

MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY NOVEMBER 1, 2016 AT 5:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB

Present: Mayor de Groot, Deputy Mayor Dietrich, Councillors Cockburn, Jarema, Gerrard, Parrott and Stilwell; Chief Administrative Officer Colleen Synchyshyn and Manager of Operations Denis Saquet, Planning Officer Jeff Braun

Guests: Jackie Snider – NACTV

1 Approval of Agenda

Resolution No: 2016 267

Cockburn/Gerrard

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the Regular Meeting agenda for Tuesday, November 1, 2016.

CARRIED

2 In-Camera

Resolution No: 2016 268

Cockburn/Dietrich

BE IT RESOLVED that the Council of the Town of Neepawa do now sit as a "Committee of the Whole In-Camera" to discuss strategic planning, legal and personnel matters.

CARRIED

3 Out of In-Camera

Resolution No: 2016 269

Cockburn/Jarema

BE IT RESOLVED that the Council of the Town of Neepawa do now recess the "In Camera" session at 7:05 p.m. to resume the Regular Meeting of Council, reconvening at 8:10 p.m. and adjourning at 8:27 p.m.

CARRIED

4 Annual Organizational Meeting – postponed to the close of the regular meeting @ 8:30 p.m.

5 Approval of Minutes

Resolution No: 2016 270

Dietrich/Cockburn

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the minutes of the Regular Meeting held October 18, 2016 as circulated, posted and attached.

CARRIED

6 7:05 p.m. Public Hearing B/L 3163-16 (Re-Zone Lots 12 - 16, Blk 82, Pl 256 from "RT" to "CC")

Council stayed the regular meeting to hold the public hearing; resuming following the close of the public hearing.

7 Old Business

7.1 Tax Discounts

- As a result of review and discussion Council will not be pursuing a tax discount at this time.

7.2 Lagoon Feasibility Study - Amend MWSB Agreement

- Options for wastewater treatment include a pilot project that will assist in determining a course of action for the lagoon upgrade. The agreement will be amended to reflect \$260,000 (cost shared 50/50) with the MWSB.

8 New Business

8.1 Subdivision 4437-16-7711 Zen Developments Ltd. – Lots 3-5, Blk 1 & Lost 1-8, Blk 2, Plan 26984

- Proposal to subdivide the main floor and a portion of the parking lot for purchase by the Salvation Army.

8.2 Airport Farming Agreement (Renewal Requested 2017 - 2020)

- Request by the Airport Farming Committee that the lease be renewed as it enables the generation of income to offset operations of the Curling Club and Yellowhead.

9 Council Committee Assignment Reports

9.1 Doctor Recruitment and Retention Committee

- Mayor de Groot presented a summary of events from 2016 aimed at improving the staffing of doctors.

10 Council Committee Reports

10.1 Community Development Committee – Councillor Parrott

- Kris Doull and Charlene Dysart attended the community meeting on October 26th to share the recreation inventory report and recommendations. The CDC committee will further the discussion on November 2, 2016

11 Managers Report

11.1 Manager of Operations Denis Saquet

- Fanset Construction has almost completed phase 2 of the trunk sewer
- Interviews are being conducted to fill the water treatment plant position.

11.2 Economic Development Officer - Marilyn Crewe (attached only)

- World Trade Center returned to participate in the "What's the Big Idea" event, to meet with Council and share information with local businesses interested in import/export.
- "What's the Big Idea" was a success and two Neepawa residents were awarded money

12 Correspondence

12.1 Crime Stoppers Funding Request - Received as information and deferred to budgeting discussions.

13 Mayors Report

- Interested individuals/organizations will be invited to participate in an upcoming meeting for Canada 150.

14 Resolutions

14.1 Muniware Software Support Agreement 2017

Resolution No: 2016 271

Cockburn/Gerrard

BE IT RESOLVED that the Council of the Town of Neepawa authorize Chief Administrative Officer Synchyshyn to sign the Muniware Software Support Agreement for 2017.

CARRIED

14.2 Street Closure - Santa Parade

Resolution No: 2016 272

Cockburn/Jarema

BE IT RESOLVED THAT THE Town of Neepawa approve the 2016 Santa Claus Parade of lights, beginning at 6:00 p.m. on Saturday, November 26, 2016.

Parade Route to be Starting at the Yellowhead Centre, south on Mountain Avenue to Davidson Street, east on Davidson Street to Brown Avenue, South on Brown Avenue to Hamilton Street and west on Hamilton Street to disembark at Budz 'N Bloom Daycare.

CARRIED

14.3 Approving Subdivision 4437-16-7711 Zen Developments Ltd.

Resolution No: 2016 273

Parrott/Cockburn

BE IT RESOLVED that the Council of the Town of Neepawa approve subdivision application No. 4437-16-7711 proposal to subdivide SW 33-14-15-W, Lots 3-5, Blk 1 and Lots 1-8, Blk 2, Plan 26984 NLTO, subject to the following conditions:

1. THAT a Shared Services Declaration be entered into and signed by the registered owner to address issues related to having separate ownership of two properties in one building.
2. THAT a Declaration of Easement be entered into allowing for the continued access to the entry/exit door leading to the basement of the existing structure.
3. THAT an engineered assessment of the entire structure be provided outlining all items pertaining to structure, life safety and fire safety. Said assessment must be approved by Council. Note that all requested assessment work shall be permitted and approved by the applicable Authority having jurisdiction.

CARRIED

14.4 Lagoon Feasibility Study - Amend MWSB Agreement

Resolution No: 2016 274

Cockburn/Parrott

BE IT RESOLVED THAT the Council for the Town of Neepawa approve an amendment to the agreement between the Town of Neepawa and the Manitoba Water Services Board respecting a wastewater lagoon study to an amended value of \$260,000, cost shared 50/50.

CARRIED

14.5 Airport Farming Agreement (Renewal 2017 - 2020)

Resolution No: 2016 275

Dietrich/Stilwell

BE IT RESOLVED that the Council of the Town of Neepawa authorize the Mayor and Chief Administrative Officer to sign the attached Airport Farming Agreement for the term January 1, 2017 to December 31, 2020.

CARRIED

14.6 By-Law Enforcement - 10 James Bay & 311 Fifth Ave.

Resolution No: 2016 276

Parrott/Cockburn

WHEREAS the Town of Neepawa acting under the authority of *The Municipal Act* & By-Law 3165-16 has now sold by way of public auction, the modular homes seized from the properties known as 10 James Bay & 311 Fifth Ave. AND WHEREAS the lots associated with both properties are in tax sale, and if not redeemed, will be offered for sale on November 3, 2016;

THEREFORE BE IT RESOLVED THAT under the authority of Section 252(2) of *The Municipal Act*, Administration complete the necessary transactions to close this file with any residual balance (net of sale proceeds) related to enforcing the by-laws of the Town of Neepawa to be added to each respective property tax roll and collected in the same manner as a tax.

CARRIED

15 By-Laws

15.1 By-Law No. 3163-16 Zoning Amendment – Lots 12 – 16, Bl 82, Plan 256 (RT to CC) 2nd reading

Resolution No: 2016 277

Cockburn/Gerrard

BE IT RESOLVED THAT By-Law No. 3163-16, being a By-Law of the Town of Neepawa to amend the Town of Neepawa Zoning By-Law, as amended, be now read for a second time.

CARRIED

15.2 By-Law No. 3163-16 Zoning Amendment - Lots 12 – 16, Bl 82, Plan 256 (RT to CC) 3rd reading

Resolution No: 2016 278

Cockburn/Jarema

BE IT RESOLVED THAT By-Law No. 3163-16, being a By-Law of the Town of Neepawa to amend the Town of Neepawa Zoning By-Law, as amended, be now read for a third time and passed.

For: all Against: nil Abstain: nil

CARRIED

15.3 By-Law No. 3166-16 Property Standards - 1st reading

Resolution No: 2016 279

Cockburn/Parrott

BE IT RESOLVED THAT By-Law No. 3166-16, being a By-Law of the Town of Neepawa to establish property standards, be now read for a first time.

CARRIED

16 Accounts and Financial Statements

16.1 October 2016 Cheque Register (all)

Resolution No: 2016 280

Stilwell/Cockburn

BE IT RESOLVED THAT the Council for the Town of Neepawa approve the accounts for October 2016 totalling \$2,669,925.46 as reviewed by the Finance Chairman and representing cheques #201601968 to #201602233, excluding 201602083.

CARRIED

16.2 October 2016 Cheque Register (HH)

Councillor Gerrard declared a conflict and vacated the room, returning at the close of discussion and debate.

Resolution No: 2016 281

Stilwell/Jarema

Councillor Gerrard declared a conflict and vacated the room, returning at the close of discussion and debate.

BE IT RESOLVED THAT the Council for the Town of Neepawa approve the accounts for October 2016 totalling \$440.44 as reviewed by the Finance Chairman and representing cheque #201602083.

CARRIED

16.3 September Financial Statement

Resolution No: 2016 282

Stilwell/Cockburn

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the September 2016 Financial Statement.

CARRIED

17 Adjournment

Resolution No: 2016 283

Cockburn/Parrott

BE IT RESOLVED THAT The Council of the Town of Neepawa do now adjourn this Regular Meeting of Council at 8:27 p.m.

CARRIED

Mayor

Chief Administrative Officer