



## **JOB DESCRIPTION**

### **Water Treatment Plant Operator in Training**

#### **Responsibilities & Duties**

- Repair, operate, maintain and carry out routine inspections of all equipment associated with production and distribution of water.
- Responsible for the daily operation and maintenance of all water plant equipment and buildings
- Responsible for all daily laboratory testing and meter readings in the plant.
- Responsible for the submission of all samples, tests and reports for both water and sewer treatment as required by various government agencies.
- Responsible for all safety rules and regulations pertinent to this position.
- Required to read water meters and perform required installation/maintenance of the water meters.
- Required to keep accurate records of all operational data within the plant
- Require to politely deal with the public
- Required to occasionally assist Public Works Staff with assigned duties
- Responsible for the operation of curb stops.
- Responsible for the maintenance of the building and grounds in a clean and attractive manner.
- Required to occasionally enter confined spaces
- Required to complete any duties assigned by the Operations/Maintenance Director and/or Water/Wastewater Treatment Superintendent

#### **Qualifications**

- Mechanical aptitude, ability to keep records and notes, willingness to serve the public at any time of the day.
- Must have a working knowledge of a water treatment process
- Physically capable to perform the duties assigned.
- Must be able to follow written/oral directions
- Must be able to work well with others as well as work independently
- Must have willingness to complete courses for continuing education/training
- **Must be able to obtain a valid certification Operator 3 License for water treatment within a reasonable time period.**
- **Post secondary education in a related field is required.**
- Must possess a valid Class 5 driver's license in good standing.
- Must be able to apply common sense for safety and be very safety oriented, and follow all rules/regulations that are in place
- Must be able to communicate well with the public, Operations & Maintenance Director, staff and other departments.
- A working background in chemistry, strong mathematical skills, strong trouble shooting skills and computer skills would be an asset.
- Experience in gas chlorination systems would be an asset
- Working knowledge of a cold lime softening plant would be an asset.
- Experience in sewage treatment would be an asset.
- Experience in plumbing and utility construction maintenance is desirable

This position is a union position with all applicable benefits. This position will require the individual to work evenings, independent of others on a 4 on 4 off rotational shift basis for the summer months. The position will then revert to a regular 40 hour a week day shift scheduled from Monday to Friday.

Salary shall commensurate with experience.