

MINUTES OF THE TOWN OF NEEPAWA REGULAR MEETING OF COUNCIL HELD TUESDAY JANUARY 5, 2016 AT 7:00 P.M. IN THE COUNCIL CHAMBERS, NEEPAWA MUNICIPAL OFFICE, 275 HAMILTON ST., NEEPAWA, MB

Present: Mayor de Groot, Deputy Mayor Jarema, Councillors Cockburn, Dietrich, Gerrard, Parrott and Stilwell; Chief Administrative Officer Colleen Sychyshyn, Manager of Operations Denis Saquet and Municipal Clerk Jodi Baker

Guests: Jackie Snyder – NACTV

1. Approval of Agenda

Resolution No: 2016 1

Cockburn/Gerrard

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the Regular Meeting agenda for Tuesday, January 5, 2016.

Carried

2. Approval of Minutes

Resolution No: 2016 2

Cockburn/Dietrich

BE IT RESOLVED THAT the Council of the Town of Neepawa approve the minutes of the Regular Meeting held Tuesday, December 15, 2015 as circulated, posted and attached.

Carried

3. New Business

3.1 Dutch Elm Disease Management Agreement 2016

Brief review and discussion regarding terms of the agreement with concerns with associated program costs noted.

4. Council Committee Assignment Reports

Councillor Parrott

- Informed residents of the development of a brochure identifying contact information for various recreational entities. Such brochure to be distributed with the water bills and can be obtained at the office.
- All tenants of the Resource Centre have now found alternate locations and the building closed.
- Medical clinic committee will be meeting shortly to further discuss the expansion of the clinic and initiate discussion regarding obtaining dialysis services in Neepawa.

Councillor Stilwell

- Notified residents that staff will be researching the possibility of a tax prepayment discount for 2017.

5. Council Committee Reports

5.1 Finance & Administration Committee - Councillor Stilwell

- Consideration will be given to the financial viability of once again offering a discount for tax prepayment.
- Looking for input regarding the value of hosting a pre-budget forum similar to 2015.

5.2 Strategic Initiatives Committee – Mayor de Groot

- Presented Neepawa's "Framework for our Future" strategic plan document, outlining the Town's vision, mission and goals.

6. Mayors Report

- Highlight of accomplishments achieved in 2015.

7. Resolutions

7.1 Tax Sale Year Designation

Resolution No: 2016 3

Cockburn/Stilwell

BE IT RESOLVED that the Council of the Town of Neepawa hereby designate the year 2015 for tax sale proceedings in accordance with Section 365(2) of the Municipal Act.

Carried

7.2 Authorizing TAXervice as Tax Sale Manager

Resolution No: 2016 4

Cockburn/Stilwell

BE IT RESOLVED THAT pursuant to By-Law No. 3084 of the Town of Neepawa, TAXervice Inc. be hereby appointed to conduct tax sale proceedings for the Town of Neepawa and that Donna Zinkiew, General Manager of TAXervice Inc. be appointed to serve as Tax Sale Manager.

Carried

7.3 Approving Councillor Cockburn's Extended Absence

Resolution No: 2016 5

Dietrich/Parrott

WHEREAS Section 94(1) (a) of *The Municipal Act* stipulates that a member of council is disqualified from council if he or she is absent for the full duration of three consecutive regular council meetings unless the absences are approved by resolution of Council;

THEREFORE BE IT RESOLVED THAT the Council for the Town of Neepawa approve the request of Councillor Cockburn to be absent from the meetings dated February 16, March 1, March 15 and April 5, 2016.

Carried

7.4 Dutch Elm Disease Management Agreement - Authorization to Sign

Resolution No: 2016 6

Gerrard/Jarema

WHEREAS the Town of Neepawa is in receipt of the Community Forest Grant Agreement #5192-2016/17 from Manitoba Conservation and Water Stewardship for the control and management of trees subject to Dutch Elm Disease for period April 1, 2016 to March 31, 2017;

THEREFORE BE IT RESOLVED THAT the Chief Administrative Officer be authorized to sign the agreement on behalf of the Town of Neepawa.

Defeated

7.5 Prepayment Discount for Taxes

Resolution No: 2016 7

Stilwell/Cockburn

WHEREAS the Council of the Town of Neepawa have been approached to consider re-establishing a prepayment discount for taxes;

THEREFORE BE IT RESOLVED THAT the Council for the Town of Neepawa request administration to review and evaluate the criteria related to offering a prepayment discount and provide recommendations for council consideration prior to the 2017 taxation year.

Carried

7.6 Approving Strategic Plan Document

Resolution No: 2016 8

Gerrard/Jarema

BE IT RESOLVED that the Council of the Town of Neepawa adopt the attached Strategic Plan Document and

authorize it to be placed on the Town of Neepawa website.

Carried

7.7 Approving Repairs to Pumper Truck #1

Resolution No: 2016 9

Parrott/Dietrich

BE IT RESOLVED THAT Council for the Town of Neepawa approve the immediate and necessary repairs to Neepawa Fire Department Pumper Truck #1 as per inspection of Sea Hawk Specialized Truck Service and estimated at \$29,746.65.

Carried

8. By-Laws

8.1 By-Law No. 3152 (Zoning Amendment) Third Reading – Lots 1 – 6, Bl 97, Plan 348 (old Eastview Lodge Site)

Resolution No: 2016 10

Parrott/Dietrich

BE IT RESOLVED THAT By-Law No. 3152, being an amendment to the Town of Neepawa Zoning By-Law No. 2650, be now read for a third time and passed.

For: Mayor de Groot, Councillors Cockburn, Dietrich, Gerrard, Jarema, Parrott and Stilwell

Carried

9. Accounts and Financial Statements

9.1 December 2015 Cheque Register (All)

Resolution No: 2016 11

Stilwell/Cockburn

BE IT RESOLVED THAT the Council for the Town of Neepawa approve the accounts for December 2015 totalling \$317,975.06, as reviewed by the Finance Chairman and representing cheques #201502467 to 201502684, excluding 201502488.

Carried

9.2 December 2015 Cheque Register (HH)

Councillor Gerrard declared a conflict and vacated the room, returning at the close of discussion and debate.

Resolution No: 2016 12

Stilwell/Dietrich

BE IT RESOLVED THAT the Council for the Town of Neepawa approve the accounts for December 2015 totalling \$192.13 as reviewed by the Finance Chairman and representing cheque #201502488.

Carried

10. Adjournment

Resolution No: 2016 13

Dietrich/Cockburn

BE IT RESOLVED THAT The Council of the Town of Neepawa do now adjourn this Regular Meeting of Council at 7:49 p.m.

Carried

Mayor

Chief Administrative Officer