

MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY MAY 16, 2017 AT 5:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB

Present: Mayor de Groot, Deputy Mayor Gerrard, Councillors Cockburn, Dietrich, Jarema, Parrott and Stilwell; CAO Colleen Synchyshyn and Manager of Operations Denis Saquet, EDO Marilyn Crewe

Guests: Nikki Myker – NACTV, Eoin Devereaux – Neepawa Press/Banner, Alan Gillies

1. Approval of Agenda

Resolution No: 2017 113

Cockburn/Dietrich

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the Regular Meeting agenda for Tuesday, May 16, 2017.

CARRIED

2. In-Camera

Resolution No: 2017 114

Cockburn/Jarema

BE IT RESOLVED that the Council of the Town of Neepawa do now sit as a “Committee of the Whole In-Camera” to discuss strategic planning matters.

CARRIED

3. Out of In-Camera

Resolution No: 2017 115

Cockburn/Parrott

BE IT RESOLVED that the Council of the Town of Neepawa do now adjourn the “In Camera” session at 5:54 p.m. and resume the Regular Meeting of Council at 7:00 p.m.

CARRIED

4. Delegations/Presentations – 6:00 p.m.

5.1 Eco-Ouest - Joelle Saltel & Gavin Van Der Linde - Green House Gas Report

- As part of the process for Partners for Climate Change Protection Protocol, the Town was presented with a summary report that inventoried greenhouse gas emissions in Neepawa using data from 2011 – 2015.
- Next steps in the process involve a questionnaire to obtain community details; preliminary suggestions for improvements; a community consultation process; and a final report that will set out projects that the Town can pursue for FCM funding

Regular meeting resumed at 7:00 p.m.

5. Approval of Minutes

Resolution No: 2017 116

Cockburn/Jarema

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the minutes of the Regular Meeting held Tuesday, May 2, 2017 as circulated, posted and attached.

CARRIED

6. 7:05 p.m. Public Hearing - Beautiful Plains Museum

Council stayed the meeting to hold the public hearing; resuming at 7:07 p.m.

7. 7:15 p.m. - Public Hearing - Variation

Council stayed the meeting to hold the public hearing; resuming at 7:23 p.m.

8. New Business

8.1 Subdivision 4437-16-7679 (CN Property) - Traffic Impact Study Quote

- As part of the conditions required for the subdivision completion, a Traffic Impact Study is required.
- Three tenders were received: AECOM \$10,500, Associated Engineering \$17,000 & Stantec \$20,000.

9. Council Committee Assignment Reports

9.1 Deputy Mayor Gerrard - Regional Recreation Steering Committee

- The Town of Neepawa, RM of Rosedale and Municipality of North Cypress-Langford are currently considering the signing of a memorandum of understanding to pursue a complete review of the recreation delivery system for the region. The intent is to develop a Regional Recreation Master Plan whereby all facilities are used to their full potential and opportunities identified.

9.2 Councillor Cockburn – HAND

- Councillor Cockburn reported that attendance for the Congregate Meal Program has increased, as well as the lifeline usage. More seniors utilized the income tax assistance program this year.

9.3 Councillor Jarema - Evergreen Environmental Technologies

- Councillor Jarema reported that the application for the Southwest Manitoba Zero Waste System is being reviewed for funding and the Board will hopefully hear the result by the end of May.

9.4 Councillor Parrott – NADCO – Community Clinic

- Clinic blueprints respecting code requirements are complete.
- Individuals wishing to donate to the clinic may do so by contacting Mary Ellen Clarke, or Arnie Suski.

10. Council Committee Reports

10.1 Finance & Administration Committee - Councillor Jarema

- Advised that the committee recently met to review short and long term capital plans.

10.2 Community Development Committee - Councillor Parrott

- New highway billboards is being considered to replace the current dilapidated signage at the four entrances to Neepawa (Highways 5 & 16). The chosen design was presented to Council and a resolution to approve the signage forthcoming.

11. Manager's Reports

11.1 Economic Development Officer Marilyn Crewe

- The 2017 Business Survey is complete and available on the Town website.
- The Neepawa & Area Chamber of Commerce Fair will be held May 26 – 28, 2017.
- Melisa McFarlane has been hired as the Youth Engagement Leader and will be facilitating the Odd Job Squad this year. Her office is located within the Town of Neepawa Civic Administration building.

12. Correspondence

12.1 Franklin Memorial Hall Committee - Request for Support - Received as information.

12.2 RCMP Monthly Report – April - Received as information and filed.

13. Mayors Report

- Reiterated the concern of the Town regarding the abuse of the garbage and recycling bins around the community and that the Town will be taking actions against violators as per the by-law.
- Large trees should not be taken to the compost site. People with large trees or multiple loads should contact the office for an appropriate place to dump.

14. Resolutions

14.1 Approve Variation V-01-2017 (Kilburn)

Resolution No: 2017 117

Parrott/Cockburn

BE IT RESOLVED THAT the Council of the Town of Neepawa approve Variation Application V-01-2017 of Ron & Jacqueline Kilburn.

Proposal: Varied to allow: The minimum required setback for the east side yard of 5 feet to be reduced to 2 feet within the RT - Residential Two Family Zone. Area Affected: Lot 12, Block 99, Plan 256 - 277 Isabel St.

Reason to support: To provide for the construction of an attached car port.

Conditions:

1. Rear wall shall be constructed in a manner to allow for vehicular access to the back yard.
2. That at no point shall this structure be closed in any greater than 60% of wall area.
3. That this variation be registered on title with Land Titles so that all current and future land owners are aware of these conditions.

CARRIED

14.2 Approving Memorandum of Understanding - Regional Recreation Steering Committee

Resolution No: 2017 118

Gerrard/Jarema

BE IT RESOLVED THAT the Council of the Town of Neepawa authorize the Mayor of the Town of Neepawa to sign the Memorandum of Understanding between the Town of Neepawa, the RM of Rosedale and the Municipality of North Cypress-Langford to enable a complete review of the Recreation Delivery System for the region.

CARRIED

14.3 Summer Council Meetings

Resolution No: 2017 119

Cockburn/Stilwell

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the cancellation of the regular meetings scheduled for the third Tuesday in each of the months July & August, therefore only holding a single meeting on the first Tuesday of each respective month.

CARRIED

14.4 Tax Sale Date - Set Time and Date

Resolution No: 2017 120

Cockburn/Dietrich

BE IT RESOLVED THAT the Council of the Town of Neepawa designate November 2, 2017 as the date for the 2017 Tax Sale Proceedings, respecting tax arrears dated 2015 and prior, by way of Public Auction in accordance with Section 365(3) of the Municipal Act.

FURTHER THAT the Auction take place at 2:00 p.m. at the Town of Neepawa Civic Administration Office Council Chambers, 275 Hamilton Street, Neepawa, Manitoba.

CARRIED

14.5 Approve Traffic Impact Study Quote (CN Property - Subdivision 4437-16-7679))

Resolution No: 2017 121

Cockburn/Parrott

WHEREAS the Department of Manitoba Infrastructure (Highways) requires a Traffic Impact Study as a condition of Subdivision application 4437-16-7679 for the proposed development located at W 33-14-15 in Neepawa (former CN Property);

THEREFORE BE IT RESOLVED that the Town of Neepawa accept the proposal of AECOM to conduct the required Traffic Impact Study, at a cost of \$10,500 plus applicable taxes.

CARRIED

14.6 Town of Neepawa Highway Billboards

Resolution No: 2017 122

Parrott/Cockburn

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the quotation of Provost Signs for the complete removal and replacement of the four existing highway signs at the entrances to the Town of Neepawa. Such work to include replacement and/or reinforcement of existing mounting structures, as well as obtaining applicable highway permits for a total project amount of \$15,872.00 plus tax.

CARRIED

14.7 Approve Application - 2017 Municipal Road and Bridge Program

Resolution No: 2017 123

Stilwell/Gerrard

BE IT RESOLVED THAT the Council of the Town of Neepawa hereby support an application to the 2017 Municipal Road and Bridge Program for street repair and paving on Kellington Avenue.

CARRIED

15 By-Laws

15.1 By-Law No. 3171-17 Garbage & Recycling Special Service Levy - 2nd Reading

Resolution No: 2017 124

Cockburn/Dietrich

BE IT RESOLVED THAT By-Law No. 3171-17, being a By-Law of the Town of Neepawa to establish a rate for garbage and recycling collection and transportation services as a special service for the years 2017 to 2019, inclusive, be now read for a second time.

CARRIED

15.2 By-Law No. 3171-17 Garbage & Recycling Special Service Levy - 3rd Reading

Resolution No: 2017 125

Dietrich/Cockburn

BE IT RESOLVED THAT By-Law No. 3171-17, being a By-Law of the Town of Neepawa to establish a rate for garbage and recycling collection and transportation services as a special service for the years 2017 to 2019, inclusive, be now read for a third time and passed.

For: Deputy Mayor Gerrard, Councillors Cockburn, Dietrich, Jarema, Parrott and Stilwell

Against: Mayor de Groot

CARRIED

15.3 By-Law No. 3170-17 Financial Plan 2017 - 2nd Reading

Resolution No: 2017 126

Cockburn/Jarema

BE IT RESOLVED THAT By-Law No. 3170-17, being a By-Law of the Town of Neepawa to levy taxes for the year 2017 and for providing for a date on which taxes shall be due and payable and the penalty for late payment of taxes be now read for a second time.

CARRIED

15.4 By-Law No. 3170-17 Financial Plan 2017 - 3rd Reading

Resolution No: 2017 127

Cockburn/Gerrard

BE IT RESOLVED THAT By-Law No. 3170-17, being a By-Law of the Town of Neepawa to levy taxes for the year 2017 and for providing for a date on which taxes shall be due and payable and the penalty for late payment of taxes for a third time and passed.

For: All, Against: nil, Abstain: nil

CARRIED

16 Other Business

Resolution No: 2017 128

Parrott/Cockburn

BE IT RESOLVED THAT Council approve an addition to the agenda respecting funding for the Yellowhead Investment Corridor who are pursuing an investment project.

CARRIED

16.1 Yellowhead Investment Corridor – Project Funding

Resolution No: 2017 129

Parrott/Cockburn

WHEREAS the Yellowhead Economic Corridor engages in business investment strategies;

AND WHEREAS there is currently an opportunity to attract a world-class soybean processing facility to western Manitoba;

THEREFORE BE IT RESOLVED THAT the Council of the Town of Neepawa support the Yellowhead Economic Corridor with a funding contribution of \$6,250.00 representing Neepawa's commitment as an active participant in the process.

CARRIED

17 Adjournment

Resolution No: 2017 130

Cockburn/Parrott

BE IT RESOLVED THAT The Council of the Town of Neepawa do now adjourn this Regular Meeting of Council at 8:03 p.m.

CARRIED

Mayor

Chief Administrative Officer