

MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY FEBRUARY 20, 2018 AT 5:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB

Present: Mayor de Groot, Deputy Mayor Jarema, Councillors Cockburn, Gerrard, Parrott & Stilwell and CAO Colleen Synchyshyn, Assistant CAO Jodi Baker, Manager of Operations Denis Saquet and Director of Finance Jamie Davie

Regrets: Councillor Dietrich

Guests: Jeremy Vogt – NACTV, Eoin Devereaux, Neepawa Banner/Press, Arnold & Diane Novak

1. Approval of Agenda

Resolution No: 2018 320

Cockburn/Gerrard

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the Regular Meeting agenda for Tuesday, February 20, 2018.

CARRIED

2. In-Camera

Resolution No: 2018 321

Cockburn/Jarema

BE IT RESOLVED that the Council of the Town of Neepawa do now sit as a “Committee of the Whole In-Camera” to discuss strategic planning matters.

CARRIED

Council recessed the in-camera session at 6: 50.

3. Approval of Minutes

Resolution No: 2018 322

Cockburn/Gerrard

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the minutes of the Regular Meeting held February 6, 2018 as circulated, posted and attached.

CARRIED

4. Presentations/Delegations

7:05 p.m. - Arnold & Diane Novak - Cemetery Concern

- Briefed Council regarding a dispute related to the geographic location of their cremation lot purchased in 2010/2011 and requested “grandfather” consideration per the old by-law.
- Council to review the matter and respond by letter.

5. New Business

5.1. Park Use - Rotary Park - Kasprick Family Reunion

- Application requesting permission to hold a family reunion at Park Lake during the August long weekend.

- Although permission has been granted in previous years, policy changes related to overnight camping may affect the approval of this application. Administration to review the policy regarding whether this application can be considered and report back to council.

5.2 Chamber of Commerce Fair 2018 Requests

- Request the support of council to declare the fair as a community event and to establish the parade route and required street closures. Resolutions forthcoming later in the meeting.

6. Council Committee Assignment Reports – Nil

7. Council Committee Reports – Nil

8. Managers' Report

8.1 CAO Colleen Synchyshyn

- As part of finalizing the financial statement for the year ended December 31, 2017, Financial Administration recommends the transfer of the projected surpluses in the general operating fund and the utility fund into Reserves (Building & Land and Utility – Water). Preference of Council to consider placing part of the funds into the Health Care Facilities Reserve and the Recreation Reserve. A resolution to be debated later in the meeting.

8.2 Manager of Operations Denis Saquet

- Clarified the subdivision process and engineering requirements for the East View Lodge property.

9. Correspondence

9.1 RM of Ste. Anne – Requesting Support for STARS Program - Received as information and filed.

10. Mayors Report

- Reported on the attendance at the Winter Festival activities & extended a thank you to staff, businesses, volunteers and family who attended.

11. Resolutions

11.1 Declaring Chamber of Commerce Fair a community event

Resolution No: 2018 323

Cockburn/Gerrard

BE IT RESOLVED THAT the Council of the Town of Neepawa declare the 2018 Neepawa & District Chamber of Commerce a community event, entitling them for community events liquor permit to be issued for the period May 25, 2018 to May 27, 2018.

CARRIED

11.2 Chamber of Commerce 2018 Parade Route

Resolution No: 2018 324

Cockburn/Jarema

BE IT RESOLVED THAT the Council of the Town authorize the closure of the following streets to facilitate the 2018 Chamber of Commerce Fair Parade on Saturday, May 26, 2018 starting at 11:00 a.m.

Mountain Avenue to Davidson Street
East on Davidson Street to Brown Avenue
South on Brown Avenue to Hamilton Street
West on Hamilton Street until the end
These streets will remain closed until the end of parade and/or scheduled festivities.

CARRIED

11.3 Park Use - Rotary Park - Kasprick Family Reunion

Resolution No: 2018 325

Parrott/Jarema

BE IT RESOLVED THAT the Council of the Town of Neepawa authorize the use of Park Lake/Rotary Park for the three day period August 3 – 6, 2018 for the Kasprick Family Reunion under the following conditions:

- Liability Insurance be purchased at least 6 weeks prior to the event as per the Parks Use Permit Application
- All tents be set up by Knights Tent Rentals
- The cook shack and grounds to be left clean and free of rubbish
- All garbage and recycling be hauled to the dumpsters located at the Public Works Shop
- No open liquor outside of the tent/campers
- That the park remains open and available to the general public during this time period.

BE IT FURTHER RESOLVED that the cost for this permit will be \$705, plus liability insurance, as per the Parks Use Permit Application OP-PK-010.

MOTION TO TABLE

Parrott/Cockburn

CARRIED

11.4 2017 Surplus - Transfer to Reserves

Resolution No: 2018 326

Parrott/Gerrard

WHEREAS the General Operating and Utility Operating Financial Statements for the Town of Neepawa for the year ended December 31, 2017 reflect an unaudited surplus of approximately \$576,000 and \$473,000 respectively;

THEREFORE BE IT RESOLVED THAT the Council for the Town of Neepawa approve the transfer of the 2017 surplus's in the general operating and utility operating funds, net of any yearend audit adjustments that may be required, to the following reserves:

- General Operating
 - \$40,000 Health Care Facility Reserve
 - \$20,000 Recreation Reserve
 - Balance to Building & Land Reserve
- Utility Operating
 - to Utility Water Reserve

CARRIED

11.5 Approve Sale of Lots 3/4, Block 2, Plan 6590 (Roll #151000)

Resolution No: 2018 327

Cockburn/Stilwell

BE IT RESOLVED that Council for the Town of Neepawa approve the sale of Lots 3/4, Block 2, Plan 6590 (Roll #151000) to Jamie Suski, in amount of \$7,500.00, subject to the terms of a development agreement.

CARRIED

12. Other Business

Resolution No: 328

Stilwell/Parrott

BE IT RESOLVED THAT the Council for the Town of Neepawa approve Councillor Dietrich's extended leave of absence from the meetings of Council held February 6, February 20 and if required, March 6, 2018.

CARRIED

Council re-convened the in-camera session at 8:00 p.m.

13. Out of In-Camera

Resolution No: 2018 329

Cockburn/Parrott

BE IT RESOLVED that the Council of the Town of Neepawa do now adjourn the "In-Camera" session at 9:04 p.m. and resume the Regular Meeting of Council.

CARRIED

14. Adjournment

Resolution No: 2018 330

Cockburn/Jarema

BE IT RESOLVED THAT The Council of the Town of Neepawa do now adjourn this Regular Meeting of Council at 9:04 p.m.

CARRIED

Mayor

Chief Administrative Officer