

MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY MARCH 1, 2016 AT 5:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB

Present: Mayor de Groot, Councillors Jarema, Gerrard, Stilwell and Parrott; Chief Administrative Officer Colleen Synchyshyn; Manager of Operations Denis Saquet and Municipal Clerk Jodi Baker, Jeff Braun, NAPD.

Absent: Councillors Cockburn and Deputy Mayor Dietrich

Guests: Jackie Snider - NACTV, Eoin Devereaux - Neepawa Banner/Press

1. Approval of Agenda

Resolution No: 2016 41

Gerrard/Parrott

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the Regular Meeting agenda for Tuesday, March 1, 2016.

Carried

2. In Camera

Resolution No: 2016 42

Jarema/Gerrard

BE IT RESOLVED that the Council of the Town of Neepawa do now sit as a "Committee of the Whole In Camera" to discuss the following: Strategic Planning, Legal Personnel.

Carried

3. Out of In Camera

Resolution No: 2016 43

Jarema/Parrott

BE IT RESOLVED that the Council of the Town of Neepawa do now adjourn the "In Camera" session at 6:59 p.m. and resume the Regular Meeting of Council.

Carried

Due to a previous commitment scheduled for 7:00 p.m., Mayor de Groot requested that a new chair be appointed.

4. Appointing Meeting Chair

Resolution No: 2016 44

Parrott/Jarema

BE IT RESOLVED that the Council of the Town of Neepawa do now hereby appoint Councillor Jarema as Chair of the Regular Meeting of Council for Tuesday, March 1, 2016.

Carried

5. Approval of Minutes

Resolution No: 2016 45

Parrott/Gerrard

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the minutes of the Regular Meeting held February 16, 2016 as circulated, posted and attached.

Carried

6. New Business

6.1 AMM Municipal Officials Seminar 2016 & Mayors, Reeves & CAO Meeting

- Annual seminar to be held April 13 and 14 in Brandon with Mayors Reeves and CAO Meeting on April 12th.
- Early bird registration due by March 18.

6.2 Notice of Motion - Resolution 2016 18 - FCM Membership 2016 (Defeated)

- Councillor Jarema provided notice of motion to reconsider resolution 2016 18, in relation to the 2016 FCM Membership. Importance of same specific to accessing funding at the federal level in support of the gasification project being proposed by Evergreen Environmental Technologies.
- Matter to be reconsidered at the March 15th regular meeting of Council.

6.3 Capital Planning - Lagoon Expansion/Upgrades

- In preparation for capital upgrades to the lagoon system, which will occur subsequent to the new trunk sewer project, Manitoba Water Services Board (MWSB) is proposing that The Town of Neepawa start the process of obtaining the required environmental licenses. As part of the process, preliminary work will be completed to get the project through a design phase and ensure it is “shovel ready”, thus greatly increasing the odds for receiving funding under both provincial and federal infrastructure programs.
- A resolution will be debated later in the meeting to request assistance from the MWSB... and if passed, an agreement will be drawn up to begin the process.

7. Council Committee Assignment Reports

Councillor Parrott

- Community Registration to be held March 8th from 7:00 p.m. – 9:00 p.m.
- Provincial staff will be assisting with the gathering of data from the various leisure and recreational organizations in Neepawa as preliminary to a feasibility study. They will summarize their findings in a report.
- Appreciation extended to all staff, council, volunteers, committees, seniors, etc. for contribution to the community currently and previously.

8. Council Committee Reports

8.3 Public Works & Infrastructure Committee – Councillor Jarema

- Met with 3 local dentists and teleconferenced with provincial consultant regarding fluoride. No formal recommendation has been made regarding this matter. More information is being gathered.
- Work in progress for waste & recycling; cemetery; land sales policy; land inventory and zoning.

9. Managers Reports

9.1 Manager of Operations - Denis Saquet

- Currently accepting applications for summer student and seasonal positions.
- Fire hall design is underway
- Trunk sewer project went to tender on February 29th and will close on March 18th.

9.2 Economic Development Officer - Marilyn Crewe

- Neepawa & Area Ag Meeting held February 12 was small but very informative and well received.
- Neepawa & Area Business Survey is being once again conducted in 2016. The link can be found under Notices as www.neepawa.ca.

10. Correspondence

10.1 Communities in Bloom Program Participation - Received as information.

10.2 Southwest Regional Development Corporation 2016 AGM - Received as information.

- Agenda includes a presentation regarding the gasification project.
- Council members to consider if (and who) wishes to attend and a resolution will be debated on March 15th.

11. Resolutions

11.1 Approving 2014 Audited Financial Statement

Resolution No: 2016 46

Parrott/Gerrard

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the December 31, 2014 Audited Financial Statement as presented by Chambers, Fraser and Co.

Carried

11.2 Approve attendance at 2016 AMM Municipal Officials Seminar

Resolution No: 2016 47

Stilwell/Parrott

BE IT RESOLVED THAT the Council of the Town of Neepawa approve attendance of members of Council and the Chief Administrative Officer at the 2016 AMM Municipal Officials Seminar, to be held in Brandon April 13 & 14.

Carried

11.3 Approving Attendance at 2016 Mayors, Reeves & CAO's Meeting

Resolution No: 2016 48

Gerrard/Parrott

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the attendance of Mayor de Groot and Chief Administrative Officer Sychyshyn to the 2016 AMM Mayors, Reeves and CAO's meeting, to be held April 12, 2016 in Brandon.

Carried

11.4 Capital Planning - Lagoon Expansion

Resolution No: 2016 49

Gerrard/Parrott

BE IT RESOLVED THAT the Town of Neepawa request technical and financial assistance from the Manitoba Water Services Board to secure environmental act licensing for waste water lagoon upgrades.

Carried

12. By-Laws

12.1 First Reading - By-Law 3155-16 - Traffic Control & Regulation

The main focus on updating the traffic by-law relates to resolving issues with the prolonged and continual parking of large trucks, trailers, campers, etc. on streets in the Town of Neepawa and ensuring that the timeframes provided in the by-law are not only reasonable, but enforceable.

Resolution No: 2016 50

Parrott/Gerrard

BE IT RESOLVED THAT By-Law No.3155-16, being a By-Law of the Town of Neepawa to control and regulate traffic, be now read for a first time.

Carried

12.2 First Reading - By-Law No. 3157-16 Amending Zoning 2650

“Light Industrial” in the Commercial Highway Zone as a Conditional Use

Resolution No: 2016 51

Parrott/Gerrard

BE IT RESOLVED THAT By-Law No. 3157-16, being a By-Law of the Town of Neepawa to amend the Town of Neepawa By-law No. 2650, as amended, be now read for a first time.

Carried

13. Accounts and Financial Statements

13.1 February 2016 Cheque Register

Resolution No: 2016 52

Stilwell/Gerrard

BE IT RESOLVED THAT the Council for the Town of Neepawa approve the accounts for February 2016 totalling \$456,072.22 as reviewed by the Finance Chairman and representing cheques 201600198 to 201600357.

Carried

13.2 December 2015 Financial Statement

Resolution No: 2016 53

Gerrard/Stilwell

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the December 2015 Financial Statement.

Carried

13.3 Transfer 2015 Surplus to Reserves

Resolution No: 2016 54

Stilwell/Parrott

WHEREAS both the utility and General Operating financial statements for the Town of Neepawa for the year ended December 31, 2015 reflect an unaudited surplus.

THEREFORE BE IT RESOLVED that the Council approve the transfer of the 2015 utility surplus to the Utility reserve, and the General Operating surplus to the Municipal Facilities reserve, net of any yearend audit adjustments that may be required.

Carried

14. Other Business

- Councillor Jarema extended appreciation to the individuals who attended the pre-budget meeting on February 29th and provide valuable input.

15. Adjournment

Resolution No: 2016 55

Parrott/Gerrard

BE IT RESOLVED THAT The Council of the Town of Neepawa do now adjourn this Regular Meeting of Council at 7:57 p.m.

Carried

Mayor

Chief Administrative Officer