

MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY OCTOBER 3, 2017 AT 5:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB

Present: Mayor de Groot, Deputy Mayor Gerrard, Councillors Cockburn, Dietrich, Jarema, Parrott & Stilwell; CAO Colleen Synchyshyn, Manager of Operations Denis Saquet, Municipal Clerk Jodi Baker, EDO Marilyn Crewe

Guests: Jeremy Vogt – NACTV, Eoin Devereaux – Neepawa Banner & Press

1. Approval of Agenda

Resolution No: 2017 205

Cockburn/Dietrich

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the Regular Meeting agenda for Tuesday, October 3, 2017.

CARRIED

2. In-Camera

Resolution No: 2017 206

Cockburn/Jarema

BE IT RESOLVED that the Council of the Town of Neepawa do now sit as a “Committee of the Whole In-Camera” to discuss strategic planning matters.

CARRIED

Council recessed the In-Camera session @ 7:05 p.m. to allow for the regular meeting.

3. Approval of Minutes

Resolution No: 2017 208

Cockburn/Gerrard

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the minutes of the Regular Meeting held September 19, 2017 as circulated, posted and attached.

CARRIED

4. Presentations/Delegations

4.1 7:05 p.m. Jeff Braun - Zoning Amendment - Stone Cliff Builders – Lot 1, Plan 53475

- Planning Officer Jeff Braun attended to make presentation regarding an application for a zoning amendment by Stone Cliff Builders Inc. to rezone a piece of property on the North side of Commerce Street from RS-U to RM-2, this facilitating a proposed construction of three - 12 unit residential buildings.
- No concerns identified. A resolution is forthcoming requesting Community Planning to draft the by-law.

5. New Business

5.1 Policy OP-SF-035 Working Alone (Revised)

- Policy was updated to ensure that all departments have been taken into consideration and to outline safety criteria when working alone.

6. Council Committee Assignment Reports – Nil

7. Council Committee Reports – Nil

8. Managers’ Report

8.1 Chief Administrative Officer - Colleen Synchyshyn

- **Cannabis Legislation** - The federal government tabled 2 bills to legalize and regulate cannabis in Canada on April 13, 2017, and intends to enact both pieces of legislation by July 2018. As a result, all levels of government must begin an internal process to determine the impact of the legislation on local zoning by-laws, business licensing, building codes, workplace safety, etc. A resolution committing to establishing a working group to be debated later on in the agenda.
- **The Accessibility Act** – Enacted on December 5, 2013, the Act provides a process to identify, prevent and remove barriers to accessibility. All government agencies must develop an Accessibility Plan by December 31, 2017. Administration is currently working on gathering information and preparing for consultations with the public, which will coincide with establishing a draft document and obtaining feedback before receiving approval of Council.

8.2 Manager of Operations Denis Saquet

- Firehall was to be tendered on October 2nd, but held off to complete one structural document. It is expected that the tenders will go out by mid-week. Staff have begun prepping the site.

8.3 Economic Development Officer Marilyn Crewe

- The ribbon cutting for the Canada 150 Walking Path and amphitheatre was a huge success.
- Attended the Level 2 Foreign Direct Investment training session which provided positive feedback on Neepawa's Response for Information package.
- Neepawa Area Chamber of Commerce and MNP hosted information sessions on the impact of the proposed tax reforms on small businesses.

9 Correspondence

9.1 Westlake Employment Skills & Services - Invitation for Direct Participation

- Council members were asked to consider representing Neepawa on Westlake and/or identify community members that might be interested.

10 Mayors Report

- Noted the development progress that has taken place in Neepawa in the past few years.
- Reviewed some criteria for a possible Riverside Cemetery Committee.

11 Resolutions

11.1. Approve Policy OP-SF-035 Working Alone

Resolution No: 2017 209

Cockburn/Gerrard

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the updated Working Alone Policy OP-SF-035 hereby repealing any previous versions.

CARRIED

11.2 Stone Cliff Builders - Zoning By-Law Amendment Application

Resolution No: 2017 210

Cockburn/Parrott

BE IT RESOLVED THAT the Council of the Town of Neepawa request Community and Regional Planning to prepare a by-Law to re-zone Lot 1, Plan 53475 in the Town of Neepawa from its current "RS-U" Residential Single-Family Unserviced Zone to the proposed "RM-2" Multiple Family Residential Zone, to be identified as By-Law No. 3178-17, amending the Town of Neepawa Zoning By-law No. 2650.

CARRIED

11.3 Supplementary Taxes

Resolution No: 2017 211

Jarema/Gerrard

BE IT RESOLVED THAT, in accordance with Section 326 of the Municipal Act, the Council of the Town of Neepawa approve the supplementary additions and deletions to the 2017 Tax Roll, as received from the Minnedosa Assessment Branch. The detailed listing is attached as Schedule "A".

CARRIED

11.4 Bill C-45 Working Group

Resolution No: 2017 212

Cockburn/Dietrich

WHEREAS the Government of Canada intends to, by July 2018, enact Bill C-45, *The Cannabis Act*, addressing the regulation, sale and cultivation of recreational cannabis.

WHEREAS all orders of government, including the Town of Neepawa, must begin an internal process to ensure regulations, laws and by-laws are in place by the time the federal Cannabis Legislation comes into force in accordance with Federal and Provincial direction and authority.

AND WHEREAS the Town of Neepawa must begin to prepare options for land-use by-law amendments, conduct appropriate research on the local impact of cannabis legalization including public consumption, business licensing, human resource policies, enforcement and policing, public education and public health, as well as implications for the Town of Neepawa municipal government.

THEREFORE BE IT RESOLVED THAT the Council of the Town of Neepawa authorize Town Administration to form a working group and begin preparations and research on the impact of Bill C-45, *The Cannabis Act*, in accordance with Federal and Provincial direction and authority.

CARRIED

12 By-Laws

12.1 By-Law No. 3177-17 North Cypress-Langford Water Supply Agreement - 1st Reading

Resolution No: 2017 213

Cockburn/Dietrich

BE IT RESOLVED THAT By-Law No. 3177-17, being a By-Law of the Town of Neepawa to enter into an agreement with the Municipality of North Cypress-Langford for the supply of water to the municipality, be now read for a first time.

CARRIED

13 Accounts and Financial Statements

13.1 September 2017 Cheque Register (all)

Resolution No: 2017 214

Jarema/Cockburn

BE IT RESOLVED THAT the Council for the Town of Neepawa approve the accounts for September 2017 totalling \$480,869.82, as reviewed by the Finance Chairman and representing cheques #201701708 to #201701920, excluding #201701898.

CARRIED

13.2 September 2017 Cheque Register (HH)

Deputy Mayor Gerrard declared a conflict & vacated the room, returning at the close of discussion and debate.

Resolution No: 2017 215

Jarema/Stilwell

BE IT RESOLVED THAT the Council for the Town of Neepawa approve the accounts for September 2017 totalling \$779.30 as reviewed by the Finance Chairman and representing cheque #201701898.

CARRIED

13.3 August 2017 Financial Statement

Resolution No: 2017 216

Dietrich/Jarema

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the August 2017 Financial Statement.

CARRIED

14 Other Business

- Bouquet from Councillor Jarema who attended the ribbon cutting event of Neepawa's Canada 150 Walking Path and Amphitheater project.
- Unofficial announcement by Mayor de Groot regarding the CP Holiday Train which is tentatively scheduled to stop in Neepawa in the mid-afternoon of December 3, 2017 (between 3:00 - 4:00 p.m.)

Council resumed the In Camera portion of the meeting at 7:51 p.m.

14 Out of In Camera

Resolution No: 2017 207

Cockburn/Dietrich

BE IT RESOLVED that the Council of the Town of Neepawa do now adjourn the "In Camera" session at 8:47 p.m. and resume the Regular Meeting of Council.

CARRIED

15 Adjournment

Resolution No: 2017 217

Cockburn/Dietrich

BE IT RESOLVED THAT The Council of the Town of Neepawa do now adjourn this Regular Meeting of Council at 8:48 p.m.

CARRIED

Mayor

Chief Administrative Officer