

**TOWN OF NEEPAWA
BY-LAW NO. 3200-20**

BEING A BY-LAW OF THE TOWN OF NEEPAWA TO ESTABLISH A RATE FOR SOLID WASTE AND RECYCLING COLLECTION AND TRANSPORTATION SERVICES AS A SPECIAL SERVICE FOR THE YEARS 2020 TO 2024, INCLUSIVE.

WHEREAS *The Municipal Act, C.C.S.M.c. M225*, provides in part as follows:

312 *If approved by by-law, a municipality may provide, as a special service to all or part of a municipality...*
...
(e) the collection and transportation of waste or recyclable materials;
...

320(1) *Subject to subsections (2) to (6) and subsection 321(4), a council may by by-law:*
a) *approve the local improvement or special services as set out in the plan or proposal; and*
b) *authorize the municipality to impose taxes as set out in the plan or proposal.*

AND WHEREAS the Council of the Town of Neepawa has prepared Special Services Plan No. 01/2020 to establish a rate for the collection and disposal of solid waste and recyclables as a special service pursuant to *the Municipal Act*;

AND WHEREAS the Town of Neepawa has complied with the requirements as prescribed under sections 318, 319 and 320 of the *Act*;

NOW THEREFORE the Council of the Town of Neepawa, in open council assembled enacts as follows:

PART ONE: SHORT TITLE, PURPOSE & APPLICATION

1.0 SHORT TITLE

THAT this By-Law shall be known as the **“Solid Waste and Recycling Rate By-Law”**.

2.0 PURPOSE

The purpose of this by-law is to establish of rates for the solid waste and recycling service system in the Town of Neepawa.

3.0 APPLICATION

3.1 This by-law applies to the whole of the Town of Neepawa.

3.2 The Town of Neepawa shall establish a separate by-law for the purpose of regulating the solid waste and recycling collection system.

3.3 That pursuant to subsection 320(1) of the Act, the Town of Neepawa approved Special Services Plan No. 01/2020 attached hereto as Schedule “A”.

3.4 That the Town of Neepawa charge a special service levy annually, during the years 2020 to 2024 inclusive, upon all rateable properties within the municipality as hereby attached in Schedule “B”.

DONE AND PASSED in open Council assembled at the Council Chambers in the Town of Neepawa Administration Office at the Town of Neepawa, in the Province of Manitoba this day of , 2020.

Blake, McCutcheon, Mayor

Colleen Synchyshyn, CAO

Read a first time this 17th day of March, 2020.
Read a second time this day of , 2020.
Read a third time this day of , 2020.

SCHEDULE A TO BY-LAW NO. 3200-19**TOWN OF NEEPAWA
SPECIAL SERVICES PLAN NO. 01/2020
FOR SOLID WASTE AND RECYCLING COLLECTION**Pursuant to Section 314 of *The Municipal Act***DESCRIPTION OF PROPOSED SERVICE**

The Town of Neepawa provides for solid waste and recycling collection to all residential and small commercial properties within its boundaries and transports these materials to Evergreen Environmental Technologies Ltd (Evergreen). The Town also offers seasonal collection for yard waste, monthly glass pickup and operates a compost site.

Under By-Law No. 3011, No. 3123 and Special Service Levy 02/2013 dated January 21, 2014, the Town of Neepawa shifted a portion of the cost of these services from the Town's general mill rate to a special service per parcel rate to reflect a more equitable distribution of costs based on volumes and trending towards a user pay system. Council continued with the per parcel levy on properties in the Town of Neepawa for the years 2017 – 2019 under Special Service Plan 01/2017, under By-Law 3171-17.

The rate structure approved under By-Law No. 3171-17 has proven effective in ensuring the costs for providing the collection service are fair insofar as the volume of solid waste produced and the number of weekly pickups required. Continuing with the special service levy ensures that solid waste and recycling costs are apportioned more appropriately.

In an effort to continue the trend towards the solid waste and recycling program being completely user pay under a special service plan, Council has approved the switch from curbside bag collection to a cart style collection service. This change has altered the residential collection to a bi-weekly basis and due to the associated volumes remains as a weekly pickup for multi-family residential and small commercial properties.

Waste is produced by human activity and the Town of Neepawa believes that changing from a bag system to a cart system is a positive step towards efficiently managing waste from inception to final disposal. By imposing carts, the Town anticipates that behavior can be influenced to encourage individuals to actively remove recyclables and compost from the waste stream which will result in reducing the adverse effects of waste on human health, the environment and the general tax base.

From 2017 – 2019 the Special Service Plan covered an average of 53% of the total service cost.

Revenues & Expenditures – Solid Waste & Recycling Services (Special Service Plan 01/2017 under By-Law 3171-17)						
	2017 (Audited)		2018 (Audited)		2019 (Unaudited)	
Expenditures	\$	% of Total Exp.	\$	% of Total Exp.	\$	% of Total Exp.
Contractor/Other - Collection & Transportation	\$319,396	56%	\$330,296	51%	\$326,363	52%
Evergreen Environmental Charges/Fees	\$245,966	44%	\$322,027	49%	\$296,579	48%
Total Expenditures	\$565,362	100%	\$652,323	100%	\$622,942	100%
Revenue Sources	\$	% of Total Rev.	\$	% of Total Rev.	\$	% of Total Rev.
MB Product Stewardship Program	(\$103,029)	18%	(\$135,063)	20%	(\$80,956)	13%
Special Service Plan 01/2017	(\$311,638)	55%	(\$328,704)	48%	(\$349,901)	56%
Borne by General Mill Rate	(\$150,695)	27%	(\$223,276)	32%	(\$192,085)	31%
Total Revenue Sources	(\$565,362)	100%	(\$687,043)	100%	(\$622,942)	100%

SPECIAL SERVICE AREA TO BE LEVIED

The Special Service levy will be imposed on properties in the Town of Neepawa encompassing all taxable, grant-in-lieu, otherwise exempt, Class 52 railway properties and vacant land.

Properties located on Park Lake Road and Dominion Road who previously used a communal container will now receive individual cart pickup at their properties.

ESTIMATED COST OF THE SPECIAL SERVICES

2020 Levy	\$338,788.00
2021 Levy	\$351,059.50
2022 Levy	\$361,515.51
2023 Levy	\$372,285.18
2024 Levy	\$383,377.91

Projections Under Special Service Plan 01/2020										
	2020		2021		2022		2023		2024	
Expenditures	\$	% of Total Exp.	\$	% of Total Exp.	\$	% of Total Exp.	\$	% of Total Exp.	\$	% of Total Exp.
Contractor/Other Collection & Transportation	\$184,662	41%	\$188,355	41%	\$192,122	42%	\$195,965	42%	\$199,884	42%
Evergreen Environmental Charges/Fees	\$265,000	59%	\$267,000	59%	\$269,000	58%	\$271,000	58%	\$273,000	58%
Total Expenditures	\$449,662	100%	\$455,355	100%	\$461,122	100%	\$466,965	100%	\$472,884	100%
Revenue Sources	\$	% of Total Rev.	\$	% of Total Rev.	\$	% of Total Rev.	\$	% of Total Rev.	\$	% of Total Rev.
MB Product Stewardship Program	(\$85,000)	19%	(\$86,000)	19%	(\$87,000)	19%	(\$88,000)	19%	(\$89,000)	19%
Special Service Plan 01/2020	(\$338,788)	75%	(\$351,060)	77%	(\$361,516)	78%	(\$372,285)	80%	(\$383,378)	81%
Borne by General Mill Rate	(\$25,874)	6%	(\$18,296)	4%	(\$12,607)	3%	(\$6,679)	1%	(\$506)	0%
Total Revenue Sources	(\$449,662)	100%	(\$455,355)	100%	(\$461,122)	100%	(\$466,965)	100%	(\$472,884)	100%

Projections indicate that changing from a curbside bag style of collection to a cart system has decreased the cost associated with collection services and provides the ability to expedite the change to a user pay system under a special service levy by the year 2024. At this point, 81% of the total cost will be covered through special levy and 19% will be achieved through revenues received from the Manitoba Product Stewardship Program.

In opposition, a decision to continue with a curbside bag collection would indicate that by the year 2024, only 60% & 65% of the services would be borne by special levy with roughly 25% -30% still offset by way of general mill rate.

PROPOSED METHOD & RATE USED TO CALCULATE THE SPECIAL SERVICE TAX

The method for calculating the special service levy will be an amount per cart required or, in the case of multi-residential, institutional and commercial properties an amount based on the approximate volume generated, attached as Schedule "B", but appearing in summary form in the chart below.

RATE ID	Description	<i>(Proposed Special Service Levy)</i>				
		2020	2021	2022	2023	2024
Bi-Weekly Residential Cart Collection						
1	Single Set	\$100.00	\$103.00	\$106.09	\$109.27	\$112.55
2	Double Set	\$200.00	\$206.00	\$212.18	\$218.55	\$225.10
3	Triple Set	\$300.00	\$309.00	\$318.27	\$327.82	\$337.65
4	Four Set Pickup	\$400.00	\$412.00	\$424.36	\$437.09	\$450.20
5	Roll 163800 (Neepawa Motel - 8 units & Hotel)	\$1,300.00	\$1,339.00	\$1,379.17	\$1,420.55	\$1,463.16
6	Roll 142100 (Westpark Place - 61 Units)	\$6,100.00	\$6,283.00	\$6,471.49	\$6,665.63	\$6,865.60
10	Roll 175530 (Westcreek - 16 units)	\$1,600.00	\$1,648.00	\$1,697.44	\$1,748.36	\$1,800.81
Multi-Unit Residential Weekly Cart Collection						
12	Roll 47100, 64600, 67800, 10400 (R. Gruss), 68700 (Brydon Holdings) & 175435 (ApenLea)	\$2,000.00	\$2,060.00	\$2,121.80	\$2,185.45	\$2,251.02
13	Roll 120300 (Elks Manor- 50 units), 65900 (Kinsmen Kourts), 64900 (Yellowhead Manor - 56 units), 122900 (Victory Block)	\$2,500.00	\$2,575.00	\$2,652.25	\$2,731.82	\$2,813.77
Weekly Small Commercial Cart Collection (Including Daycares)						
20	Single Set	\$300.00	\$309.00	\$318.27	\$327.82	\$337.65
21	Double Set	\$450.00	\$463.50	\$477.41	\$491.73	\$506.48
22	Triple Set	\$700.00	\$721.00	\$742.63	\$764.91	\$787.86
Other Commercial (Private Container Collection)						
23	All other Land & Railway Property	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
24	Commercial - 1 pickup/month (Excludes Roll #9350)	\$650.00	\$669.50	\$689.59	\$710.27	\$731.58
25	Commercial & Institutional Pickups (Multiple pickups per month)	\$1,750.00	\$1,802.50	\$1,856.58	\$1,912.27	\$1,969.64
26	Industrial - Roll #9350	\$80,000.00	\$82,400.00	\$84,872.00	\$87,418.16	\$90,040.70
27	Personal Care Homes & Hospital	\$1,750.00	\$1,802.50	\$1,856.58	\$1,912.27	\$1,969.64
28	Schools	\$1,000.00	\$1,030.00	\$1,060.90	\$1,092.73	\$1,125.51
29	Roll #92400 (Yellowhead Centre)	\$750.00	\$772.50	\$795.68	\$819.55	\$844.13
31	Salvation Army (Roll #124100)	\$300.00	\$309.00	\$318.27	\$327.82	\$337.65

The Town of Neepawa supports Special Service Plan 01/2020 and the continuing trend established under By-Law No. 3171-17 and Special Service Plan 01/2017 to remove the cost of solid waste and recycling services from the general mill rate.

Further, under this Special Service Plan, the year 2020 will serve as the base year to more appropriately align the fee structure based on volumes of waste generated. As a result, the overall average reduction for properties managing their solid waste and recycling with a minimum number of carts will experience a reduction in charges in 2020 of roughly 15%. Conversely, properties generating greater volumes of solid waste and recycling, will be subject to increased fees of varying degrees based on historical volumes.

Incremental increases are then applied for the years 2021-2024 to cover the anticipated 2% increase in contractor fees and any additional increases that may be imposed by Evergreen Environmental Technologies.

Vacant Land & Railway Properties will remain constant at \$2.00 per parcel to assist in the recovery of costs associated with annual Town wide garbage pickup on vacant lands.

Property owners and residents of single-unit dwellings who have determined that a single set of carts is not sufficient to meet their solid waste and recycling needs have been advised that they have the option to personally deliver household solid waste and recycling (wholly or in part) to Evergreen Environmental Technologies Ltd. at no additional cost.

A key component of the new cart system will be to encourage property owners and residents to alter or improve their solid waste and recycling habits by sorting their waste materials into solid waste (garbage), recycling and compost. In this manner, the Town and community will benefit from reduced household solid waste production, reduced costs associated with the landfill and reduced impacts on the environment.

Residents or businesses requiring construction and demolition waste services, bins or dumpsters, will be required to make private arrangements for collection and disposal, with any applicable charges imposed at Evergreen Environmental levied as per the Town of Neepawa Construction and Demolition Waste Policy ENVIRO #002.

CART COLLECTION SERVICE

Residential	1 time every two weeks (biweekly)
Small Commercial & Multi-Family Residential	1 time per week

This Special Service Plan does not apply to large container (dumpster) pickup or collection services. Those properties requiring this service shall be responsible to make those arrangements with a private contractor with any associated costs of rental and tipping fees falling outside the scope of this Special Services Levy.

Colleen Synchyshyn, CAO
Town of Neepawa