

TOWN OF NEEPAWA
REGULAR MEETING OF COUNCIL
TUESDAY, DECEMBER 15, 2009
BEAUTIFUL PLAINS COUNTY COURTHOUSE , 280 HAMILTON ST.
NEEPAWA, MB

PRESENT: Mayor Durston, Deputy Mayor Stilwell, Councillors: Forsman, Hollier, Menzies and CAO Bardsley

ABSENT: Councillors: Cockburn, Simon

GUESTS: NACTV rep. Jackie Snyder, Alan Gillies, Ken Waddell

28249 MENZIES - FORSMAN

BE IT RESOLVED that the Council of the Town of Neepawa approve the agenda for December 15, 2009.

CARRIED

28250 MENZIES - FORSMAN

BE IT RESOLVED that the Council of the Town of Neepawa approve the minutes of the Regular Meeting held December 1, 2009, as circulated and posted.

CARRIED

STANDING COMMITTEE REPORTS:

28251 ECONOMIC DEVELOPMENT: Chair Councillor W. Hollier
Councillor Hollier reported about the meeting on area economic development that included the RM's of Rosedale, Lansdowne, Glenella and Langford along with the Town of Neepawa.

28252 UTILITIES: Chair Councillor W. Menzies
Councillor Menzies reported on her attendance at the Strategic Planning for Public Works.
The Communities in Bloom committee set their goals for 2010, the community garden will be a new venture. Councillor Menzies thanked P. Baker Backhoe and F. Kozak and sons for their donation of time and equipment to level the site and haul in top soil and compost for the garden.
The Community clinic committee is preparing for some of their activities in 2010, Rural Week will be May 17-21st. Neepawa will be looking forward to having some first year medical students again next spring during Rural Week.
Tourism Westman met with the Tourism Secretariat today to discuss the pro's and con's of the Regional Tourism Associations. A Treasury Board submission will be compiled from the results of the visits with RTA's

28253 PUBLIC WORKS: Chair Councillor R. Forsman
Councillor Forsman reported on the meetings he has attended recently, the Strategic Planning session for Public Works, Communities in Bloom 2010 budget meeting and the Settlement Advisory meeting.

28254 FINANCE: Chair Councillor B. Stilwell
Councillor Stilwell reported on the cancellation of the Regional Library Board meeting last month and this month as well as the Rossburn Sub Division Trail meeting. He attended the Southwest Regional Development Corp meeting as well as the Conservation District Conference.

28255 CAO REPORT:
CAO Bardsley provided a brief report on the year end procedures currently underway at the office and preparing for the 2010 year. This includes financial reporting, file transfers and planning and budgeting for upcoming expenses.

28256 MAYOR'S REPORT: - see attached

28257 FORSMAN - MENZIES

BE IT RESOLVED that the Council of the Town of Neepawa adopt the attached "Snow Clearing & Removal Policy" of the Town of Neepawa and indexed as Trans-WI-01 in the Town of Neepawa Policy and Procedure Manual, effective December 15, 2009.

CARRIED

28258 FORSMAN - MENZIES

BE IT RESOLVED that the Council of the Town of Neepawa adopt the attached "Sidewalk Snow Clearing Policy" of the Town of Neepawa and indexed as Trans-WI-02 in the Town of Neepawa Policy and Procedure Manual, effective December 15, 2009.

CARRIED

28259 FORSMAN- MENZIES

BE IT RESOLVED that the Council of the Town of Neepawa adopt the attached "Winter Sanding Policy" of the Town of Neepawa and indexed as Trans-WI-03 in the Town of Neepawa Policy and Procedure Manual, effective December 15, 2009.

CARRIED

28260 FORSMAN - MENZIES

BE IT RESOLVED that the Council of the Town of Neepawa adopt the attached "Winter Melt-Spring Thaw Policy" of the Town of Neepawa and indexed as Trans-WI-04 in the Town of Neepawa Policy and Procedure Manual, effective December 15, 2009.

CARRIED

28261 HOLLIER - STILWELL

BE IT RESOLVED that the Council of the Town of Neepawa enter into a contract with Robyn Copeland for Campground Attendant for the for the 2010 season. The contract is attached as Schedule "A".

CARRIED

28262 MENZIES - HOLLIER

BE IT RESOLVED that the Council of the Town of Neepawa agrees to participate with Tourism Westman at the 2010 RV Show to be held March 11-14, 2010, in Winnipeg, at a cost of \$350.00.

CARRIED

28263 MENXIES - HOLLIER

BE IT RESOLVED that the Council of the Town of Neepawa approve the three year Staff Salary Schedule, as attached.

CARRIED

28264 FORSMAN - HOLLIER

BE IT RESOLVED that the Council of the Town of Neepawa enter into a 3 year Management Employment Agreement with Gerry Irving for the position of Operations and Maintenance Director, as attached.

CARRIED

28265 FORSMAN - HOLLIER

BE IT RESOLVED that the Council of the Town of Neepawa approve the quote from Provost Signs for cost sharing for the installation of Country Meadows Personal Care Home sign for our percentage amount equal to 51.8% or \$1,986.47.

CARRIED

28266 MENZIES - FORSMAN

BE IT RESOLVED that the Council of the Town of Neepawa approve the office closure on January 8, 2010 from 10:30 AM – 1:30 PM to allow office staff to attend the Torch Run events.

CARRIED

28267 MENZIES - FORSMAN

BE IT RESOLVED that the Council of the Town of Neepawa support the Communities In

Bloom "Circle of Excellence" participation and agree to pay the registration fee as part of their 2010 budget request.

CARRIED

28268 STILWELL - HOLLIER

In accordance with Section 252 1(b) of the Municipal Act;
BE IT RESOLVED that the Council of the Town of Neepawa authorize the CAO to add to taxes, utility and outstanding charges, and write off those accounts determined uncollectible, as per attached schedule.

CARRIED

28269 FORSMAN - HOLLIER

BE IT RESOLVED that the Council of the Town of Neepawa authorize the CAO and Mayor to sign a 12 month Lease Agreement with Assiniboine Community College, as attached, for 1864 sq. ft. of building located at 290 Davidson Street, effective October 1, 2009 and terminating on September 30, 2010.

CARRIED

28270 HOLLIER - STILWELL

BE IT RESOLVED that the Council of the Town of Neepawa extend the term of the office caretaking contract with RBM Enterprises, for cleaning and custodial duties at the civic administration office, 275 Hamilton St. and ending on the 31st day of December, 2010.

CARRIED

28271 MENZIES - FORSMAN

BE IT RESOLVED that the Council of the Town of Neepawa accepts the quote from Boersma Plumbing & Heating for the replacement and installation of 320, 5/8" meters and 10, 3/4" meters at a cost of \$9,900.00 plus GST.

CARRIED

28272 HOLLIER -MENZIES

BE IT RESOLVED that the Council of the Town of Neepawa deal with the following communications as indicated:

1. Water Safety Grant approval letter; received as information and filed.
2. NAPD November 19, 2009 Board meeting minutes; received as information and filed.
3. NADCO December 9, 2009 meeting minutes; received as information and filed.
4. Sayward Estate Trust Fund Committee December 7, 2009 meeting minutes; received as information and filed.
5. James Dube Spraggs letter regarding Brian Scott sewer damage; received as information and filed.

6. Audit of GST letter; received as information and filed.
7. Community Health Sciences pamphlet; received as information.
8. MB Emergency Measures course information; received as information and filed.
9. Neepawa Theatre Centre financial statements; received as information and filed.
10. FCM housing developments information; received as information and filed.
11. MB Construction Conference registration brochure; received as information and filed.
12. Insights pamphlet; received as information.
13. The Heavy weekly news Nov and Dec pamphlets; received as information.
14. AMM 2009 Annual Report; received as information and filed.
15. Canadian Commerce & Industry magazine; received as information.

CARRIED

OTHER BUSINESS

28273 STILWELL – HOLLIER

BE IT RESOLVED that the Council of the Town of Neepawa approve the purchase of a HP Laptop computer, in the amount of \$649.99 plus taxes, for the Neepawa Fire Department.

CARRIED

28274 FORSMAN – MENZIES

BE IT RESOLVED that the Council of the Town of Neepawa accepts the quote from Chabot Implements for the purchase of a Kubota F3080 4WD tractor in the amount of \$37,476.00, less trade in of the 2003 F2560 in the amount of \$20,476.00, for a total of \$17,000.00 plus taxes.
To be funded from the 2010 Capital Budget.

CARRIED

28275 Councillor Hollier commented on the responsibilities of a council to set policies and By-laws that govern the actions of the municipality. This protects from liability and establishes consistent and logic with which staff can operate.

28276 STILWELL - HOLLIER

BE IT RESOLVED that the Council of the Town of Neepawa do now adjourn this Regular Meeting of Council at 8:50 P.M.

CARRIED

Mayor

CAO