

MINUTES OF THE TOWN OF NEEPAWA INAUGURAL MEETING OF COUNCIL HELD TUESDAY OCTOBER 16, 2018 AT 7:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB

Present: Mayor McCutcheon, Councillors Gerrard, Hedley, Kostenchuk, Nadeau, Parrott & Pudlo, CAO Colleen Synchyshyn, Manager of Operations Denis Saquet, A CAO Jodi Baker

Guests: Rebecca Walmsley – NACTV, Ken Waddell & Eoin Devereaux – Neepawa Banner Press, Allan Gillies - Westman Internet Radio, Bill Syrik, Cathy McCutcheon & CJ, Luke and Claire Nicholson.

1. Approval of Agenda

Resolution No: 2018 484

Gerrard/Hedley

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the agenda for the Inaugural Meeting of Council for Tuesday, November 6, 2018.

CARRIED

2. Swearing In Ceremony & Oath of Office

- CAO Synchyshyn read the Oath of Office to the collective group of the new council for the Town of Neepawa and then individually swore-in each member.
- Oath of Office forms were completed and filed.
- Individuals representing the media were invited to take group photos of the new Council.

3. Other Documents

Council to ensure they read and understand the following additional documents, and if not already done so, to sign and file same with the CAO as soon as convenient.

- Council Code of Conduct
- Municipal Council Conflict of Interest – Statement of Assets and Interests
- Policies - Drug & Alcohol & Information Technology Property & Assets

4. Appoint Deputy Mayor

Resolution No: 2018 485

Parrott/Pudlo

BE IT RESOLVED THAT the Council of the Town of Neepawa hereby appoint Brian Hedley as Deputy Mayor.

CARRIED

5. Committee Appointments 2018/19

Resolution No: 2018 486

Gerrard/Hedley

BE IT RESOLVED THAT the Council hereby request Administration to bring forth an amended Organization and Procedure By-Law for Council's approval that incorporates changes to the committee structure for the governance of the Town of Neepawa as indicated within this resolution;

AND FURTHER BE IT RESOLVED THAT Council hereby approve the following appointments to the standing committees and Boards for 2018/19 as follows:

Committee of the Whole: All members of Council

Board of Revision: All members of Council (Mayor McCutcheon - Chair; CAO Synchyshyn - Secretary)

Human Resources Committee: Mayor McCutcheon & Councillor Gerrard

General Government & Finance Committee: Councillor Gerrard (Chair) & Deputy Mayor Hedley.

- Neepawa Area Planning District (NAPD): Mayor McCutcheon & Councillor Parrott
- County Court Building: Councillor Gerrard & Councillor Kostenchuk
- Sayward Estate Management: Mayor McCutcheon & Deputy Mayor Hedley

- Federation of Canadian Municipalities: General membership

Protection & Community Services Committee: Deputy Mayor Hedley (Chair) & Councillor Gerrard

- Neepawa Veterinary Services District: Councillor Gerrard
- Home Assistance Neepawa & District (HAND): Deputy Mayor Hedley
- Neepawa & Area Disabled Persons Association: Councillor Kostenchuk
- Physician Recruitment Committee: Councillor Parrott
- Spruce Plains Justice Committee: Councillor Nadeau

Public Works & Infrastructure Committee: Councillor Parrott (Chair) & Councillor Kostenchuk

- Evergreen Environmental Technologies: Mayor McCutcheon
- TransCanada Yellowhead Highway Association: General membership

Recreation & Economic Development Committee: Councillor Pudlo (Chair) & Councillor Nadeau

- Western Regional Library & Neepawa Library: Mayor McCutcheon & Berni Harley (Citizen Rep.)
- Whitemud Watershed Conservation District: Bill Stilwell (Citizen Rep.)
- Neepawa Area Development Corporation (NADCO): Councillor Parrott & Deputy Mayor Hedley
- Yellowhead Centre: Councillor Pudlo
- Yellowhead Economic Corridor: Councillor Parrott
- Rossgburn Subdivision Trails Association: Councillor Parrott

CARRIED

6. Signing Authorities 2018/19

Resolution No: 2018 487

Parrott/Kostenchuk

BE IT RESOLVED THAT the Council of the Town of Neepawa authorize Mayor McCutcheon, Deputy Mayor Hedley, Chairman of Finance Councillor Gerrard, CAO Colleen Synchshyn and Director of Finance Jamie Davie as signing authorities for the Town of Neepawa; and

BE IT FURTHER RESOLVED THAT items requiring signatures reflect a combination of one (1) elected official and one (1) staff member.

CARRIED

7. Approve Agenda Format

Resolution No.: 2018 488

Gerrard/Nadeau

BE IT RESOLVED THAT the Council for the Town of Neepawa approve the following order of business for conducting their regular meetings of council:

- Call to Order
- Approval of Agenda
- Approval of Minutes
- Presentations & Delegations
- Council Reports
- Department Reports
- Correspondence
- Finance
- Unfinished Business
- New Business
- By-Laws
- Other Business
- In-Camera (if required)
- Adjournment

CARRIED

8. Organization & Procedures By-Law

The Municipal Act requires that Council review the by-law for their governance at least once every four years. Administration will prepare a new draft to include changes to the committee structure and the agenda format. Council to consider if they wish to see any other changes.

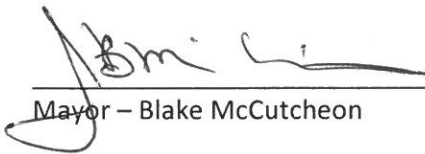
9. Adjournment

Resolution No.: 2018 489


Parrott/Kostenchuk

BE IT RESOLVED THAT The Council of the Town of Neepawa do now adjourn this Inaugural Meeting of Council at 7:16 p.m.

CARRIED



Mayor – Blake McCutcheon



CAO – Colleen Sychyshyn