

**MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY APRIL 5, 2016 AT 5:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB**

Present: Mayor de Groot, Councillors Cockburn, Dietrich, Gerrard, Jarema, Parrott and Stilwell; Chief Administrative Officer Colleen Synchshyn; Manager of Operations Denis Saquet and Municipal Clerk Jodi Baker, Jeff Braun, NAPD.

Guests: Jackie Snider - NACTV; Eoin Devereaux - Neepawa Banner/Neepawa Press; Nancy Jo Moller and Loren Huck - Westlake Skills & Employment, Colin and Karen McDonald, Brian Hedley and Dan Lang, Neepawa-Gladstone Consumer Cooperative; Jeff Pinchin and Eric Seniuk, Pattison Outdoor Advertising

**1. Approval of Agenda**

**Resolution No: 2016 72**

Jarema/Gerrard

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the Regular Meeting agenda for Tuesday, April 5, 2016.

**Carried**

**2. In Camera**

**Resolution No: 2016 73**

Cockburn/Jarema

BE IT RESOLVED that the Council of the Town of Neepawa do now sit as a "Committee of the Whole In Camera" to discuss strategic planning and legal matters.

**Carried**

**3. Out of In Camera**

**Resolution No: 2016 74**

Cockburn/Dietrich

BE IT RESOLVED that the Council of the Town of Neepawa do now adjourn the "In Camera" session at 6:33 p.m. and resume the Regular Meeting of Council.

**Carried**

Meeting recessed until 7:00 p.m.

**4. Approval of Minutes**

**Resolution No: 2016 75**

Dietrich/Cockburn

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the minutes of the Regular Meeting held March 15, 2016 as circulated, posted and attached.

**Carried**

**5. 7:05 p.m. - Public Hearing Conditional Use - Billboard in "CH" Zone**

Council stayed the regular meeting to hold the public hearing; resuming following the close of the public hearing.

**6. Presentations/Delegations**

**6.1 7:15 p.m. - Delegation – Westlake Employment Skills & Services – Nancy Jo Moller & Loren Huck**

- Presentation regarding services, with a request for Council to consider assisting with the 2016/17 funding shortfall (\$12,690). Further, they would appreciate political support to request their funding be reinstated.

## **7. Old Business**

### **7.1 Subdivision 4437-14-7293 (Foresight) - Close Pt Cameron Street**

- Road closing by-law referencing the closure of 4,717.2 square feet of Cameron Street to the north of Lots 17–25, Block 135, Plan 256 to be presented for 1<sup>st</sup> reading later in the meeting.

## **8. New Business**

### **8.1 Bray Farms - Request for Easement NW 22-14-15**

- Request approval of a 50' wide easement from the RM of North Cypress –Langford and the Town of Neepawa across Plan 5061, to install underground water pipe to access the excess water of Lake Irwin for irrigation purposes. By-law to be considered for 1<sup>st</sup> reading later in the meeting.
- Staff to obtain clarification regarding the fish habitat and ensure that the proposed plan has been reviewed and approved by provincial fisheries staff.

### **8.2 Evergreen Gasification Project - Climate Change Local Action Plan**

- As part of pursuing the funding for the gasification project, each partner will need to gather various information in an effort to create a Climate Change Local Action Plan.
- Two resolutions are required by Eco-West to move forward (to be debated later in the meeting)

### **8.3 Chamber of Commerce Fair Requests**

- A list of requests were presented including a request for community permit and parade route

### **8.4 Subdivision File No 4437-16-7640 (McDonald)**

- Proposed subdivision of 2.62 acres from SW 3-15-15W; Conditional Use and Variation required
- In reviewing the subdivision, it was determined that a 6 acres parcel owned by Neepawa, adjacent to the subdivision was incorrectly recorded in the historical records. The legal description defines the parcel at a north-west angle as opposed to proceeding directly north. Such description posing a concern with facilitating this subdivision. Staff recommendation to re-survey the property and have the legal description corrected.

## **9. Council Committee Assignment Reports - Nil**

## **10. Council Committee Reports**

### **Community Development Committee - Councillor Parrott**

- Recreational interviews as conducted by the provincial recreation representatives have now been completed, with a report forthcoming.

## **11. Managers Report**

### **11.1 Manager of Operations Denis Saquet**

- Pothole patching has commenced and will be ongoing
- Drainage on Hurrell Road has started with installation of new culverts
- Compost site has been cleaned and tree dump burnt
- Tree trimming is ongoing and all tagged Elms have been removed and burnt
- Tenders closed for the Trunk Sewer Phase 1 project. A resolution is forthcoming later in the meeting approving the contract.

### **11.2 Economic Development Officer Marilyn Crewe**

- Attended a meeting to promote this year's Census. Assistance is available for those with questions and Settlement Services will provide newcomer support.

- Neepawa & Area Business Survey is complete and will be presented to the Chamber.
- The Town is currently reviewing proposals for the re-design of the Town of Neepawa website.

### **11.3 Fire Chief Scott Gibson**

- Truck repairs are ongoing as is completing the specifications for a new truck.
- Controlled burns will start soon throughout the months of April and May, weather permitting.

## **12. Correspondence**

**12.1 CP Rail Safety Month** – A resolution to support rail safety will be brought forward at the next meeting.

**12.2 MPI Rate Increase for Fire Fighting Payments** – Received as information.

## **13. Mayors Report**

- Noted that Council is currently reviewing the Town's donation and receipting policy due to various requests from individuals wishing to support current capital projects.

## **14. Resolutions**

### **14.1 Approving Conditional Use CU-V-01-2016 - Billboard in "CH" Commercial Highway Zone**

#### **Resolution No: 2016 76**

Parrott/Cockburn

BE IT RESOLVED THAT the Council of the Town of Neepawa approve Conditional Use CU-V-01-2016:

Applicant: Jeff Pinchin / Pattison Outdoor Advertising, Legal Description: Lot 14, Plan 6991; 10 Main St.

Conditional Use Requested: To allow for the location of a 10' X 20' back to back Commercial Advertising Billboard within the "CH" Commercial Zone

Varied to Allow: To allow the minimum required side yard setback for a Commercial Advertising Billboard on the East property boundary of 3 feet be reduced to 1 foot.

**Defeated**

### **14.2 Participation in a Climate Change Local Action Plan (CCLAP)**

#### **Resolution No: 2016 77**

Jarema/Parrott

WHEREAS the CCLAP project aims to provide participants with as much support as possible to assist in the completion of their GHG inventories and action plans;

WHEREAS it is in the best interests of the Town of Neepawa to address economic issues and take action on climate change;

BE IT RESOLVED that the Town of Neepawa commits to becoming a member of the Partners for Climate Protection (PCP) program of the Federation of Canadian Municipalities (FCM);

BE IT FURTHER RESOLVED that the Town of Neepawa commits to creating a greenhouse gas emissions reduction plan that includes a sustainability vision and sustainability goals, specific targets, actions and an implementation and monitoring strategy;

BE IT FURTHER RESOLVED that the Town of Neepawa commits to providing financial support up to a maximum amount of \$5000.

**Carried**

### **14.3 Join the FCM-ICLEI (Local Governments for Sustainability) Climate Projection Program**

#### **Resolution No: 2016 78**

Jarema/Parrott

WHEREAS the International Panel on Climate Change (IPCC) concludes in its 2007 *Fourth Assessment Report* that “there is new and stronger evidence that most of the warming observed over the last 50 years is attributable to human activities”;

WHEREAS the IPCC concludes that human influences on the climate have likely contributed to a rise in the sea level during the latter half of the 20th century, changed wind and temperature patterns, and likely increased the risk of heat waves, the area of land affected by drought since the 1970s, and the frequency of heavy precipitation;

WHEREAS the *IPCC Special Report on Emission Scenarios (SRES, 2000)* projects an increase in global green house gas (GHG) emissions of 25 to 90% between 2000 and 2030;

WHEREAS the IPCC observes that warming resulting from human influences could lead to some abrupt or irreversible impacts, depending on the rate and magnitude of climate change;

WHEREAS the IPCC anticipates the following impacts from climate change over the next century for North America:

- Decreased snow pack, more winter flooding, and reduced summer flows resulting from warming in western mountains, exacerbating competition for over-allocated water resources;
- Increased aggregate yields of rain-fed agriculture by five to 20%, but with important variability among regions; and major challenges for crops that are grown close to their highest suitable temperature or that depend on highly used water resources;
- Increased number, intensity and duration of heat waves for cities that currently experience them, creating potential for adverse health impacts; and
- Increased stress on coastal communities and habitats as a result of the interaction of climate change impacts and development and pollution;

WHEREAS GHGs (e.g. carbon dioxide, methane, nitrous oxide), released from burning coal, oil and natural gas & from cutting trees and clearing land for agriculture and development, are the primary cause of climate change;

WHEREAS the *World Mayors and Municipal Leaders Declaration on Climate Change 2005* asserts the need for joint authority and global action on climate change;

WHEREAS municipal investments in building retrofits, community energy systems, water conservation, renewable energy technologies, waste reduction, landfill gas capture, fleet management, public transit and other sustainable measures reduce operating costs, help maintain community services, protect public health and contribute to sustainable community development while cutting GHG emissions contributing to climate change;

WHEREAS the Federation of Canadian Municipalities (FCM) and ICLEI (Local Governments for Sustainability) have established the Partners for Climate Protection (PCP) program to provide a forum for municipal governments to share their knowledge and experience with other municipal governments on how to reduce GHG emissions;

WHEREAS over 200 municipal governments across Canada representing more than 75% of the population have already committed to reducing corporate and community GHG emissions through the PCP program;

WHEREAS PCP participants commit to working toward reducing GHG emissions in municipal operations by 20% below 2000 levels, and by 6% below 2000 levels in the community within 10 years of joining the PCP program;

WHEREAS the PCP program is based on a five-milestone framework that involves completing a GHG inventory and forecast, setting a GHG reduction target and vision, developing a local action plan (LAP), implementing the plan, and monitoring results;

BE IT RESOLVED that the Town of Neepawa communicate to the FCM its participation in the PCP program and its commitment to achieve the milestones set in the PCP five-milestone framework;

BE IT FURTHER RESOLVED that the Town of Neepawa appoint the following:

a) Corporate staff person - Colleen Synchyshyn, Chief Administrative Officer, (204) 476-7603

b) Elected official -Councillor Isobel Jarema, (204) 476-2461

to oversee implementation of the PCP milestones and be the points of contact for the PCP program within the municipality.

**Carried**

#### **14.4 Neepawa & Area Fair Community Event Request**

##### **Resolution No: 2016 79**

Gerrard/Dietrich

BE IT RESOLVED THAT the Council of the Town of Neepawa declare the 2016 Neepawa & District Chamber of Commerce Fair a community event, entitling them for community events liquor permit to be issued for the period May 27, 28 and 29, 2016.

**Carried**

#### **14.5 Neepawa & Area Fair Parade Route**

##### **Resolution No: 2016 80**

Cockburn/Jarema

BE IT RESOLVED THAT THE Town of Neepawa approve the 2016 Neepawa & Area Fair Parade Route, beginning at 11:00 a.m., Saturday, May 28, 2016

Parade Route to be Starting at the Yellowhead Centre, south on Mountain Avenue to Davidson Street, east on Davidson Street to Brown Avenue, Brown Avenue to Hamilton Street and west on Hamilton Street to disembark, map as attached.

**Carried**

#### **14.6 Subdivision 4437-16-7640 McDonald**

##### **Resolution No: 2016 81**

Parrott/Cockburn

WHEREAS the owners of SW 3-15-15 have applied for subdivision of their property;

AND WHEREAS it was identified through the subdivision process that the legal description of a strip of land owned by the Town of Neepawa (adjacent to the requested subdivision) conflicts with historical mapping, and as such travels diagonally across the proponents property as opposed to directly north as intended;

AND WHEREAS adequate records do not exist to rectify the legal description for the property owned by the Town of Neepawa;

THEREFORE BE IT RESOLVED that the Council of the Town of Neepawa approve subdivision application No. 4437-16-7640 proposal to subdivide SW-3-15-15-WPM, subject to the following conditions:

1. THAT a Conditional Use Order be granted allowing for the non-farm single family residential dwelling site within the "AR-R" zone
2. THAT a Variation Order be granted to reduce the minimum site area from 20 acres to 2.62 acres
3. THAT in order to facilitate the subdivision, the proponent and the Town of Neepawa collectively obtain surveyor services to correctly identify the strip of land owned by the Town of Neepawa and enable the completion of the subdivision survey using the correct location of the property owned by the Town.

**Carried**

#### **14.7 Tender Acceptance - Phase 1 - Trunk Sewer Project**

##### **Resolution No: 2016 82**

Jarema/Parrott

BE IT RESOLVED THAT The Town of Neepawa accept the tender submitted by Dig-All Construction (1994) Ltd to complete Phase 1 of the new trunk sewer along PTH #5 and Hurrell Road in amount of \$602,400.00 plus GST with an additional \$100,000 extra work allowance.

**Carried**

#### **14.8 Add outstanding AR to Taxes (Property in Tax Sale)**

##### **Resolution No: 2016 83**

Gerrard/Cockburn

WHEREAS Section 252 (2) of the Municipal Act authorizes a municipality to collect debts in the same manner as a tax may be collected or enforced under the Act

AND WHEREAS there are outstanding Accounts Receivable charges which remain uncollectible for a property in tax sale proceedings;

THEREFORE BE IT RESOLVED THAT the Council of the Town of Neepawa approve outstanding accounts receivable charges to be added to tax roll 124200.000 in the amount of \$2635.

**Carried**

#### **15. By-Laws**

##### **15.1 By-Law No. 3156-16 Taxi By-law - 2nd Reading**

##### **Resolution No: 2016 84**

Dietrich/Cockburn

BE IT RESOLVED THAT By- No. 3156-16, being a By-Law of the Town of Neepawa to provide for the licensing and regulating of taxi services, be now read for a second time.

**Carried**

##### **15.2 By-Law No. 3156-16 Taxi By-law - 3rd reading**

##### **Resolution No: 2016 85**

Cockburn/Dietrich

BE IT RESOLVED THAT By-Law No. 3156-16, being a By-Law of the Town of Neepawa to provide for the licensing and regulating of taxi services, be now read for a third time and passed.

For: ALL

**Carried**

##### **15.3 By-Law No. 3130 Close Part Cameron St. & Authorize Sale - 1st Reading**

##### **Resolution No: 2016 86**

Jarema/Cockburn

BE IT RESOLVED THAT By-Law No. 3130, being a By-Law of the Town of Neepawa to close a municipal road (part Cameron Street) and authorize the sale of land, be now read for a first time.

**Carried**

##### **15.4 By-Law No. 3158-16 Agreement for Right-of-Way Bray Farms NW 22-14-15 - 1st Reading**

##### **Resolution No: 2016 87**

Gerrard/Cockburn

BE IT RESOLVED THAT By-Law No. 3158-16, being a By-Law of the Town of Neepawa to authorize the execution of an agreement for right-of-way to Bray Farms Ltd., be now read for a first time.

**Carried**

#### **16. Accounts and Financial Statements**

##### **16.1 March 2016 Cheque Register (ALL)**

##### **Resolution No: 2016 88**

Stilwell/Cockburn

BE IT RESOLVED THAT the Council for the Town of Neepawa approve the accounts for March 2016 totalling \$277,004.34, as reviewed by the Finance Chairman and representing cheques #201600379 to #201600568

**Carried**

**17. Other Business**

**17.1 Councillor Cockburn** - Congratulated Halli Krzyzaniak on being part of the World Women's Silver Medal winning hockey team, noting the national exposure that such an accomplishment brings to Neepawa and area.

**18. Adjournment**

**Resolution No: 2016 89**

Dietrich/Jarema

BE IT RESOLVED THAT The Council of the Town of Neepawa do now adjourn this Regular Meeting of Council at 9:21 p.m.

**Carried**

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Mayor

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Chief Administrative Officer