

**MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY MARCH 15, 2016 AT 4:45 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB**

Present: Mayor de Groot, Councillors Dietrich, Gerrard, Jarema, Parrott and Stilwell; Chief Administrative Officer Colleen Synchyshyn; Manager of Operations Denis Saquet and Municipal Clerk Jodi Baker

Absent: Councillor Cockburn

Guests: Jackie Snider - NACTV, Eoin Devereaux - Neepawa Banner/Press

**1. Approval of Agenda**

**Resolution No: 2016 56**

Jarema/Dietrich

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the Regular Meeting agenda for Tuesday, March 15, 2016.

**Carried**

**2. In-Camera**

**Resolution No: 2016 57**

Dietrich/Jarema

BE IT RESOLVED that the Council of the Town of Neepawa do now sit as a "Committee of the Whole In-Camera" to discuss the following: Strategic Planning, Legal and Personnel.

**Carried**

**3. Out of In Camera**

**Resolution No: 2016 58**

Jarema/Gerrard

BE IT RESOLVED that the Council of the Town of Neepawa do now adjourn the "In Camera" session at 7:04 p.m. and resume the Regular Meeting of Council.

**Carried**

**4. Approval of Minutes**

**Resolution No: 2016 59**

Jarema/Gerrard

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the minutes of the Regular Meeting held March 1, 2016 as circulated, posted and attached.

**Carried**

**5. New Business**

**5.1 Subdivision Application 4437-14-7293 (Foresight Real Estate - Revised) Lots 17 – 25, Bl 135, Plan 256**

- Downsizing previous application to exclude lane portions to the south and Lots 12 – 16.
- Partial closing of Cameron Street will be required, among other zoning requirements.

**5.2 Subdivision application 4437-16-7639 (Prairie Oasis Ltd.) Lots 14 – 19, Bl 98, Plan 256**

- Councillor Parrott declared a conflict of interest and vacated the Council Chambers.
- The proponent wishes to convert the 4-plexes into bare land condominiums for estate and economic purposes. If approved a variation order will be required as part of the condominium plan.

**5.3 Provincial-Municipal Justice Advisory Committee**

- The current terms of reference for the Manitoba Contract Advisory Committee are about to expire and the AMM & Minister of Justice are seeking interested parties to serve on a newly appointed committee.

- Mayor de Groot expressed interest in participating – a resolution to be debated later in the meeting.

#### **5.4 Taxi By-Law No. 3156-16**

- Proposed amendment to the existing by-law include changing the rate of \$3.20 for the first 100 m or fraction thereof to reflect a more current rate of \$3.80. As well as updating the application checklist to reference a renewal requirement for a vulnerable sector check search dated within 30 days.

#### **6. Council Committee Assignment Reports**

- **Councillor Parrott** – Will be attending a Neepawa & Area Planning District meeting, NADCO meeting and Community Clinic meeting this week.

#### **7. Correspondence**

**7.1 2016 Manitoba Planning Conference May 18 – 20, 2016** - Received as information.

**7.2 February 2016 RCMP Report** - Received as information.

#### **8. Mayors Report**

- Expressed the importance of participating in the census on May 10<sup>th</sup> & the benefits for the community.
- The pre-budget meeting survey results will be published online.
- Council and Administration are working on the final touches for the 2016 budget.

#### **9. Resolutions**

##### **9.1 Federation of Canadian Municipalities Membership 2016**

###### **Resolution No: 2016 60**

Jarema/Parrott

BE IT RESOLVED that the Council of the Town of Neepawa approve the payment of the Federation of Canadian Municipalities Invoice for 2016 membership, in the amount of \$657.13.

**Carried**

##### **9.2 Southwest Regional Development Corporation 2016 AGM Attendance**

###### **Resolution No: 2016 61**

Dietrich/Parrott

BE IT RESOLVED that the Council of the Town of Neepawa approve the attendance of members of Council to the Southwest Regional Development Corporation Annual General Meeting, to be held April 6, 2016 in Brandon.

**Carried**

##### **9.3 Add Outstanding Utilities to Taxes**

###### **Resolution No: 2016 62**

Stilwell/Jarema

WHEREAS Section 252 (2) of the Municipal Act authorizes a municipality to collect debts in the same manner as a tax may be collected or enforced under the Act;

AND WHEREAS there are outstanding Utilities charges which remain uncollectible;

THEREFORE BE IT RESOLVED THAT the Council of the Town of Neepawa approve outstanding utilities charges to be added to taxes as outlined in schedule "A" in the amount of \$2032.17.

**Carried**

##### **9.4 Capital Planning - Lagoon**

###### **Resolution No: 2016 63**

Parrott/Gerrard

WHEREAS the Town of Neepawa requested technical and financial assistance from the Manitoba Water Services

Board to pursue upgrades to the lagoon;

AND WHEREAS the Manitoba Water Services Board have agreed to provide such services under the terms of an agreement:

THEREFORE BE IT RESOLVED THAT the Council of the Town of Neepawa authorize the Mayor and Chief Administrative Officer to enter into an agreement with The Manitoba Water Services Board respecting a wastewater lagoon study to be cost shared 50/50 to a project value of \$200,000.

**Carried**

#### **9.5 Subdivision Application 4437-14-7293 (Foresight Real Estate Ltd. - Revised) Lots 17 – 25, Bl 135, Plan 256**

##### **Resolution No: 2016 64**

Gerrard/Jarema

BE IT RESOLVED that the Council of the Town of Neepawa approve subdivision application No. 4437-14-7293 proposal to subdivide SE 33-14-15-W; Lots 17 to 25, Block 135, Plan 256, subject to the following conditions:

1. THAT a Road Closing By-Law be approved closing a portion of Cameron Street.
2. THAT Variation Order will be granted reducing the minimum site area from 5000 sq. ft. to 2690 sq. ft. for Parcel A, 1575 sq. ft for Parcel C and 4472 sq. ft. for Parcel D.
3. THAT any previous documents in relation to this subdivision be reviewed and updated to reflect the revised development and meet current status requirements.

**Carried**

#### **9.6 Subdivision application 4437-16-7639 (Prairie Oasis Ltd.) Lots 14 – 19, Bl 98, Plan 256**

##### **Resolution No: 2016 65**

Councillor Parrott declared a conflict of interest and vacated the Council Chambers, returning following the vote.

Gerrard/Dietrich

BE IT RESOLVED that the Council of the Town of Neepawa approve subdivision application No. 4437-16-7639 (Prairie Oasis Ltd.) proposal to subdivide NE 33-14-15-W, Lots 14 to 19, Block 98, Plan 256, subject to the following condition:

1. THAT any required Variation Orders must be obtained when the surveyor's condominium plan has been submitted.

**Carried**

#### **9.7 Provincial-Municipal Justice Advisory Committee Nomination**

##### **Resolution No: 2016 66**

Stilwell/Dietrich

WHEREAS the Province of Manitoba and the AMM will be refining its collaboration on justice and community safety issues by reformulating and broadening the scope of the Manitoba Contract Advisory Committee;

AND WHEREAS This Committee's Terms of Reference are about to expire, and therefore a new working group will be established to provide action for the resolution of a broad range of public safety issues encountered by municipalities;

THEREFORE BE IT RESOLVED that the Town of Neepawa support Mayor Adrian de Groot's name to stand for selection to the Provincial-Municipal Justice Advisory Committee.

**Carried**

## **10. By-Laws**

#### **10.1 By-Law No. 3156-16 Taxi By-law - 1st Reading**

##### **Resolution No: 2016 67**

Parrott/Jarema

BE IT RESOLVED THAT By-Law No. 3156-16, being a By-Law of the Town of Neepawa to provide for the licensing

and regulating of taxi services, be now read for a first time.

**Carried**

**10.2 By-Law No. 3155-16 Traffic Control - 2nd Reading**

**Resolution No: 2016 68**

Parrott/Gerrard

BE IT RESOLVED THAT By-Law No. 3155-16, being a By-Law of the Town of Neepawa providing for the control and regulation of traffic within the Town of Neepawa, be now read for a second time.

**Carried**

**10.3 By-Law No. 3155-16 Traffic Control - 3rd Reading**

**Resolution No: 2016 69**

Parrott/Gerrard

BE IT RESOLVED THAT By-Law No. 3155-16, being a By-Law of the Town of Neepawa providing for the control and regulation of traffic within the Town of Neepawa, be now read for a third time and passed.

For: all

Against: nil

Abstain: nil

**Carried**

**11. Accounts and Financial Statements**

**11.1 January 2016 Financial Statement**

**Resolution No: 2016 70**

Stilwell/Parrott

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the January 2016 Financial Statement.

**Carried**

**12. Adjournment**

**Resolution No: 2016 71**

Dietrich/Gerrard

BE IT RESOLVED THAT The Council of the Town of Neepawa do now adjourn this Regular Meeting of Council at 7:46 p.m.

**Carried**

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Mayor

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Chief Administrative Officer