

**MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY JULY 5, 2016 AT 5:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB**

Present: Mayor de Groot, Councillors Cockburn, Dietrich, Gerrard, Jarema, Parrott and Stilwell; Chief Administrative Officer Colleen Synchshyn; Manager of Operations Denis Saquet, Jeff Braun, NAPD.

Guests: Jackie Snider - NACTV; Eoin Devereaux - Neepawa Banner/Neepawa Press; Allan Gillies – Westman Internet Radio; Ken Waddell, Troy Mutch, Michelle Gerrard; Naseer Chaudry; Blake Roe; Giselle Lisoway & Sandra Ng – Canadian Union of Postal Workers

**1. Approval of Agenda**

**Resolution No: 2016 174**

Cockburn/Dietrich

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the Regular Meeting agenda for Tuesday, July 5, 2016.

**Carried**

**2. In-Camera**

**Resolution No: 2016 175**

Cockburn/Gerrard

BE IT RESOLVED that the Council of the Town of Neepawa do now sit as a “Committee of the Whole In-Camera” to discuss the personnel matter.

**Carried**

**3. Out of In-Camera**

**Resolution No: 2016 176**

Dietrich/Cockburn

BE IT RESOLVED that the Council of the Town of Neepawa do now adjourn the “In Camera” session at 6:56 p.m. and resume the Regular Meeting of Council.

**Carried**

**4. Approval of Minutes**

**Resolution No: 2016 177**

Cockburn/Gerrard

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the minutes of the Regular Meeting and Public Hearings held June 21, 2016 as circulated, posted and attached.

**Carried**

**5. 7:05 p.m. - Public Hearing Variation & Conditional Use (Mutch) – Lots 1 -3, Block 4, Plan 26984**

Council stayed the regular meeting to hold the public hearing; resuming following the close of the public hearing.

**6. 7:10 p.m. Delegation - Giselle Lisoway - Canadian Union of Postal Workers (CUPW)**

- Addressed Council regarding the importance of protecting and preserving local post offices.
- Concerned with changes in relation to community mailboxes being established in Neepawa.
- Request that Council consider passing a resolution in support of leaving the services at current status.

**7. 7:25 p.m. - Public Hearing Variation 244 Hamilton Street (Chaudhry)**

Council stayed the regular meeting to hold the public hearing; resuming following the close of the public hearing.

**8. New Business**

**8.1 Refund & NSF Charges - Policy FI-030**

- Documents an established practice into policy format for clarity. To be approved at the next meeting.

## **8.2 Permit Request Under Derelict Vehicles By-Law No. 2316**

- Request by Mr. Lorne Siemas for a temporary permit to allow for the storage of derelict vehicles on property located @ 127 Main Street.

## **9. Council Committee Assignment Reports - Nil**

## **10. Council Committee Reports - Nil**

## **11. Managers Report**

### **11.1 Fire Chief Scott Gibson**

- Fire department has responded to 29 calls to date.
- Work continues on the fire hall design and new fire truck

### **11.2 Economic Development Officer Marilyn Crewe**

- Rural Development Institute is conducting a Rural Innovation Survey aiming to strengthen and develop business in Manitoba's Agri-Food Industry. The survey is open until the end of July.
- The new website design process is moving to the navigation/site map design phase.

### **11.3 Leisure Service Manager - Amanda Novak**

- Theron Fleury Victory Walk will be through Neepawa on July 20, raising awareness of childhood trauma.
- A Community Places Grant for \$15,000 was received to offset pool upgrades

## **12. Mayors Report**

- Acknowledged the success of Canada Day
- The Town can provide recognition certificates to commemorate special milestone events.

## **13. Resolutions**

### **13.1 Approving Conditional Use/Variation CU-V-03-2016 (Mutch)**

Councillor Gerrard declared a conflict, vacated the Chambers and returned following debate.

Deputy Mayor Dietrich briefly assumed the Chair on the request of Mayor de Groot to allow him to participate in the debate.

#### **Resolution No: 2016 178**

Cockburn/Stilwell

BE IT RESOLVED THAT the Council of the Town of Neepawa approve Conditional Use and Variation Order CU-V-03-2016, Applicant: 6508112 Manitoba Ltd. (Troy Mutch)

Conditional Use Requested: To allow for the location of the low density, multiple-family residential buildings within the "CC" Commercial Central Zone.

Varied to Allow: The minimum required setback from property boundary for a Low density, Multiple-family residential building within the "CC" Commercial Central Zone be reduced as noted:

- 1: Front yard of 22 feet be reduced to 10 feet
- 2: North side yard of 12 feet be reduced to 6 feet
- 3: South side yard of 10 feet be reduced to 6 feet
- 4: Rear yard of 22 feet be reduced to 20 feet

Reason in Support: To facilitate the construction of a 6 unit residential building within the "CC" Commercial Zone

Area Affected: Lots 1-3, Block 4, Plan 26984, being 397 First Avenue

**Carried**

### **13.2 Approving Variation Order V-04-2016 (Chaudhry)**

#### **Resolution No: 2016 179**

Cockburn/Dietrich

BE IT RESOLVED THAT the Council of the Town of Neepawa approve Variation Application V-04-2016 (Naseer Chaudhry)

Varied to allow: The minimum required parking for the Commercial use of 2 Spaces be reduced to 0 Spaces and the minimum required parking for residential of 1.5 per dwelling unit be reduced to 1 per Dwelling Unit within the "CC" Commercial Central Zone.

Reason in Support: To Facilitate the proposed renovation to allow for 1 commercial space on the main floor and the renovation of the second floor residential space to accommodate 5 residential apartments.

Area Affected: Lot 3, Block 5, Plan 26984 (244 Hamilton Street)

MATTER TABLED - to allow the Planning Office time to discuss modifications with the applicant.

### **13.3 Permit Request Per Derelict Vehicle By-Law No. 2316**

#### **Resolution No: 2016 180**

Parrott/Cockburn

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the issuance of a permit upon receipt of \$200 to the property owner of 127 Main Street West for the temporary storage of no more than 15 derelict vehicles, 1 snow blade and 1 skidoo trailer for a period of time expiring December 31, 2016;

FURTHER BE IT RESOLVED THAT the Town of Neepawa assumes no liability in the granting of such permit which will be non-renewable.

**Carried**

## **14. Accounts and Financial Statements**

### **14.1 June 2016 Cheque Register**

#### **Resolution No: 2016 181**

Stilwell/Cockburn

BE IT RESOLVED THAT the Council for the Town of Neepawa approve the accounts for June 2016 totalling \$1,089,660.84, as reviewed by the Finance Chairman and representing cheques #201600980 to #201601235.

**Carried**

### **14.2 May 2016 Financial Statement**

#### **Resolution No: 2016 182**

Stilwell/Jarema

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the May 2016 Financial Statement.

**Carried**

## **15. Adjournment**

#### **Resolution No: 2016 183**

Cockburn/Dietrich

BE IT RESOLVED THAT The Council of the Town of Neepawa do now adjourn this Regular Meeting of Council at 8:21 p.m.

**Carried**

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Mayor

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Chief Administrative Officer