

**MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY MAY 3, 2016 AT 6:15 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB**

Present: Mayor de Groot, Councillors Cockburn, Dietrich, Gerrard, Jarema, Parrott and Stilwell; Chief Administrative Officer Colleen Synchrony; Manager of Operations Denis Saquet and Economic Development Office Marilyn Crewe

Guests: Jackie Snider - NACTV; Eoin Devereaux - Neepawa Banner/Neepawa Press; Allan Gillies, Donald Phillips, Dave Clark, Miles Cathcart, Cliff Nicholson, Eleanor Nicholson, Ron Nordstrom, Mary Ellen Clark, Dave McIntosh, Rrain Prior, Amanda Naughton-Gale, Cam Tibbett, Ken Waddell

**1. Approval of Agenda**

**Resolution No: 2016 110**

Cockburn/Gerrard

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the Regular Meeting agenda for Tuesday, May 3, 2016.

**Carried**

**2. In Camera**

**Resolution No: 2016 111**

Cockburn/Jarema

BE IT RESOLVED that the Council of the Town of Neepawa do now sit as a "Committee of the Whole In-Camera" to discuss strategic planning and legal matters.

**Carried**

**3. Out of In Camera**

**Resolution No: 2016 112**

Cockburn/Jarema

BE IT RESOLVED that the Council of the Town of Neepawa do now adjourn the "In Camera" session at 6:40 p.m. and resume the Regular Meeting of Council.

**Carried**

Recess granted to re-convene @7:00 p.m.

**4. Approval of Minutes**

**Resolution No: 2016 113**

Cockburn/Gerrard

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the minutes of the Regular Meeting and Public Hearings held April 19, 2016 as circulated, posted and attached.

**Carried**

**5. 7:20 p.m. - Delegation - Neepawa Natives - Ken Waddell & Cam Tibbett**

- Presentation regarding the economic impact of having a junior "A" club in Neepawa.
- Request for assistance in amount of \$30,000 (\$25,000 to the Yellowhead for associated ice fees and \$5,000 to NACTV linked to broadcasting, etc.)

**6. New Business**

**6.1 2016 Fire Truck Purchase**

- Fire Chief Scott Gibson attended to review the specifications for the new fire truck and answer questions.
- A recommendation to order/purchase the truck will be debated by way of resolution later in the meeting.

## **6.2 Website Development Proposal**

- Economic Development Officer Marilyn Crewe provided a summary of the 16 companies who submitted a proposal for new website development.
- A recommendation from the Community Development Committee will be brought forth by resolution.

## **6.3 Neepawa Area Planning District/Town of Neepawa - Review of Development Plan & Zoning By-Laws**

- Planning Districts affected by amalgamation are beginning the process to update their development plans and zoning by-laws. Grant funding is available to assist the process and the Planning District has engaged the services of WSP to complete this task.

## **6.4 Policies - Leisure Services Dep't & Repeal Certain Policies No Longer Required**

- Administration is undertaking a review, update and cleanup of all Town policies.
- Leisure Services policies are now complete and ready for adoption, along with a few various policies put forth for repeal that are either redundant or no longer required.

## **7. Council Committee Assignment Reports**

### **Councillor Jarema – Evergreen Environmental Technologies**

- reported that the AMM has given their support of the Gasification Project as it moves forward.

### **Councillor Parrott - NADCO**

- Clinic expansion is proceeding with the passing of resolutions to request design proposals; to remove/sell the houses on the lots recently purchased south of the clinic; and to initiate the re-zoning of those same lots.
- Community Clinic Lottery is underway

### **Councillor Dietrich – Neepawa Area Veterinary Services District**

- Open house was held April 29<sup>th</sup> and was well received.
- Numerous outstanding repairs to the building have been identified and will be undertaken.

## **8. Council Committee Reports**

### **8.1 Public Works & Infrastructure Committee – Councillor Jarema**

- Noted that a sump pump by-law and grease interceptor by-law are in the works.
- A Parks Use Permit revision will be coming forward to Council.

### **8.2 Community Development Committee – Councillor Parrott**

- Referenced receiving the summary report from the Province related to the recent recreational community mapping project and that the committee will be discussing the results in order to set a course of action.
- Reported on recent Canada Day organizational meeting with anticipation for improved activities.

## **9. Managers Report**

### **9.1 Manager of Operations Denis Saquet**

- Dig All Construction has commenced "phase 1" of the trunk sewer project
- Hydrant flushing will begin May 12.

### **9.2 Economic Development Officer Marilyn Crewe**

- Neepawa Business Survey has now been completed for the 2<sup>nd</sup> year with an increase in participants.
- Neepawa and Minnedosa to jointly host the Spring Forum of Economic Development Officers for the Province of Manitoba.

## **10. Correspondence**

### **10.1 Yellowhead Center - Request for Financial Assistance**

- Initiating some capital improvements which will focus on achieving energy efficiency.
- Matter referred to the Community Development Committee.

**10.2 AMM Midwestern June Meeting** - Received as information.

**10.3 Manitoba Good Roads Association Award** - Mayor de Groot reported on his attendance at the Manitoba Good Roads AGM where he accepted the CAA Manitoba Shield in the Beautification Competition for Urban Centers population 2001 to 7500 on behalf of the Town of Neepawa.

**10.4 RCMP Monthly Report - April** - Received as information.

## **11. Mayors Report**

- Highlight of fiscal priorities, with specific note that Council will be reviewing the grant policy.

## **12. Resolutions**

### **12.1 2016 Fire Truck Purchase**

#### **Resolution No: 2016 114**

Cockburn/Parrott

BE IT RESOLVED that the Council of the Town of Neepawa approve the order and purchase of a 2016 Fire Truck per specifications dated April 5, 2016 from Fort Garry Fire Trucks in amount of \$399,895.00 plus GST.

**Carried**

### **12.2 Accepting Website Development Proposal**

#### **Resolution No: 2016 115**

Parrott/Gerrard

BE IT RESOLVED that the Council of the Town of Neepawa engage the services of Insightrix Research for the re-development of the Town of Neepawa website as per proposal dated March 31, 2016.

**Carried**

### **12.3 Approval to Remedy Nuisance Birds & Vermin**

#### **Resolution No: 2016 116**

Cockburn/Dietrich

WHEREAS certain species of birds, such as crows, pigeons and vermin, such as beavers, that pose a public nuisance and danger to the public;

AND WHEREAS Council deems it necessary to shoot such that pose a public nuisance and a health risk;

THEREFORE BE IT RESOLVED that Council of the Town of Neepawa authorize Jake Birch, Jim King and Cam Tibbett, through direction and consultation with the local Police Detachment and the CAO, to discharge firearms for this purpose within Town limits during the 2016 year.

**Carried**

### **12.4 Tax Sale Auction Date**

#### **Resolution No: 2016 117**

Gerrard/Jarema

BE IT RESOLVED THAT the Council of the Town of Neepawa designate November 3, 2016 as the date for the 2015 Tax Sale Proceedings Public Auction in accordance with Section 365(3) of the Municipal Act.

The Auction will take place at 2:00 p.m. at the Town of Neepawa Civic Administration Office Council Chambers, 275 Hamilton Street, Neepawa, Manitoba.

**Carried**

## **12.5 Neepawa Area Planning District/Town of Neepawa - Review of Development Plan & Zoning**

### **Resolution No: 2016 118**

Parrott/Cockburn

WHEREAS the Town of Neepawa in conjunction with the Neepawa Area Planning District (NAPD) has initiated a process for the review of the NAPD Development Plan, including the associated zoning by-laws for each member municipality;

THEREFORE BE IT RESOLVED THAT the Council of the Town of Neepawa formally:

- 1) request a review and amendment of the Town of Neepawa Zoning By-Law;
- 2) make application through the NAPD for financial support under the Community Planning Assistance Grant Program; and
- 3) Authorize the Province of Manitoba to provide the Town of Neepawa's assessment parcel polygon data to WSP Consultants.

**Carried**

## **12.6 Policies**

### **Resolution No: 2016 119**

Stilwell/Gerrard

BE IT RESOLVED THAT the Council of the Town of Neepawa (as per attached Schedule "A") approve the adoption of policies applicable to the Leisure Services Department and repeal various policies no longer required or applicable.

**Carried**

## **13. By-Laws**

### **13.1 By-Law No. 3159-16 Financial Plan (Second Reading)**

#### **Resolution No: 2016 120**

Stilwell/Jarema

BE IT RESOLVED THAT By-Law No. 3159, being a By-Law of the Town of Neepawa to levy taxes for the year 2016 and for providing for a date on which taxes shall be due and payable and the penalty for late payment of taxes, be now read for a second time.

**Carried**

### **13.2 By-Law No. 3159-16 Financial Plan (Third Reading)**

#### **Resolution No: 2016 121**

Stilwell/Parrott

BE IT RESOLVED THAT By-Law No. 3159, being a By-Law of the Town of Neepawa to levy taxes for the year 2016 and for providing for a date on which taxes shall be due and payable and the penalty for late payment of taxes, be now read for a third time and passed.

For: all

**Carried**

### **13.3 By-Law No. 3160-16 Revocation of Heritage Designation - 344 Main Street (First Reading)**

- Working with the Planning District, the property and structure located at 344 Main Street has been deemed unsightly and unsafe, with no action on the part of the property owner to remedy the situation.
- Process required to deal with this matter includes firstly, the revocation of the heritage designation.

#### **Resolution No: 2016 122**

Cockburn/Jarema

BE IT RESOLVED THAT By-Law No. 3160-16, being a By-Law of the Town of Neepawa to revoke the designation of a Municipal Heritage Site known as "The Castle" and located at 344 Main Street in the Town of Neepawa, be now read for a first time.

**Carried**

## **14. Accounts and Financial Statements**

### **14.1 April 2016 Cheque Register (all)**

#### **Resolution No: 2016 123**

Stilwell/Dietrich

BE IT RESOLVED THAT the Council for the Town of Neepawa approve the accounts for April 2016 totalling \$485,274.90, as reviewed by the Finance Chairman and representing cheques #201600569 to #201600724 and excluding #201600615.

**Carried**

### **14.2 April 2016 Cheque Register (HH)**

Councillor Gerrard declared a conflict and vacated the room, returning at the close of discussion and debate.

#### **Resolution No: 2016 124**

Stilwell/Jarema

BE IT RESOLVED THAT the Council for the Town of Neepawa approve the accounts for April 2016 totalling \$396.36, as reviewed by the Finance Chairman and representing cheque #201600615

**Carried**

### **14.3 Adding Outstanding Accounts Receivable to Taxes**

#### **Resolution No: 2016 125**

Cockburn/Stilwell

WHEREAS Section 252 (2) of the Municipal Act authorizes a municipality to collect debts in the same manner as a tax may be collected or enforced under the Act

AND WHEREAS there are outstanding Accounts Receivable charges which remain uncollectible totalling \$653.45.

THEREFORE BE IT RESOLVED THAT the Council of the Town of Neepawa approve outstanding utilities and accounts receivable charges to be added to taxes as outlined in schedule "A"

**Carried**

## **15. Other Business**

- Councillor Parrott noted that the Town of Neepawa now has a presence on a website known as TownFolio, which can be accessed through the EDO link on the Town website.

## **16. Adjournment**

#### **Resolution No: 2016 126**

Cockburn/Dietrich

BE IT RESOLVED THAT The Council of the Town of Neepawa do now adjourn this Regular Meeting of Council at 8:44 p.m.

**Carried**

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Mayor

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Chief Administrative Officer