

**MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY AUGUST 1, 2017 AT 5:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB**

Present: Mayor de Groot, Deputy Mayor Gerrard, Councillors Dietrich, Jarema, Parrott & Stilwell; CAO Colleen Synchyshyn, Manager of Operations Denis Saquet

Regrets: Councillor Stilwell

Guests: Nikki Myker – NACTV, Eoin Devereaux – Neepawa Press/Banner, Alan Gillies, Tim Brown, Joyce Bailey

**1. Approval of Agenda**

**Resolution No: 2017 165**

Cockburn/Dietrich

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the Regular Meeting agenda for Tuesday, August 1, 2017.

**CARRIED**

**2. In-Camera**

**Resolution No: 2017 166**

Parrott/Cockburn

BE IT RESOLVED that the Council of the Town of Neepawa do now sit as a “Committee of the Whole In-Camera” to discuss strategic planning matters.

**CARRIED**

**3. Out of In Camera**

**Resolution No: 2017 167**

Jarema/Cockburn

BE IT RESOLVED that the Council of the Town of Neepawa do now adjourn the “In Camera” session at 7:00 p.m.

**CARRIED**

**4. Approval of Minutes**

**Resolution No: 2017 168**

Cockburn/Jarema

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the minutes of the Regular Meeting held Tuesday, July 4, 2017 as circulated, posted and attached.

**CARRIED**

**5. 7:10 p.m. Public Hearing – Subdivision 4437-16-7679 (Neepawa – CN) – Creation of New Public Roads**

Council stayed the meeting to hold a public hearing; resuming at 7:24 p.m.

**6. Old Business**

**6.1 School Zone Speed Limit Reduction**

- Following up on a request made in October 2016 by the Beautiful Plains School Division, a draft by-law was developed to reflect reduced speeds for NACI & HMK Schools.
- Criteria for establishing the zones under the authority of *The Highway Traffic Act*, Reduced-Speed School Zone Regulation 136/2013.
- In relation to NACI, Council expressed concerns regarding the draft by-law providing for a reduction to speeds on all streets that border the school property.
- First reading of the by-law will be debated, with the understanding that administration will review the matter further and propose amendments that will ensure that the speed zones be implemented only where deemed necessary.

## **7. New Business**

### **7.1 Subdivision 4437-16-7679 (Town of Neepawa – CN Property)**

- Proposal to subdivide Pt. W-33-14-15W being approximately 41.8 acres to create 67 new lots (73 in total) for future residential, commercial and industrial expansion.
- CAO summarized the Report to Council as provided by the Community and Regional Planning Branch citing various criteria and conditions that will be required to be met.

### **7.2 2018 Mobile Home Licensing Fee's**

- Per the calculation contained in By-Law No. 3032, the annual license fee increase for 2018 will reflect an increase of 3.56%. Resolution in support of same to be debated later in the meeting.

## **8. Council Committee Assignment Reports**

### **8.1 Councillor Jarema – Evergreen Environmental Technologies**

- Confirmed that the Federation of Canadian Municipalities has approved financial support in amount of \$350,000 towards establishing a gasifier at the waste site which will have an invaluable impact on managing the waste stream and creating a reusable bi-product.

### **8.2 Deputy Mayor Gerrard – Regional Recreation Steering Committee**

- Three proposals were received from consultants interested in providing their service to create a recreation master plan for the region. The documents will be reviewed by the committee with a collective recommendation for each municipal entity to consider.

## **9. Council Committee Reports**

### **9.1 Strategic Initiatives Committee**

Deputy Mayor Gerrard chaired the strategic initiatives report to allow Mayor de Groot to present information.

- **Additional Zone Within Neepawa**
  - For information and discussion purposes, Mayor de Groot requested that council consider as part of the upcoming review of the zoning by-law, including provision for a mobile home zone as an update to the by-law.
- **Sisterhood Agreement with Salvatierra, Mexico**
  - As per information provided to Council by Mayor de Groot, on Friday July 21, 2017, the Town of Neepawa was presented with an official request to become a sister city with Salvatierra, Mexico. This request following up on the delegation and initial discussion held in September 2016.
  - Concerns were noted by a few members of council that entering into a sisterhood relationship may represent an associated cost at some point in time, due to the possible expectation of travel. Council will take caution, understanding that if Council agrees to participate, such participation shall be non-monetary & limited to information sharing.
  - Resolution to be debated later in the meeting.

## **10. Manager's Reports**

### **10.1 Manager of Operations Denis Saquet**

- Crews are currently prepping Kellington Street for paving and curb & gutter installation.
- Broadway Ave, Sunset Drive and Phoenix Drive will be micro-sealed on August 4<sup>th</sup> & 5<sup>th</sup>.
- The Town currently has an opening for a Class 3 water treatment plant operator due to a recent resignation. Posting closes on August 4<sup>th</sup>.
- Recently attended a demonstration for the treatment of elm trees for their preservation and to increase the odds of saving some of the trees over the long-term.

## **11. Correspondence**

### **11.1 Indigenous and Municipal Relations – Provincial Funding Approvals**

- **2017 Road Improvement Program** – Grant approval - \$50,000 towards Kellington Street.
- **Manitoba Water Services Board** - \$1.5 million in provincial funding towards wastewater lagoon upgrades (Phase 1 of a \$3.0 million project).
- **Manitoba Water Services Board** - \$3.0 million in provincial funding towards a water reservoir and distribution system upgrades (\$ 6.0 million project, inclusive of the watermain running north to service existing residents and establish a rural waterline into the RM of Rosedale).

### **11.2 Federal Infrastructure Legacy Fund** – Neepawa to receive a Federal Gas Tax Fund Top-up of \$2,380.83.

### **11.3 Neepawa Ministerial Association** – Request support for the Neepawa Benevolent Fund

- Matter directed to Administration for review and decision as per policy.

### **11.4 RCMP June Report** – Received as information and filed.

### **11.5 University of Manitoba** – Aggie Bedpush Fundraiser

- Administration to liaise with the university contact to identify a specific route through Neepawa.

## **12. Mayors Report - Nil**

## **13. Resolutions**

### **13.1 Approve the Creation of Public Roads – Subdivision 4437-16-7679 (Town of Neepawa – CN)**

#### **Resolution No. 2017 171**

Cockburn/Dietrich

WHEREAS a Public Hearing was held on August 1, 2017 @ 7:10 p.m. to consider/discuss the creation of new public roads in Pt. W 33-14-15W under Subdivision Application 4437-16-7679 (CN Property);

AND WHEREAS there were no objections;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Town of Neepawa hereby approve the new public roads created under subdivision application 4437-16-7679.

**CARRIED**

### **13.2 Approve Subdivision 4437-16-7679 – Town of Neepawa CN Property**

#### **Resolution No. 2017 172**

Gerrard/Jarema

**BE IT RESOLVED** that the Council of the Town of Neepawa approve subdivision application No. 4437-16-7679, being a proposal to subdivide PT. W 33-14-15W, subject to the following conditions:

**THAT** once the surveyors final Plan of Subdivision has been prepared, any required variation orders be obtained;

**THAT** the Town of Neepawa Zoning By-Law No. 2650 be amended to re-zone portions of the proposed Lots 16-27, Block 5, from "CH" to "RS" and to re-zone any additional lots that are identified as falling within the boundaries of two or more zones in the final Plan of Subdivision;

**THAT** all required easements and Right-of-Way Agreements be obtained;

**THAT** an engineered drainage plan be obtained;

**THAT** the Town of Neepawa obtain a Traffic Impact Study; obtain a permit from the Highway Traffic Board for the change in use of the north service road access to public; obtain a permit for the relocation of Crocus Drive access to the proposed Mill Street Access; and for the use of the relocated access to the public; and

**THAT** the Town communicate with the Office of the Drinking Water to ensure adherence to requirements for water infrastructure licensing and approvals.

**CARRIED**

### **13.3 2018 Mobile Home Licensing Fees**

#### **Resolution No: 2017 173**

Jarema/Cockburn

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the 2018 Mobile Home Licensing Fees.

**CARRIED**

### **13.4 Sisterhood Agreement with Salvatierra, Mexico**

#### **Resolution No: 2017 174**

Gerrard/Jarema

**WHEREAS** this Sister City Agreement was established to foster greater friendship and understanding between the people of Canada and Mexico through the medium of direct personal contact; and **WHEREAS** the citizens of Neepawa, Manitoba, Canada and Salvatierra, Guanajuato, Mexico have expressed their willingness and desire, through their respective councils, to twin and become Sister Cities, and to share ideas and encourage exchanges of their citizens in the areas of arts, culture, sports, tourism, industry and economy, that will lead to a lasting friendship between their people, fellowship amongst our citizens, and to promote good will between Canada and Mexico, which we believe will contribute to world peace and human welfare; and

**WHEREAS** this partnership will provide a deeper understanding of each other's lives and traditions, while finding common elements that link our two communities. Both Neepawa and Salvatierra are ready for growth in many areas and can work to achieve our goals together.

**NOW THEREFORE** be it declared that on this historic occasion at the City of Salvatierra, Mexico, and the Town of Neepawa, Canada, his Worship J. Herlindo Velazquez Fernández, Mayor of Salvatierra and his Worship Adrian De Groot, Mayor of Neepawa, have hereby inscribed their signatures and do hereby formally declare the official twinning of their respective communities as Sister Cities, thereby recognizing and enshrining the various and divergent community interest of their citizens in building a better climate for international understanding.

**CARRIED**

## **14. By-Laws**

### **14.1 By-Law No. 3174-17 Reduced-Speed School Zones – 1<sup>st</sup> Reading**

#### **Resolution No: 2017 175**

Cockburn/Parrott

BE IT RESOLVED THAT By-Law No. 3174-17, being a by-law of the Town of Neepawa to reduce the speed limit within a school zone on Municipal Highways and Provincial Highways in the Town of Neepawa, be now read for a first time.

**CARRIED**

## **15. Accounts and Financial Statements**

### **15.1 July 2017 Cheque Register (all)**

#### **Resolution No: 2017 176**

Jarema/Cockburn

BE IT RESOLVED THAT the Council for the Town of Neepawa approve the accounts for July 2017 totalling \$ 600,769.39, as reviewed by the Finance Chairman and representing cheques #201701249 to 201701475 and 20170147 to 201701502.

**CARRIED**

**15.2 June 2017 Cheque Register (HH)**

Councillor Gerrard declared a conflict and vacated the room, returning at the close of discussion and debate.

**Resolution No: 2017 177**

Cockburn/Jarema

BE IT RESOLVED THAT the Council for the Town of Neepawa approve the accounts for July 2017 totalling \$854.05, as reviewed by the Finance Chairman and representing cheque #201701476.

**CARRIED**

**15.3 June 2017 Financial Statement****Resolution No. 2017 178**

BE IT RESOLVED THAT the Council for the Town of Neepawa approve the June 2017 financial statement.

**CARRIED**

**16. Adjournment****Resolution No: 2017 169**

Dietrich/de Groot

BE IT RESOLVED THAT The Council of the Town of Neepawa do now adjourn this Regular Meeting of Council at 8:44 p.m.

**CARRIED**

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Mayor

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Chief Administrative Officer