

MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY SEPTEMBER 6, 2016 AT 6:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB

Present: Mayor de Groot, Deputy Mayor Dietrich, Councillors, Jarema, Gerrard, Parrott and Stilwell; Chief Administrative Officer Colleen Synchysyn, Manager of Operations Denis Saquet, EDO Marilyn Crewe

Regrets: Councillor Cockburn

Guests: Jackie Snider - NACTV; Eoin Devereux - Neepawa Banner/Press

1 Approval of Agenda

Resolution No: 2016 213

Jarema/Dietrich

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the Regular Meeting agenda for Tuesday, September 6, 2016.

CARRIED

2 In Camera

Resolution No: 2016 214

Dietrich/Stilwell

BE IT RESOLVED that the Council of the Town of Neepawa do now sit as a "Committee of the Whole In-Camera" to discuss the strategic planning.

CARRIED

3 Out of In Camera

Resolution No: 2016 215

Jarema/Stilwell

BE IT RESOLVED that the Council of the Town of Neepawa do now adjourn the "In Camera" session at 7:00 p.m. and resume the Regular Meeting of Council.

CARRIED

4 Approval of Minutes

Resolution No: 2016 216

Gerrard/Stilwell

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the minutes of the Regular Meeting held Tuesday, August 2, 2016 and the Special Meeting held Tuesday, August 23, 2016 as circulated, posted and attached.

CARRIED

5 New Business

5.1 Eco-Center Management Agreement Renewal - Provost Signs

- Renewal of the two year Eco-Center Management agreement, terms to remain unchanged.

5.2 Fire Protection Services Agreement

- A by-law will be brought forth to enter into a Fire Protection Services Agreement with the Municipality of North Cypress-Langford. The agreement takes into account actual annual fire expenses (including a component for capital) and measures same against actual usage (i.e. user pay) using number of calls, number of hours and number of man hours. Information based on a running 10 year average to eliminate the potential for extreme fluctuations.

5.3 Policy Review

5.3.1 AD-035 Recognition - Service and Retirement

- A resolution will be forthcoming to approve the updated policy, which will replace policy GOV #004.

5.3.2 AD-045 Respectful Workplace and Harassment-Violence Prevention

- Policy has been updated to comply with current legislation by including provision for harassment and violence prevention. Replaces GOV #006.

5.4 CodeRED

- Web based notification system for emergency purposes or general notifications.
- Linked to civic addressing in the Town of Neepawa, residents will be privy to messages and notification on a device of their choosing and a method (land line, cell phone, e-mail, facebook, ,etc.)
- Messages can be sent to the entire community or to a specific targeted location.
- Administration to develop a course of action for notifying the public and gathering information from residents who wish to participate.

6 Council Committee Assignment Reports

Councillor Parrott – NADCO

- The two houses south of the community clinic on Main Street are currently under discussion for removal with the intent to create additional parking as part of the expansion project.

7 Council Committee Reports

7.1 Public Works & Infrastructure

- Request for an update on garbage and recycling for the next regular Council meeting.

7.2 Strategic Initiatives Committee – Boundary Expansion

Mayor de Groot vacated the Chair for the extent of discussion of this topic with Deputy Mayor Dietrich presiding.

- Boundary Expansion – Mayor de Groot presented two memos on possible Boundary Expansion for discussion relative to NW & SW 32-14-15W & 31-14-15W.

Resolution No: 2016 216-1

Parrot/Stilwell

BE IT RESOLVED that the Council of the Town of Neepawa proceed in-camera to address matters related to the item under current discussion.

DEFEATED

- Recommendation that information be gathered in support of both pros and cons in order to make informed decisions. The process will be managed respectfully with open discussion.

8 Managers Report

8.1 Manager of Operations Denis Saquet

- Applications made to the Small Communities Fund and Clean Water Wastewater Fund for lagoon upgrades.
- Phase 2 of the Trunk Sewer project has been awarded and work expected to commence in the next week.
- Attended the Public Works Expo in Minneapolis and gained a lot of valuable information that will improve local operations and assist in efficiencies.

- Zenith Paving is scheduled to commence paving work.

8.2 Economic Development Officer - Marilyn Crewe

- Yellowhead Economic Corridor draft report received from CAI Global and will be presented at the next Community Development Committee meeting.
- Website development is at wire frame phase. Photography contract will be issued shortly.

9 Correspondence

9.1 Notice of Public Hearing Sept 12, 2016 @ 9:15 a.m. - North Cypress-Langford Zoning By-law Amendment

- Public hearing notification regarding the intent of NCL to amend the development by-law to allow for various agro-commercial uses as conditional uses in the "AG" Agricultural General District.

9.2 Partners 4 Growth - Grant Funding Approvals

- Grant funding was successful for the "What's The Big Idea" event (\$4,350) and for the website upgrades (\$7,500) from the Partners 4 Growth Grant Fund.

9.3 Strategic Municipal Infrastructure Investment Survey

- Council summarized their responses which will be submitted as part of ensuring a fair say for infrastructure investment in Manitoba.
- Members of Council and CAO Synchyshyn will attend a roundtable meeting in Brandon later in September.

9.4 RCMP August Monthly Report

- Received as information and filed.
- Residents need to be wary of recent calls from "Revenue Canada" that are not legitimate.

10 Mayors Report

- Expressed appreciation to staff for their hard work over the summer to keep the community beautiful.
- On September 1, 2016 welcomed a delegation of Mexican visitors led by Mayor of Salvatierra Dr. Jose Herlindo Velazquez-Fernandez and discussed the possibility of a sister-hood agreement between the two communities.

11 Resolutions

11.1 Energy East Pipeline

Resolution No: 2016 217

Jarema/Gerrard

WHEREAS Trans Canada is currently pursuing an initiative to develop the Energy East Pipeline for the transportation of fossil fuels across Canada;

AND WHEREAS transporting this natural resource by way of pipeline will minimize the safety and environmental concerns directly associated with rail and highway transportation and provide various economic benefits to communities across Canada;

THEREFORE BE IT RESOLVED THAT the Town of Neepawa support Trans Canada as they pursue the development of the Energy East Pipeline.

CARRIED

11.2 Proclamation - Muscular Dystrophy Awareness Month

Resolution No: 2016 218

Gerrard/Dietrich

WHEREAS Muscular Dystrophy Canada is a national, non-profit organization committed to funding research into the causes, treatments, and eventual cure of neuromuscular disorders, as well as providing services to people

with neuromuscular disorders and public education;

WHEREAS Muscular Dystrophy is a group of neuromuscular disorders that have no known cure, few treatments, and no way to stop the disorder's progression;

WHEREAS People today have the opportunity to live longer lives because of breakthroughs in medical research, and;

WHEREAS Muscular dystrophy is a neuromuscular disorder that affects many, and;

WHEREAS Only through the support of the community may a cure be found;

NOW THEREFORE THE COUNCIL OF THE TOWN OF NEEPAWA do hereby declare September 2016 as "Muscular Dystrophy Awareness Month" in the Town of Neepawa.

CARRIED

11.3 Approving Eco-Center Management Agreement (2016 - 2018)

Resolution No: 2016 219

Dietrich/Gerrard

BE IT RESOLVED that the Council of the Town of Neepawa authorize the Mayor and Chief Administrative Officer to sign the attached Eco-Center Management Agreement with 4136225 Manitoba Ltd., for the term July 31, 2016 to July 31, 2018.

CARRIED

11.4 Adding Outstanding Utilities to Tax

Resolution No: 2016 220

Jarema/Gerrard

WHEREAS Section 252 (2) of the Municipal Act authorizes a municipality to collect debts in the same manner as a tax may be collected or enforced under the Act

AND WHEREAS there are outstanding Utilities and Accounts Receivable charges which remain uncollectible

THEREFORE BE IT RESOLVED THAT the Council of the Town of Neepawa approve outstanding utilities and accounts receivable charges to be added to taxes as outlined in schedule "A"

CARRIED

11.5 Approving Policies

Resolution No: 2016 221

Gerrard/Dietrich

BE IT RESOLVED that the Council of the Town of Neepawa approve the following policy:

- AD-035 Recognition - Service and Retirement (replaces GOV-004)
- AD-045 Respectful Workplace and Harassment-Violence Prevention (replaces GOV-006)

CARRIED

11.6 Strategic Municipal Infrastructure Consultations - Regional Roundtable

Resolution No: 2016 222

Dietrich/Parrott

BE IT RESOLVED that the Council of the Town of Neepawa approve the members of Council to attend the Strategic Municipal Infrastructure Consultations Regional Roundtable to be held in Brandon September 23, 2016.

CARRIED

11.7 CodeRED

Resolution No: 2016 223

Stilwell/Jarema

BE IT RESOLVED that the Council of the Town of Neepawa enter into an agreement with Emergency Communication Networks LLC for the provision of the CodeRED notification system to the residents of Neepawa.

CARRIED

12 By-Laws

12.1 By-Law 3162-16 - Council Indemnities (2nd Reading)

Resolution No: 2016 224

Dietrich/Gerrard

BE IT RESOLVED THAT By-Law No. 3162-16, being a By-Law of the Town of Neepawa to establish Council indemnities, be now read for a second time.

CARRIED

12.2 By-Law 3162-16 - Council Indemnities (3rd Reading)

Resolution No: 2016 225

Jarema/Gerrard

BE IT RESOLVED THAT By-Law No. 3162-16, being a By-Law of the Town of Neepawa to establish Council Indemnities, be now read for a third time and passed.

For: **All**

CARRIED

12.3 By-Law 3163-16 - Zoning Amendment Lots 12/16, Block 82, Plan 256 (First Reading)

Resolution No: 2016 226

Parrott/Gerrard

BE IT RESOLVED THAT By-Law No. 3163-16, being a By-Law of the Town of Neepawa to amend the Town of Neepawa Zoning By-Law, as amended, be now read for a first time.

CARRIED

12.4 By-Law 3164-16 Fire Protection Services Agreement - North Cypress-Langford (First Reading)

Resolution No: 2016 227

Parrott/Dietrich

BE IT RESOLVED THAT By-Law No. 3164-16, being a By-Law of the Town of Neepawa to enter into a fire protection services agreement with the RM of North Cypress-Langford, be now read for a first time.

CARRIED

13 Accounts and Financial Statements

13.1 August Cheque Register (all)

Resolution No: 2016 228

Stilwell/Jarema

BE IT RESOLVED THAT the Council for the Town of Neepawa approve the accounts for August 2016 totalling \$871,380.72 as reviewed by the Finance Chairman and representing cheques #201601494 to #201601750, excluding #201601634.

CARRIED

13.2 August 2016 Cheque Register (HH)

Councillor Gerrard declared a conflict and vacated the room, returning at the close of discussion and debate.

Resolution No: 2016 229

Stilwell/Dietrich

BE IT RESOLVED THAT the Council for the Town of Neepawa approve the accounts for August 2016 totalling \$2101.84 as reviewed by the Finance Chairman and representing cheque #201601634

CARRIED

13.3 July Financial Statements

Resolution No: 2016 230

Stilwell/Jarema

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the July 2016 Financial Statement.

CARRIED

14 Adjournment

Resolution No: 2016 231

Dietrich/Gerrard

BE IT RESOLVED THAT The Council of the Town of Neepawa do now adjourn this Regular Meeting of Council at 8:16 p.m.

CARRIED

Mayor

Chief Administrative Officer