

MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY JUNE 7, 2016 AT 7:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB

Present: Deputy Mayor Dietrich (presiding), Councillors Cockburn, Gerrard, Jarema, Parrott and Stilwell; Chief Administrative Officer Colleen Synchyshyn, Manager of Operations Denis Saquet

Regrets: Mayor de Groot

Guests: Jackie Snyder - NACTV; Eoin Devereaux - Neepawa Press/Banner; Karen McDonald, Art & Wendy Fehr

1. Approval of Agenda

Resolution No: 2016 144

Jarema/Cockburn

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the Regular Meeting agenda for Tuesday, June 7, 2016.

Carried

2. In-Camera

Resolution No: 2016 145

Gerrard/Cockburn

BE IT RESOLVED that the Council of the Town of Neepawa do now sit as a "Committee of the Whole In-Camera" to discuss matters of development and strategic planning.

Carried

3. Out of In Camera

Resolution No: 2016 146

Jarema/Parrott

BE IT RESOLVED that the Council of the Town of Neepawa do now adjourn the "In-Camera" session at 6:55 p.m. and resume the Regular Meeting of Council.

Carried

4. Approval of Minutes

Resolution No: 2016 147

Jarema/Parrott

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the minutes of the Regular Meeting and Public Hearings held May 17, 2016 as circulated, posted and attached.

Carried

5. 7:05 p.m. - Public Hearing - Prairie Oasis Subdivision

Council stayed the regular meeting to hold the public hearing; resuming following the close of the public hearing. Councillor Parrott declared conflict of interest & participated from the audience as proponent to the public hearing.

6. 7:15 p.m. - Public Hearing - McDonald Subdivision

Council stayed the regular meeting to hold the public hearing; resuming following the close of the public hearing.

7. New Business

7.1 Policy Review

- Parks Use Permit Policy
 - Updated to include costs for certain Town required duties

- Information Technology (Property, Assets & Communications)

- Updated to consolidate three previously existing policies and update to provide clarity and ensure the policy references current technology.

7.2 Truck Purchase

- Capital purchase per 2016 Financial Plan – 2013 International Terrastar
- Replacement for current propane truck, deck to be removed and transitioned to new truck.

8. Council Committee Assignment Reports

Councillor Jarema – Evergreen Environmental Technologies

- Federation of Canadian Municipalities toured Evergreen Environmental Technologies on Monday June 6, 2016 as part of the current funding request in the queue related to the gasification project.

Councillor Parrott - NADCO

- Clinic expansion is proceeding with NADCO acquiring the two houses to the south of the clinic as of June 1st.

9. Council Committee Reports - Nil

10. Managers Report

10.1 Manager of Operations Denis Saquet

- Fire Hall design continues to be reviewed and tweaked
- Associated Engineering was on site to review the first phase of the trunk sewer project. Phase 2 is in preliminary design stage with consideration to a 3rd phase to be incorporated into the existing funding.
- The recycling depot at the public works yard is open for pre-sorted materials, however cardboard is currently not being accepted at the depot.

10.2 Economic Development Officer Marilyn Crewe

- Reported on the EDAM Spring Forum held between Neepawa & Minnedosa.
- Assistance requested from residents & individuals for photos of Neepawa to aid in the new website design
- Presented at the Manitoba Planning Conference on the topic of developing old railway property.
- Attended Centralia in Winnipeg and met with 14 businesses interested in rural Manitoba
- Chamber of Commerce “Business after 5 Event” to be hosted at Neepawa Home Hardware on June 15 in conjunction with their Grand Opening weekend.

11. Correspondence

11.1 NAPD 2015 Audited Financial Statements - Received as information and filed.

11.2 RCMP April 2016 Report - Received as information and filed.

11.3 AMM - Provincial-Municipal Justice Advisory Committee - Received as information. Town of Neepawa (Mayor de Groot) has been appointed to serve on this committee.

12. Resolutions

12.1 Summer Council Meetings

Resolution No: 2016 148

Cockburn/Parrott

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the cancellation of the regular meetings scheduled for the third Tuesday in each of the months July & August, thereby only holding a single meeting on the first Tuesday of each respective month.

Carried

12.2 Approving Policies: OP-PK-010, 010A (Parks Use) & AD-055 (Information Technology)

Resolution No: 2016 149

Gerrard/Cockburn

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the following policies:

- OP-PK-010 & 010A: Parks Use Permit Policy (replaces REC-003)
- AD-055: Information Technology (replaces PER-002, PER-003 & GOV-010)

Carried

12.3 Approve Variation V-02-2016 (Prairie Oasis)

Councillor Parrott declared a conflict of interest and vacated the Council Chambers, returning following the vote.

Resolution No: 2016 150

Jarema/Cockburn

BE IT RESOLVED THAT the Council of the Town of Neepawa approve Variation Application V-02-2016, Prairie Oasis Ltd. (Murray Parrott)

Varied to allow: the minimum required site area and the minimum required setbacks from property boundary be reduced as per the attached document

Reason to Support: The property owner wishes to subdivide the 2 existing multi-unit buildings into independent units under a condominium agreement. These variations are required to make the existing buildings comply with the current zoning by-law for the Town of Neepawa.

Area Affected: Lots 14-19; Block 98; Plan 256

336 & 342 Ellen Street

Carried

12.4 Approve Conditional Use/Variation CU-V-02-2016 (McDonald)

Resolution No: 2016 151

Parrott/Cockburn

BE IT RESOLVED THAT the Council of the Town of Neepawa approve Variation Application CU-V-02-2016 Colin & Karen McDonald

Varied to allow:

1. The minimum site area of 20 acres be reduced to 2.63 acres
2. The minimum required setback for the East property boundary of 125 feet be reduced to 25 feet within the "AR-R" Agricultural Restricted-Residential Zone.
3. That we enter into a Development Agreement

Conditional Use Requested: To allow for the location of a Non-Farm Single Family Dwelling Site within the "AR-R" Agricultural Restricted-Residential Zone

Reason for Support: To facilitate the proposed subdivision and location of a single family residential building.

Carried

12.5 Cemetery Columbarium Sidewalk

Resolution No: 2016 152

Stilwell/Cockburn

BE IT RESOLVED THAT the Council of the Town of Neepawa accept the quotation of JC Lavich Construction in amount of \$25,204.00 (tax included) for the installation of a new sidewalk around the garden lots/columbarium at the cemetery.

Carried

12.6 Approving Truck Purchase

Resolution No: 2016 153

Cockburn/Gerrard

BE IT RESOLVED THAT the Council of the Town of Neepawa authorize the purchase of a 2013 International Terrastar from MAXIM Truck & Trailer, price includes body swap and PTO driven wet kit, at a cost of \$53,822.92 plus tax.

Carried

13. Accounts and Financial Statements

13.1 May 2016 Cheque Register (all)

Resolution No: 2016 154

Stilwell/Jarema

BE IT RESOLVED THAT the Council for the Town of Neepawa approve the accounts for May 2016 totalling \$488,598.16, as reviewed by the Finance Chairman and representing cheques #201600725 to 201600979, and excluding 201600791.

Carried

13.2 May 2016 Cheque Register (HH)

Councillor Gerrard declared a conflict and vacated the room, returning at the close of discussion and debate.

Resolution No: 2016 155

Stilwell/Cockburn

BE IT RESOLVED THAT the Council for the Town of Neepawa approve the accounts for May 2016 totalling \$334.79, as reviewed by the Finance Chairman and representing cheque #201600791.

Carried

13.3 April 2016 Financial Statement

Resolution No: 2016 156

Stilwell/Cockburn

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the April 2016 Financial Statement.

Carried

14. Adjournment

Resolution No: 2016 157

Cockburn/Parrott

BE IT RESOLVED THAT The Council of the Town of Neepawa do now adjourn this Regular Meeting of Council at 7:50 p.m.

Carried

Mayor

Chief Administrative Officer