

**MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY SEPTEMBER 5, 2017  
AT 5:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB**

Present: Mayor de Groot, Deputy Mayor Gerrard, Councillors, Cockburn, Jarema, Parrott & Stilwell; CAO Colleen Synchyshyn, Manager of Operations Denis Saquet, EDO Marilyn Crewe, Jeff Braun – NAPD

Regrets: Councillor Dietrich

Guests: Rebecca Walmsley & Jeremy Vogt – NACTV, Eoin Devereaux – Neepawa Press/Banner, Alan Gillies

**1. Approval of Agenda**

**Resolution No: 2017 170**

Cockburn/Gerrard

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the Regular Meeting agenda for Tuesday, September 5, 2017.

**CARRIED**

**2. In-Camera**

**Resolution No: 2017 171**

Cockburn/Jarema

BE IT RESOLVED that the Council of the Town of Neepawa do now sit as a “Committee of the Whole In-Camera” to discuss strategic planning matters.

**CARRIED**

In-camera session recessed at 6:59 p.m. & resumed @ 7:55 p.m.

**3. Out of In Camera**

**Resolution No: 2017 172**

Cockburn/Parrott

BE IT RESOLVED that the Council of the Town of Neepawa adjourn the “In Camera” session at 9:08 p.m.

**CARRIED**

**4. Approval of Minutes**

**Resolution No: 2017 173**

Jarema/Gerrard

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the minutes of the Public Hearing and Regular Meeting held Tuesday, August 1, 2017 as circulated, posted and attached.

**CARRIED**

**5. New Business**

**5.1 Offer to Purchase Commercial Property – McDonalds**

- McDonalds Restaurants of Canada wishes to expand its drive through capabilities and provide for increased parking with the purchase of Lot 4 of the area currently under subdivision to the north.

**6. Council Committee Assignment Reports**

**6.1 Councillor Jarema – Evergreen Environmental Technologies**

- A work plan is to be put in place for the end of September for the Southwest Zero Waste Project.

**6.2 Councillor Parrott – Community Clinic**

- Currently proceeding with a new entrance on the south side of the building.

**6.3 Deputy Mayor Gerrard – Regional Recreation Steering Committee**

- The Committee is meeting September 6, 2017 to choose a consultant for the master plan.

## 7. Council Committee Reports

### 7.1 Community Development Committee – Councillor Parrott

- “What’s The Big Idea” is coming up on October 19, 2017 in Carberry as the newest partner with Neepawa and Minnedosa. Four Neepawa enterprises have been given a start as a result of this event.

## 8. Manager’s Reports

### 8.1 Manager of Operations Denis Saquet

- Kellington Street is being paved this week and street patching continues.

## 9. Correspondence

### 9.1 F. Kozak & Sons – Snow Removal Contract -Request to be released from the contract.

### 9.2 Prostate Cancer Awareness Month – Request a declaration from the Town as a show of support.

### 9.3 RCMP July & August Reports – Received as information and filed.

## 10. Mayors Report

- A declaration of Sisterhood was signed and delivered to Salvatierra, Mexico.
- New fire hall to be tendered in the short term once a few small details are finalized.
- Recent focus of Council related to land sales, development agreements and cost sharing agreements will serve to strengthen the community’s future.

## 11. Resolutions

### 11.1 Prostate Cancer Awareness Month

#### Resolution No. 2017 174

Cockburn/Gerrard

**WHEREAS** prostate cancer is the most common cancer to affect Canadian men; and

**WHEREAS** 1 in 7 Canadian men will be diagnosed with the disease in his lifetime; and

**WHEREAS** an estimated 23,100 Canadian men will be diagnosed with prostate cancer this year; and

**WHEREAS** the survival rate for prostate cancer can be over 90% when detected early; and

**WHEREAS** those with a family history of the disease, or those of African or Caribbean decent are at a greater risk of developing prostate cancer; and

**WHEREAS** Prostate Cancer Canada recommends that men get a PSA test in their 40’s to establish their baseline;

**THEREFORE BE IT RESOLVED THAT** I, Mayor Adrian de Groot and the Council for the Town of Neepawa do hereby proclaim September 2017 as Prostate Cancer Awareness Month in Neepawa.

**CARRIED**

### 11.2 Add Outstanding Amounts to Tax Roll

#### Resolution No. 2017 175

Jarema/Gerrard

**WHEREAS** Section 252(2) of *The Municipal Act* authorizes a municipality to collect debts in the same manner as a tax may be collected or enforced under the Act;

**AND WHEREAS** the Town of Neepawa has found it necessary to remedy contraventions under By-Law 3166-16 for property maintenance;

**THEREFORE BE IT RESOLVED** that the Council of the Town of Neepawa approve the addition of the following property maintenance charges for the tax roll:

Roll #36000 - \$252.00 (May – July)

Roll #66900 - \$262.50 (July)

Roll #124200 - \$136.50 (July)

**CARRIED**

### 11.3 Snow Removal Contract

#### Resolution No: 2017 176

Parrott/Stilwell - Item tabled pending further information

**CARRIED**

### 11.4 Approve Sale of Lot 4 (CN Subdivision) to McDonalds

#### Resolution No: 2017 177

Cockburn/Parrott

**BE IT RESOLVED THAT** the Council of the Town of Neepawa approve the sale of that portion of Parcel A, Plan 56303 in SW ¼ 33-14-15WPM described as Lot 4, Block 1 of subdivisions application 4437-16-7679 to McDonalds Restaurants of Canada Limited for an amount of \$40,000.00 plus GST (deposit of 10%, balance held in trust);

**FURTHER BE IT RESOLVED THAT** until the plan of subdivision can be formally approved and registered, the following shall outline the purchase/sale criteria:

- An "Offer to Purchase" shall premise the sale, using a description of the property as defined by the legal surveyor;
- Offer to provide the ability of McDonalds to effectively take possession of the property prior to the finalization of the plan of subdivision;
- Outline that the finalization date to conclude the transfer of title, shall reflect a period of two weeks after the subdivision is registered;
- Provide that Lot 4 be consolidated with the existing McDonalds property; and
- Associated legal costs of sale and transfer to be borne by the purchaser.

**CARRIED**

### 11.5 Tender Acceptance – Mountain Avenue Watermain Extension

#### Resolution No: 2017 178

Cockburn/Parrott

**BE IT RESOLVED THAT** the Council of the Town of Neepawa award the contract for the Mountain Avenue Watermain Extension to E.F. Moon Construction Ltd. In amount of \$404,499.90 including GST;

**FURTHER BE IT RESOLVED THAT** individuals currently along the proposed path of construction be provided with the opportunity to connect to the watermain at an estimate cost of \$16,000.00 per installation, net of any adjustments that may be required once the project is completed.

**CARRIED.**

### 11.6 Accommodation Feasibility Study

Councillor Parrott declared a conflict and vacated the room, returning at the close of discussion and debate.

#### Resolution No: 2017 179

Cockburn/Jarema

**WHEREAS** community growth has necessitated the requirement to make informed decisions based on adequate planning and strategic direction;

**AND WHEREAS** opportunities exist for developmental opportunities linked to community accommodations and addressing the needs of assisting seniors;

**THEREFORE BE IT RESOLVED THAT** understanding the importance of formulating and validating decisions based on informative statistics and data, the Council of the Town of Neepawa agree to proceed with a tender process to obtain a "Temporary and Seniors Accommodation Feasibility Study";

**FURTHER BE IT RESOLVED THAT** a funding application be submitted to Partners 4 Growth to assist with funding the study.

**CARRIED**

### **11.7 Tender Acceptance – Audits 2018 to 2020**

#### **Resolution No. 2017 180**

Cockburn/Jarema

**BE IT RESOLVED THAT** the Council of the Town of Neepawa accept the audit proposal of Chambers Fraser for the years 2018 – 2020 in amount of:

2018 - \$17,400.00 (including taxes)

2019 - \$17,700.00 (including taxes)

2020 - \$18,000.00 (including taxes)

**CARRIED**

### **12. By-Laws**

#### **12.1 By-Law No. 3175-17 Road Closing – Pt. Cameron St. (Replaces B/L 3130) – 1<sup>st</sup> Reading**

##### **Resolution No: 2017 181**

Cockburn/Parrott

**BE IT RESOLVED THAT** By-Law No. 3175-17, being a by-law of the Town of Neepawa to close part of Cameron St., be now read for a first time.

**CARRIED**

#### **12.2 By-Law No. 3173-17 Rosedale Water Supply Agreement – 1<sup>st</sup> Reading**

##### **Resolution No: 2017 182**

Cockburn/Gerrard

**BE IT RESOLVED THAT** By-Law No. 3173-17, being a by-law of the Town of Neepawa to enter into an agreement with the Rural Municipality of Rosedale for the supply of water to the municipality, be now read for a first time.

**CARRIED.**

### **13. Accounts and Financial Statements**

#### **13.1 July 2017 Financial Statement**

##### **Resolution No: 2017 183**

Jarema/Cockburn

**BE IT RESOLVED THAT** the Council of the Town of Neepawa approve the July 2017 Financial Statement.

**CARRIED.**

#### **13.2 August 2017 Cheque Register (all)**

##### **Resolution No: 2017 184**

Jarema/Gerrard

**BE IT RESOLVED THAT** the Council for the Town of Neepawa approve the accounts for August 2017 totalling \$666,247.05, as reviewed by the Finance Chairperson and representing cheques #201701678 to #201701707, excluding #201702678.

**CARRIED**

#### **13.3 August 2017 Cheque Register (HH)**

Councillor Gerrard declared a conflict and vacated the room, returning at the close of discussion and debate.

##### **Resolution No: 2017 185**

Parrott/Stilwell

**BE IT RESOLVED THAT** the Council for the Town of Neepawa approve an account for August 2017 totalling \$780.75, as reviewed by the Finance Chairperson and representing cheque #201701678.

**CARRIED**

**14. Adjournment**

**Resolution No: 2017 186**

Parrott/Cockburn

**BE IT RESOLVED THAT** The Council of the Town of Neepawa do now adjourn this Regular Meeting of Council at 9:09 p.m.

**CARRIED**

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Mayor

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Chief Administrative Officer