

TOWN OF NEEPAWA
POLICY & PROCEDURES MANUAL
WATER METER SIZING, INSTALLATION AND INSPECTION

Purpose

To ensure that water consumption to residences, businesses, institutions and industries are recorded accurately; properly sized water meters are to be installed as specified in this policy. To ensure that the meters are operating correctly meters shall be inspected on an annual basis.

1. New Meter Installation

All water service installations for new construction shall be configured in such a manner as to allow for the water meter to be installed horizontally. Strainers shall be installed with all meters larger than 3/4" in size.

2. Meter Replacement

Meter sizes of 3/4" or less may be installed vertically if space or configuration is a concern.

Meters that are larger than 3/4" shall only be installed horizontally complete with a strainer.

3. Meter Sizing

Meters shall be sized based on their fixture count for both new installations and water meter replacements as determined by the Town of Neepawa from the water meter sizing worksheet (see attached). Where a request is made to downsize a meter it shall only be downsized if it meets the fixture count. An undersized meter will not be upsized if it is not requested by the owner.

4. Meter Inspection

To ensure that all water meters are operating correctly they should be physically read on a three year basis. The read should be recorded and compared to the remote readout. This should take place during one of the scheduled quarterly reads.

Effective Date: November 3, 2009