there are outstanding utility charges that remain unpaid or uncollectible;

THEREFORE BE IT RESOLVED THAT all those utility accounts that remain outstanding on June 6, 2022 from the attached list, be hereby added to the property tax roll;

Roll Number	Utility Account Number	Amount
12400000	14911007	\$419.99
1450000	300680001	\$72.98
122000000	37400003	\$1,274.68
141735000	300525007	\$249.28
160100000	82600002	\$68.22

154900000	8700005	\$276.90
123600000	300346006	\$41.66
<b>Total</b>		<b>\$2,403.71</b>

**CARRIED**

## **8. New Business**

### **8.1 Filipino Heritage Parade**

**Resolution No: 2022-124**

**Gerrard/Pudlo**

BE IT RESOLVED THAT in order to facilitate the 2022 Filipino Heritage Parade scheduled for Saturday, June 18, 2022 @ 2:00p.m., we hereby authorize the closure of that part of Mountain Avenue from the Yellowhead Centre to Hamilton Street and that part of Hamilton Street from Mountain Avenue eastward to the Riverbend Park. These portions of street to remain closed until the end of the parade.

**CARRIED**

### **8.2 Graduation Parade 2022**

**Resolution No: 2022-125**

**Kostenchuk/Hedley**

BE IT RESOLVED THAT in order to facilitate the 2022 Graduation Parade scheduled for Saturday June 25, 2022 @ 4:00 p.m., we hereby authorize the closure of that part of Mountain Avenue from the Yellowhead Centre to Hamilton Street and that part of Hamilton Street from Mountain Avenue westward to the Beautiful Plains Museum. These portions of street to remain closed until the end of the parade.

**CARRIED**

### **8.3 Approval to Host a Fireworks Display – July 1, 2022**

**Resolution No: 2022-126**

**Pudlo/Kostenchuk**

BE IT RESOLVED THAT we hereby approve the hosting of a fireworks display at Riverbend Park in Neepawa, Manitoba on July 1, 2022, in celebration of Canada Day.

**CARRIED**

### **8.4 Request for Training and Development**

**Resolution No: 2022-127**

**Kostenchuk/Gerrard**

BE IT RESOLVED THAT we approve the request of Manager of Operations, Denis Saquet to attend the Western Canada Water Conference in Calgary from September 13-16, 2022.

**CARRIED**

### **8.5 Remuneration of 2022 Election Officials**

**Resolution No: 2022-128**

**Kostenchuk/Hedley**

BE IT RESOLVED THAT we approve remuneration for the 2022 election officials in amount of \$275.00 for the full day of service.

**CARRIED**

### **8.6 Truck Purchase**

**Resolution No: 2022-129**

**Gerrard/Hedley**

WHEREAS the 2022 Financial Plan included provision for the purchase of two trucks, one for the utility and one for public works;

THEREFORE BE IT RESOLVED THAT we hereby authorize the following purchases:

- a 2022 Chevrolet Colorado Crew Cab from McLaughlin Motors Neepawa Limited for \$38,288.00 plus tax from the utility operating budget; and
- a 2022 Ford F150 4 x 4 Regular Cab from Westward Ford, Neepawa for \$39,973.00 plus tax from the general operating budget.

BE IT FURTHER RESOLVED THAT we approve the purchase of a spray in bed liner for the Ford F150 at an added cost of \$400.00.

**CARRIED**

### **8.7 Storefront Improvement Incentive Program - 2022 Intake - Century 21 Westman Realty**

**Resolution No: 2022-130**

**Nadeau/Pudlo**

BE IT RESOLVED THAT we approve an application to the Storefront Improvement Program submitted by Century 21 Westman Realty for new lighted signage to adorn their office at 406 Mountain Ave. Incentive provided at 50% of the total cost and equating to \$3,153.00.

**CARRIED**

### **8.8 Amending Policy - FI-015 Expenses & Reimbursements**

**Resolution No: 2022-131**

**Parrott/Kostenchuk**

BE IT RESOLVED THAT we approve an amendment to Expenses & Reimbursement Policy FI-015 to increase the mileage rate for the use of privately owned vehicles, while conducting municipal business, from \$0.40 cents per kilometer travelled to \$0.55 cents per kilometer travelled.

**Motion to Amend: Gerrard/Nadeau**

THAT the rate be changed to **\$0.60 cents** per kilometre.

**Amendment – CARRIED**

**Amended Resolution - CARRIED**

### **8.9 Approving Policy - AD-120 Drinking Water Advisory Notification**

**Resolution No: 2022-132**

**Parrott/Pudlo**

BE IT RESOLVED THAT we approve Policy AD-120, being a policy to outline a notification plan should the Town of Neepawa's water system be placed under a drinking water advisory.

**CARRIED**

### **8.10 Subdivision 4437-22-8429 Evangelista**

**Resolution No: 2022-133**

**Nadeau/Gerrard**

BE IT RESOLVED THAT we approve Subdivision Application 4437-22-8429 of Rucil & Leonor Evangelista, affecting Lot 10, Plan 65638 in SW 33-14-15W, to allow for the construction of a duplex housing unit, divided in the middle to create two individual lots/housing units, measuring 3,338.3 sq. ft and 3,447.4 sq. ft.

**CARRIED**

### **8.11 Subdivision 4437-22-8407 - Scatliff + Miller + Murray**

**Resolution No: 2022-134**

**Parrott/Gerrard**

BE IT RESOLVED THAT we approve Subdivision Application 4437-22-8407 of Scatliff + Miller + Murray to subdivide a 39-acre parcel from the SW 34-14-15W. subject to:

- the completion of a development plan amendment changing the land use designation from Residential Hold Area to Institutional Area;
- the completion of a zoning by-law amendment changing the zone from "AR-R" Agricultural Restricted Zone to "I" Institutional Zone;

- the completion of a road opening by-law, to open a new public road that will provide primary and secondary access to the proposed subdivided parcel;
- the meeting of all other requirements identified through the circulation process; and
- a development agreement with the Town of Neepawa to premise the development of the parcel and any other matter deemed advisable to develop the property and complete the subdivision.

**CARRIED**

**8.12 Water & Sewer Rates 2023 – 2025**

- CAO Sychyshyn presented the utility rate proposal by way of PowerPoint for the years 2023 – 2025.

**9. By-Laws**

**9.1 By-Law 3216-22 Amend Zoning of SW 34-14-15W - 1<sup>st</sup> Reading**

**Resolution No: 2022-135**

**Gerrard/Hedley**

BE IT RESOLVED THAT By-Law No. 3216-22, being a By-Law of the Town of Neepawa to amend the Town of Neepawa Zoning By-Law No. 3184-18 in relation to the SW 34-14-15W, be now read for a first time.

**CARRIED**

**9.2 By-Law 3217-22 Water & Sewer Rates (2023 – 2025) – 1<sup>st</sup> Reading**

**Resolution No: 2022-136**

**Nadeau/Parrott**

BE IT RESOLVED THAT By-Law No. 3217-22, being a By-Law of the Town of Neepawa to establish water and sewer rates for the Town of Neepawa's utility for the years 2023 to 2025, be now read for a first time.

**CARRIED**

**9.3 By-Law 3218-22 Vehicles for Hire – 1<sup>st</sup> Reading**

**Resolution No: 2022-137**

**Parrott/Pudlo**

BE IT RESOLVED THAT By-Law No. 3218-22, being a By-Law of the Town of Neepawa to provide for licensing, controlling, regulating and safety of local vehicles for hire in the Town of Neepawa, be now read for a first time.

**CARRIED**

**10. Other Business**

- Councillor Parrott noted that in the aftermath of the recent flooding in Minnedosa, anyone wishing to volunteer to help clear away the many sandbags, is encouraged to contact the Town office in Minnedosa.

**11. Adjournment**

**Resolution No: 2022-138**

**Pudlo/Kostenchuk**

BE IT RESOLVED THAT we do now adjourn this Regular Meeting of Council at 8:20 p.m.

**CARRIED**

  
 Mayor – ~~Bob M.~~ Cutcheon

  
 CAO – Colleen Sychyshyn